



ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

What: Aitkin County Board Agenda

When: June 25, 2024

Where: Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: 1-415-655-0001

Access Code: 2558 415 1267

Meeting Password: 7282

9:00 a.m.

1) J. Mark Wedel, County Board Chair

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Approval of the Agenda**
- D) Health & Human Services (see separate HHS Agenda)**

10:00 a.m.

E) Citizens Public Comment- Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.

2) Consent Agenda- All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the times will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

- A) Correspondence File-**
June 11, 2024 - June 24, 2024
- B) Approve County Board Minutes-**
June 11, 2024
- C) Approve Electronic Funds Transfers**
EFT Report thru 06.17.24
- D) Approve Commissioner's Vouchers**
Commissioner Warrants 06.07.24
- E) Adopt Resolution-**
LG220 Application for Exempt Gambling - Ducks Unlimited Aitkin Area
- F) Approve Manual Warrants/Voids/Corrections-**
ELAN 05.23.24
- G) Approve Auditor Vouchers-**
Sales/Use and Diesel Tax, May 2024
- H) Approve Manual Warrants/Voids/Corrections-**
Manual Warrants 06.14.24 Batch 1
- I) Approve Manual Warrants/Voids/Corrections-**
Manual Warrants 06.14.24 Batch 2
- J) Adopt Resolution-**
App for Temporary On Sale Liquor License - Jacobson Community Center
- K) Approve Manual Warrants/Voids/Corrections-**
ELAN 06.06.24
- L) Adopt Resolution-**
Application for Temp On Sale Liquor License - Wealthwood Rod & Gun Club
- M) Approve Commissioner's Vouchers**
Commissioner Warrants 06.21.24

- N) Approve-**
Affidavit for Duplicate of Lost Warrant
- O) Approve Auditor Vouchers-**
May Settlements 06.24.24
- P) Approve-**
Climate Makers contract for jail controls
- Q) Adopt Resolution-**
Final Contract Payment (#20229)

	10:05 a.m.
3) Jessica Seibert – County Administrator	
A) Minnesota Power Presentation	
	10:25 a.m.
4) Dennis Thompson – Land Commissioner	
A) Adopt Resolution - Authorizing Land Commissioner to execute Widseth Contract	
	10:30 a.m.
5) Mark Jeffers – Economic Development Coordinator	
A) Award Grant: Business Development & Recreation Grant	
	10:40 a.m.
6) John Welle – County Engineer	
A) Adopt Resolution - Award Contract 20247	
	10:45 a.m.
7) Andrew Carlstrom – Environmental Services Director	
A) Second Reading - Emergency Interim Zoning on New or Expanding Cannabis Ordinance	
B) Adopt Resolution - Emergency Interim Zoning on New or Expanding Cannabis Ordinance	
	11:05 a.m.
8) Bobbie Danielson – Human Resources Director	
A) Ratify Local 49 2025-2027 Agreement	
	11:10 a.m.
9) Jessica Seibert – County Administrator	
A) Tobacco Ordinance - Direction Requested	
B) Administrator Updates	
	11:25 a.m.
10) Board of Commissioners	
A) Commissioner Committee Reports	
	ADJOURN



2B

AITKIN COUNTY BOARD OF COMMISSIONERS

June 11, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Absent
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

Commissioner Kearney was absent.

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

1.D Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

A) Correspondence File-

May 28, 2024 - June 10, 2024

B) Approve County Board Minutes-

May 28, 2024

C) Approve Electronic Funds Transfers

Total	\$7,068,919.70
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D) Approve Auditor Vouchers-

School Advances 05.23.24

Townships	\$3,515,417.60					Total	\$3,515,417.60
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E) Approve Auditor Vouchers-

Auditor Warrants 05.24.24

General	\$10,858.87	Reserves	\$620.00	R&B	\$50,582.62	Taxes	\$9,250.87
						Total	\$71,312.36

F) Approve Manual Warrants/Voids/Corrections-

ELAN 05.09.24

General	\$3,206.95	Reserves	\$56.58	Trust	\$1,965.66	Forest	\$286.85
LLCC	\$23.47	HHS	\$1,308.03			Total	\$6,847.54

G) Approve Auditor Vouchers-

Property Tax Overpayments 05.31.24

Taxes	\$17,682.25					Total	\$17,682.25
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H) Adopt Resolution-

Sheriff's Office Donation - AOES

I) Approve Manual Warrants/Voids/Corrections-

05.31.24

General	\$1,993.45	State	\$2,690,958.30	Taxes	\$16,880.14	LLCC	\$75.00
Parks	\$90.00					Total	\$2,709,996.89

J) Adopt Resolution-

2024 State of MN Federal Supplemental Boating Safety Patrol Grant

K) Approve-

Community Corrections Sobriety Court Grant Agreement

L) Adopt Resolution-

County On, Off and Sunday Sale Liquor License - Ty & C, LLC

M) Adopt Resolution-

Residential Road Easement - Shane Brown

N) Adopt Resolution-

Application for Temporary On Sale Liquor License - Isle Lion's Club

Regular Agenda

3A Jim Bright – Facilities Coordinator

Motion to:

Award bid to Larson Plumbing and Heating for Fairgrounds water line replacement

RESULT: APPROVED (4 TO 0)**MOVER:** Commissioner Bret Sample**SECONDER:** Commissioner Travis Leiviska

3B Jim Bright – Facilities Coordinator

Motion to:

Award bid to Dutch's Electric for Fairgrounds Lighting

RESULT: APPROVED (4 TO 0)**MOVER:** Commissioner Travis Leiviska**SECONDER:** Commissioner Laurie Westerlund

3C Jim Bright – Facilities Coordinator

Motion to:

Request the use of Fiscal Recovery Funds

RESULT: APPROVED (4 TO 0)**MOVER:** Commissioner Laurie Westerlund**SECONDER:** Commissioner Bret Sample

4A Dennis Thompson – Land Commissioner

Motion to:

Adopt Resolution - Direct purchase of tax-forfeited land - Phillip Gerber

RESULT: APPROVED (4 TO 0)**MOVER:** Commissioner Bret Sample**SECONDER:** Commissioner Laurie Westerlund

Dennis Thompson – Land Commissioner

4B **Motion to:**

Adopt Resolution - Direct purchase of tax-forfeited land - Charles and Mary Ann Wark

RESULT: APPROVED (4 TO 0)**MOVER:** Commissioner Bret Sample**SECONDER:** Commissioner Travis Leiviska

5A Erin Melz – Public Health Supervisor

Informational Only

2nd Reading - Updated Aitkin County Tobacco Ordinance

RESULT: INFORMATIONAL ONLY**MOVER:****SECONDER:**

5B Erin Melz – Public Health Supervisor

Motion to:

Adopt Resolution - Aitkin County Tobacco Ordinance

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

RESULT: **APPROVED (3 TO 1)**
Commissioner Sample voting No

6A John Welle – County Engineer

Informational Only

NEMNATP Presentation

RESULT: **INFORMATIONAL ONLY**

MOVER:

SECONDER:

7A Board of Commissioners

Informational Only

Commissioner Committee Reports

AMC District 1 Meeting, ATV Committee, Legislative Luncheon, ECRL Board, Lakes and Pines, Economic Development, EMS

8A Jessica Seibert – County Administrator

Informational Only

Administrator Updates

Dept. of Revenue Meeting, AMC District 1 Meeting, Reg 1:1's, Meeting with new Crow Wing County Administrator, Local 49 Negotiations, HHS all staff Meeting, ATV Committee, Economic Development, Coffee with Jessica, Interagency Meeting, Legislative Luncheon, Meeting with Brittany Sorenson

8B Jessica Seibert – County Administrator

Closed Session - Labor Negotiations Strategy, MN Statute 13D.03

Motion to Close Meeting Under MN Statute 13D.03 Subd.1(b) Labor Negotiations

Motion made at 10:46 a.m.

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Bret Sample

Attendance of those present during Closed Sesseion

J. Mark Wedel	District #1
Laurie Westerlund	District #2
Travis Leiviska	District #3
Bret Sample	District #4
Jessica Seibert	County Administrator
Bobbie Danielson	Human Resources Director

Motion to Reopen Meeting

Motion made at 11:15 a.m.

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Laurie Westerlund

Motion to Adjourn

Motion made at 11:16 a.m.

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Laurie Westerlund

Next Meeting: Tuesday, June 25, 2024

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2C

Agenda Item #

Requested Meeting Date: 6/25/2024

Title of Item: EFT Report

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: EFT Report thru 6/172024		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

ELECTRONIC FUNDS TRANSFER**Thru June 17, 2024 Board Meeting June 25, 2024**

Abstract Number	Date	Amount	Reason
22049	6/6/24	\$245,589.38	Commissioner Abstract
22050	6/6/24	\$6,129.37	Auditor Abstract
22051	6/10/24	\$17,534.69	Commissioner Abstract
22053	6/6/24	\$10,884.31	Manual Abstract
22054	6/14/24	\$1,599.21	Auditor Abstract
22056	6/14/24	\$913,209.82	Payroll Abstract
22057	6/14/24	\$2,297.90	Auditor Abstract
22058	6/14/24	2341.14	Manual Abstract
22059	6/14/24	\$61,604.55	Manual Abstract

\$0

Voids/No ACH

22052

22055

\$1,261,190.37

S:Board Report:2024 EFT Board Report Thru Date



Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 2

1 General Fund

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
12	DEPT			Court Administration			
11634	Gammello & Pearson PLLC						
	01-012-000-0000-6263		135.00	01-P4-05-000433 03/01/2024 03/31/2024	98506	Contract Legal Services	Y
	01-012-000-0000-6263		15.00	01-PR-22-716 03/01/2024 03/31/2024	98510	Contract Legal Services	Y
	01-012-000-0000-6263		247.50	01-P5-96-000464 03/01/2024 03/31/2024	98512	Contract Legal Services	Y
	01-012-000-0000-6263		75.00	01-PR-24-96 03/01/2024 03/31/2024	98519	Contract Legal Services	Y
	01-012-000-0000-6263		142.50	01-PR-24-193 03/01/2024 03/31/2024	98520	Contract Legal Services	Y
	01-012-000-0000-6263		60.00	01-PR-24-219 03/01/2024 03/31/2024	98521	Contract Legal Services	Y
	01-012-000-0000-6263		195.00	01-PR-24-327 05/01/2024 05/31/2024	99397	Contract Legal Services	Y
	01-012-000-0000-6263		315.00	01-P4-05-000433 05/01/2024 05/31/2024	99884	Contract Legal Services	Y
	01-012-000-0000-6263		67.50	01-PR-22-716 05/01/2024 05/31/2024	99885	Contract Legal Services	Y
	01-012-000-0000-6263		165.00	01-P5-96-000464 05/01/2024 05/31/2024	99887	Contract Legal Services	Y
	01-012-000-0000-6263		75.00	01-PR-23-834 05/01/2024 05/31/2024	99888	Contract Legal Services	Y
	01-012-000-0000-6263		127.50	01-PR-20-624 05/01/2024 05/31/2024	99890	Contract Legal Services	Y
	01-012-000-0000-6263		135.00	01-PR-24-193 05/01/2024 05/31/2024	99892	Contract Legal Services	Y
	01-012-000-0000-6263		217.50	01-PR-24-219 05/01/2024 05/31/2024	99893	Contract Legal Services	Y
	01-012-000-0000-6263		197.70	01-PR-24-201 05/01/2024 05/31/2024	99894	Contract Legal Services	Y
	01-012-000-0000-6263		265.20	01-FA-18-1057 05/01/2024 05/31/2024	99895	Contract Legal Services	Y
	01-012-000-0000-6263		67.50	01-P1-02-000715 05/01/2024 05/31/2024	99896	Contract Legal Services	Y
	01-012-000-0000-6263		15.00	01-P9-06-000695 05/01/2024 05/31/2024	99898	Contract Legal Services	Y
	01-012-000-0000-6263		150.00	01-PR-24-342	99899	Contract Legal Services	Y

WLB1
6/4/24 1:38PM

Aitkin County



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

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1 General Fund

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
					05/01/2024	05/31/2024		
11634	Gammello & Pearson PLLC			2,667.90		19 Transactions		
10225	Shaffer/Paul T.							
	01-012-000-0000-6263			10,350.00	CONTRACT LEGAL SERVICES	05202024	Contract Legal Services	Y
10225	Shaffer/Paul T.			10,350.00		1 Transactions		
12	DEPT Total:			13,017.90	Court Administration	2 Vendors	20 Transactions	
40	DEPT				Auditor			
9561	Amazon Business							
	01-040-000-0000-6405			19.98	MAGNETIC CARD HOLDERS	14VX-GR9G-KTFK	Office Supplies	N
9561	Amazon Business			19.98		1 Transactions		
12008	Castaways Resort							
	01-040-000-0000-5132			41.60	REFUND TOBACCO LICENSE-2024	REFUND 2024	Cigarette License Fees	N
12008	Castaways Resort			41.60		1 Transactions		
1160	Craguns Conference Center							
	01-040-000-0000-6241			100.17	2024 MACATFO CONF-MEALS	2024 MACATFO CO	Registration Fee	N
1160	Craguns Conference Center			100.17		1 Transactions		
2340	Hyytinen Hardware Hank							
	01-040-021-0000-6405			8.49	ALUM FOIL (SHARPEN SHREDDER)	18809/1	Office Supplies	N
2340	Hyytinen Hardware Hank			8.49		1 Transactions		
6108	MACO							
	01-040-000-0000-6241			35.00	2024 MACATFO CONF	200003447	Registration Fee	N
6108	MACO			35.00		1 Transactions		
14071	Marco Technologies LLC							
	01-040-000-0000-6266			38.00	OFFICE 365 SUBSCRIPTION	INV12534123	Data Processing/Computer Services	Y
14071	Marco Technologies LLC			38.00		1 Transactions		
40	DEPT Total:			243.24	Auditor	6 Vendors	6 Transactions	
42	DEPT				Treasurer			
9561	Amazon Business							

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-042-000-0000-6405		34.87	LEGAL PADS-5X8 & 8.5X11	1MXK-QNQT-D9NN	Office Supplies	N
9561	Amazon Business		34.87	1 Transactions			
14330	US Bank						
	01-042-000-0000-6342		100.00	RICOH CONTRACT	530367648	Office Equipment Rental/Contracts	N
14330	US Bank		100.00	1 Transactions			
42	DEPT Total:		134.87	Treasurer	2 Vendors	2 Transactions	
43	DEPT			Assessor			
10330	Dangers/Mike						
	01-043-000-0000-6330		78.66	MILEAGE TO ASSESS CONFERENCE	1270	Transportation/Travel/Parking	N
	01-043-000-0000-6339		12.00	MEAL AFTER CONFERENCE	1270	Meals (Overnight)	N
10330	Dangers/Mike		90.66	2 Transactions			
3810	Paulbeck's County Market						
	01-043-000-0000-6335		542.80	FUEL CHARGES	9277327	Gas/Vehicle Fuel Charges	N
				05/01/2024 05/31/2024			
3810	Paulbeck's County Market		542.80	1 Transactions			
86235	The Office Shop Inc						
	01-043-000-0000-6405		4.98	CUBICLE CLIPS AND CORRECTION T	1142268-0	Office Supplies	N
	01-043-000-0000-6405		9.08	METALIC CLIPS	1142268-1	Office Supplies	N
	01-043-000-0000-6405		12.36	1 BX MECH. PENCIL LEAD	1142393-0	Office Supplies	N
86235	The Office Shop Inc		26.42	3 Transactions			
43	DEPT Total:		659.88	Assessor	3 Vendors	6 Transactions	
44	DEPT			Central Services			
3334	MCIT						
	01-044-000-0000-6352		310.00	EDP COVERAGE INCREASE	11237	Insurance	N
				06/29/2024 01/01/2025			
3334	MCIT		310.00	1 Transactions			
13722	Quadient Finance USA, Inc.						
	01-044-048-0000-6205		3,500.00	POSTAGE	6665	Postage	N
13722	Quadient Finance USA, Inc.		3,500.00	1 Transactions			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
13624	Quadient Leasing USA, Inc					
	01-044-048-0000-6342	717.51	QUADIENT LEASE 2ND QTR	Q1338380	Postage Rental	N
13624	Quadient Leasing USA, Inc	717.51	1 Transactions			
44	DEPT Total:	4,527.51	Central Services	3 Vendors	3 Transactions	
45	DEPT		Motor Pool			
13934	The Tire Barn					
	01-045-000-0000-6302	960.08	TIRES, REAR BRAKES	73086	Vehicle Maintenance	N
	01-045-000-0000-6302	738.60	A/C COMPRESSOR	73162	Vehicle Maintenance	N
13934	The Tire Barn	1,698.68	2 Transactions			
45	DEPT Total:	1,698.68	Motor Pool	1 Vendors	2 Transactions	
49	DEPT		Information Technologies			
10452	AT&T Mobility					
	01-049-000-0000-6220	49.74	IT CELL MAY	06032024	Telephone	N
10452	AT&T Mobility	49.74	1 Transactions			
5893	CTC					
	01-049-000-0000-6283	155.00	CTC GUEST INTERNET	21382032	Programming, Services, Contracts	N
5893	CTC	155.00	1 Transactions			
14071	Marco Technologies LLC					
	01-049-000-0000-6266	1,890.35	OFFICE 365 SUBSCRIPTION	INV12534123	Software Fees/License Fees	Y
14071	Marco Technologies LLC	1,890.35	1 Transactions			
9930	SHI International Corp.					
	01-049-000-0000-6485	27.00	BROTHER POWER ADAPTER - CAR	B15555678	Computer/Technology Supplies	N
9930	SHI International Corp.	27.00	1 Transactions			
49	DEPT Total:	2,122.09	Information Technologies	4 Vendors	4 Transactions	
53	DEPT		Human Resources			
9561	Amazon Business					
	01-053-000-0000-6405	20.54	CALENDAR FOR NIKKI	1GYJ-7JCK-CHMD	Office Supplies	N
9561	Amazon Business	20.54	1 Transactions			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
10879	Shred-It					
	01-053-000-0000-6360		SHRED-IT APRIL 10, 2024 PICKUP	8006960949	Services, Labor, Contracts	N
			04/10/2024 04/10/2024			
10879	Shred-It		1 Transactions			
53	DEPT Total:	135.58	Human Resources	2 Vendors	2 Transactions	
60	DEPT		Elections			
86222	Aitkin Independent Age					
	01-060-000-0000-6230	663.00	5/8 - OFFICES TO BE VOTED FOR	1392805	Printing, Publishing & Adv	Y
			05/08/2024 05/08/2024			
	01-060-000-0000-6230	663.00	5/15 - OFFICES TO BE VOTED FOR	1392805	Printing, Publishing & Adv	Y
			05/15/2024 05/15/2024			
86222	Aitkin Independent Age	1,326.00	2 Transactions			
60	DEPT Total:	1,326.00	Elections	1 Vendors	2 Transactions	
90	DEPT		Attorney			
14071	Marco Technologies LLC					
	01-090-000-0000-6266	247.00	OFFICE 365 SUBSCRIPTION	INV12534123	Computer Research	Y
14071	Marco Technologies LLC	247.00	1 Transactions			
9219	Minnesota Lawyer					
	01-090-000-0000-6406	369.00	1 YEAR SUBSCRIPTION	6966401	Law Publ. & Subscriptions	N
9219	Minnesota Lawyer	369.00	1 Transactions			
86944	Sheriff Crow Wing County					
	01-090-000-0000-6264	75.00	SUBPOENA SERVICE 01CR23694	12192	Sheriff Services	N
86944	Sheriff Crow Wing County	75.00	1 Transactions			
86235	The Office Shop Inc					
	01-090-000-0000-6405	219.67	OFFICE SUPPLIES	1142307-0	Office Supplies	N
	01-090-000-0000-6625	61.13	OFFICE EQUIPMENT	1142307-1	Capital - Office & Other Equipment	N
86235	The Office Shop Inc	280.80	2 Transactions			
90	DEPT Total:	971.80	Attorney	4 Vendors	5 Transactions	
100	DEPT		Recorder			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
9897	Grand Timber Bank						
	01-100-000-0000-6342		280.00	16 X 25 SAFETY DEPOSIT BOX	SA	Office Equipment Rental/Contracts	N
	01-100-000-0000-6342		190.00	10.5 X 15 SAFETY DEPOSIT BOX	SA	Office Equipment Rental/Contracts	N
9897	Grand Timber Bank		470.00	2 Transactions			
13850	NORTHSTAR						
	01-100-000-0000-6405		192.82	VITAL RECORD CERTIFICATE PAPER	51437633	Office Supplies	N
13850	NORTHSTAR		192.82	1 Transactions			
86235	The Office Shop Inc						
	01-100-000-0000-6405		63.77	ENVELOPES & STICKY NOTES	1142217-0	Office Supplies	N
86235	The Office Shop Inc		63.77	1 Transactions			
100	DEPT Total:		726.59	Recorder	3 Vendors	4 Transactions	
110	DEPT			Courthouse Maintenance			
9085	Climate Makers Inc						
	01-110-000-0000-6360		144.50	FAIRGROUNDS FREEZER	121085	Services, Labor, Contracts	N
	01-110-000-0000-6360		507.00	RTU #1 GOV. CENTER	121086	Services, Labor, Contracts	N
9085	Climate Makers Inc		651.50	2 Transactions			
14958	Holden Electric Co.						
	01-110-000-0000-6360		810.40	BLUE LIGHT REPLACEMENT	75928	Services, Labor, Contracts	N
14958	Holden Electric Co.		810.40	1 Transactions			
9692	Minnesota Energy Resources Corporation						
	01-110-000-0000-6254		888.60	COURTHOUSE	5035225305	Utilities-Gas and Electric	N
				04/22/2024 05/21/2024			
9692	Minnesota Energy Resources Corporation		888.60	1 Transactions			
3950	Public Utilities						
	01-110-000-0000-6254		4,018.61	GOV'T CENTER	1430-00	Utilities-Gas and Electric	N
				04/16/2024 05/16/2024			
	01-110-000-0000-6254		112.99	GLARCO	50186-00	Utilities-Gas and Electric	N
				04/16/2024 05/16/2024			
	01-110-000-0000-6254		313.08	LA TOOL	50188-00	Utilities-Gas and Electric	N
				04/16/2024 05/16/2024			
	01-110-000-0000-6254		44.93	OLD COUNTY GARAGE	50202-00	Utilities-Gas and Electric	N
				04/16/2024 05/16/2024			

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1 General Fund

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-110-000-0000-6254		27.41	JUDICIAL CTR	509-00	Utilities-Gas and Electric	N
				04/16/2024 05/16/2024			
3950	Public Utilities		4,517.02	5 Transactions			
10698	Stericycle,Inc						
	01-110-000-0000-6360		30.10	STERI-SAFE	8007124671	Services, Labor, Contracts	6
				06/01/2024 06/30/2024			
10698	Stericycle,Inc		30.10	1 Transactions			
110	DEPT Total:		6,897.62	Courthouse Maintenance	5 Vendors	10 Transactions	
120	DEPT			Veterans Service			
	3518 Voyageur Press Of McGregor, Inc						
	01-120-000-0000-6230		450.00	V PRESS MEMORIAL DAY AD	48746	Printing, Publishing & Adv	N
	3518 Voyageur Press Of McGregor, Inc		450.00	1 Transactions			
120	DEPT Total:		450.00	Veterans Service	1 Vendors	1 Transactions	
200	DEPT			Enforcement			
	9799 DetectaChem, Inc.						
	01-200-200-0000-6460		212.50	MOBILE DETECT FENTANYL TEST KI	INV14848	Evidence	6
	9799 DetectaChem, Inc.		212.50	1 Transactions			
	10273 T-Mobile USA Inc						
	01-200-200-0000-6265		115.00	GPS LOCATE-24002425 VAUGHN	9568363534	Programs	N
	10273 T-Mobile USA Inc		115.00	1 Transactions			
200	DEPT Total:		327.50	Enforcement	2 Vendors	2 Transactions	
252	DEPT			Corrections			
	4812 JC32 Teamsters H&W Fund						
	01-252-000-0000-6101		7,014.00	EE MAY HEALTH INS	202405	Salaries-Full Time	N
	01-252-000-0000-6150		26,355.00	ER MAY HEALTH INS	202405	Health Insurance-Employer	N
	4812 JC32 Teamsters H&W Fund		33,369.00	2 Transactions			
252	DEPT Total:		33,369.00	Corrections	1 Vendors	2 Transactions	

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1 General Fund

	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
253	DEPT				Sentence to Serve			
	4812	JC32 Teamsters H&W Fund						
		01-253-000-0000-6101		334.00	EE MAY HEALTH INS	202405	Salaries-Full Time	N
		01-253-000-0000-6150		1,255.00	ER MAY HEALTH INS	202405	Health Insurance-Employer	N
	4812	JC32 Teamsters H&W Fund		1,589.00	2 Transactions			
253	DEPT Total:			1,589.00	Sentence to Serve	1 Vendors	2 Transactions	
255	DEPT				Crime Victims			
	10930	Tidholm Productions						
		01-255-000-0000-6230		214.00	CRIM VIC SERVICE CARDS	39446127	Printing, Publishing & Adv	Y
	10930	Tidholm Productions		214.00	1 Transactions			
255	DEPT Total:			214.00	Crime Victims	1 Vendors	1 Transactions	
257	DEPT				Community Corrections			
	10265	AT&T Mobility (Community Correct)						
		01-257-000-0000-6215		45.18	WIRELESS PHONE-ADMIN	287332245168X0601	Wireless Telephone Services	N
					04/26/2024 05/25/2024			
		01-257-255-0000-6215		45.18	WIRELESS PHONE-JUVENILE AGENT	287332245168X0601	Wireless Telephone Services	N
					04/26/2024 05/25/2024			
		01-257-257-0000-6215		225.84	WIRELESS PHONE-ADULT AGENTS	287332245168X0601	Wireless Telephone Services	N
					04/26/2024 05/25/2024			
		01-257-258-0000-6215		45.15	WIRELESS PHONE-SOBRIETY COURT	287332245168X0601	Wireless Telephone Services	N
					04/26/2024 05/25/2024			
	10265	AT&T Mobility (Community Correct)		361.35	4 Transactions			
	9577	Conductive Consulting, Inc.						
		01-257-000-0000-6300		14,000.00	INSTALL/TRAIN SPLUNK SOFTWARE	27	Maintenance/Service Contracts	N
	9577	Conductive Consulting, Inc.		14,000.00	1 Transactions			
	89269	Northwestern MN Juv Ctr-Primary Resident						
		01-257-255-0000-6269		9,180.99	JUV OHP RESIDENTIAL (ADB)	302-179-1	Juvenile Detention	N
					05/01/2024 05/31/2024			
	89269	Northwestern MN Juv Ctr-Primary Resident		9,180.99	1 Transactions			
	9768	Polito Inc						
		01-257-000-0000-6266		40,980.00	SPLUNK SOFTWARE 2024-2026	925	Software Fees/License Fees	N

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1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
9768	Polito Inc		06/12/2024 06/12/2024	1 Transactions		
9360	Redwood Toxicology Laboratory, Inc.					
	01-257-267-0000-6274	1,228.00	DRUG TESTING SUPPLIES	825267	Drug Testing Fee	6
			05/17/2024 05/17/2024	1 Transactions		
9360	Redwood Toxicology Laboratory, Inc.	1,228.00				
257	DEPT Total:	65,750.34	Community Corrections	5 Vendors	8 Transactions	
391	DEPT		Solid Waste			
89856	Aitkin Co Agricultural Society					
	01-391-000-0000-6360	125.00	COUNTY FAIR BOOTH	52224	Services, Labor, Contracts	N
89856	Aitkin Co Agricultural Society	125.00		1 Transactions		
86222	Aitkin Independent Age					
	01-391-000-0000-6230	331.50	E-WASTE AD	1394954	Printing, Publishing & Adv	Y
	01-391-000-0000-6230	127.50	COMPOST SITE	1394959	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age	459.00		2 Transactions		
10930	Tidholm Productions					
	01-391-000-0000-6230	168.00	E-WASTE FLYER DESIGN	37896085	Printing, Publishing & Adv	Y
10930	Tidholm Productions	168.00		1 Transactions		
391	DEPT Total:	752.00	Solid Waste	3 Vendors	4 Transactions	
711	DEPT		Economic Development			
9847	KK Advertising Inc.					
	01-711-000-0000-6230	455.00	NATURALLY BETTER	0009506	Printing, Publishing & Adv	N
9847	KK Advertising Inc.	455.00		1 Transactions		
711	DEPT Total:	455.00	Economic Development	1 Vendors	1 Transactions	
1	Fund Total:	135,368.60	General Fund		87 Transactions	

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	Vendor		Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula						
			Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
44	DEPT				Central Services			
	10203	Brendel/William						
		02-044-251-0000-6268		7,000.00	ORGANIZATION DEVELOP. MAY 2024	14	Staff Training, Development	Y
					05/01/2024 05/31/2024			
	10203	Brendel/William		7,000.00	1 Transactions			
44	DEPT Total:			7,000.00	Central Services	1 Vendors	1 Transactions	
60	DEPT				Elections			
	13129	SeaChange Printing & Marketing Serv LLC						
		02-060-000-0000-6800		7,425.00	PRIMARY-MB SERVICES POSTAGE	42944	Election Reserve Expense	Y
	13129	SeaChange Printing & Marketing Serv LLC		7,425.00	1 Transactions			
60	DEPT Total:			7,425.00	Elections	1 Vendors	1 Transactions	
2	Fund Total:			14,425.00	Reserves Fund		2 Transactions	

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	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT				Undesignated			
	9797	CROWTHER/BRYAN						
		03-000-000-0000-5517		135.00	CALC CHLOR REFUND	CR 54	Charges-Individuals	N
	9797	CROWTHER/BRYAN		135.00	1 Transactions			
	11124	Ladd/Arik						
		03-000-000-0000-5505		500.00	DEPOSIT REFUND	.	Culverts	S
	11124	Ladd/Arik		500.00	1 Transactions			
	9815	MILLER/SETH						
		03-000-000-0000-5505		751.58	DEPOSIT AND CULVERT REFUND	.	Culverts	N
	9815	MILLER/SETH		751.58	1 Transactions			
0	DEPT Total:			1,386.58	Undesignated	3 Vendors	3 Transactions	
301	DEPT				R&B Administration			
	9561	Amazon Business						
		03-301-000-0000-6405		305.99	JOHN'S MONITOR	1RWC-TGL9-CY67	Office Supplies	N
	9561	Amazon Business		305.99	1 Transactions			
	783	Canon Financial Services, Inc						
		03-301-000-0000-6342		192.60	CONTRACT CHARGE	32591332	Office Equipment Rental/Contracts	N
	783	Canon Financial Services, Inc		192.60	1 Transactions			
	11406	Innovative Office Solutions, LLC						
		03-301-000-0000-6405		65.44	OFFICE SUPPLIES	IN4547997	Office Supplies	N
	11406	Innovative Office Solutions, LLC		65.44	1 Transactions			
	14071	Marco Technologies LLC						
		03-301-000-0000-6266		190.00	OFFICE 365 SUBSCRIPTION	INV12534123	Data Processing/Computer Services	Y
	14071	Marco Technologies LLC		190.00	1 Transactions			
301	DEPT Total:			754.03	R&B Administration	4 Vendors	4 Transactions	
303	DEPT				R&B Highway Maintenance			
	170	Aitkin Motor Company						
		03-303-000-0000-6590		12.75	REPAIR PARTS	18625	Repair & Maintenance Supplies	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
170	Aitkin Motor Company		12.75	1 Transactions		
9561	Amazon Business					
	03-303-000-0000-6590		120.35	REPAIR PARTS	1VHF-JYKY-HJ1V	Repair & Maintenance Supplies N
9561	Amazon Business		120.35	1 Transactions		
86467	Auto Value Aitkin					
	03-303-000-0000-6590		31.99	REPAIR PARTS	ACCT 4000300	Repair & Maintenance Supplies N
	03-303-000-0000-6590		240.86	REPAIR PARTS	ACCT 4000300	Repair & Maintenance Supplies N
	03-303-000-0000-6590		10.34	RPR PRTS-MASTIC PATCH RENTAL	ACCT 4000300	Repair & Maintenance Supplies N
	03-303-000-0000-6590		13.22	REPAIR PARTS-FILTERS	ACCT 4000300	Repair & Maintenance Supplies N
	03-303-000-0000-6590		45.99	REPAIR PARTS	ACCT 4000300	Repair & Maintenance Supplies N
86467	Auto Value Aitkin		342.40	5 Transactions		
13725	Beartooth True Value					
	03-303-000-0000-6417		6.83	PALISADE FUEL TANK	12484	Shop/Building Maintenance N
13725	Beartooth True Value		6.83	1 Transactions		
163	Charter Communications Holdings LLC					
	03-303-000-0000-6220		142.59	PHONE: HWY OFFICE	175592901051424	Telephone N
163	Charter Communications Holdings LLC		142.59	1 Transactions		
14887	Cintas Corporation					
	03-303-000-0000-6360		15.64	SHOP LAUNDRY	4192521459	Services, Labor, Contracts N
	03-303-000-0000-6360		17.27	SHOP LAUNDRY	4193240474	Services, Labor, Contracts N
14887	Cintas Corporation		32.91	2 Transactions		
7935	East Central Energy					
	03-303-000-0000-6254		104.71	APR/MAY POWER-MCGRATH	35018290	Utilities-Gas and Electric N
	03-303-000-0000-6254		52.73	APR/MAY	35018408	Utilities-Gas and Electric N
7935	East Central Energy		157.44	2 Transactions		
8622	Frontier Communications Holdings LLC					
	03-303-000-0000-6220		116.18	JACOBSON	218-752-6591	Telephone N
	03-303-000-0000-6220		116.18	MCGREGOR	218-768-4481	Telephone N
	03-303-000-0000-6220		116.18	PALISADE	218-845-2607	Telephone N
8622	Frontier Communications Holdings LLC		348.54	3 Transactions		
1818	Glen's Sign Design					

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COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6516		100.00	SIGNS-LOCAL TRAFFIC ONLY	1175	Signs & Posts	Y
1818	Glen's Sign Design		100.00	1 Transactions			
1880	Gravelle Plumbing & Heating, Inc						
	03-303-000-0000-6417		251.50	MCGREGOR SHOP	96270	Shop/Building Maintenance	N
1880	Gravelle Plumbing & Heating, Inc		251.50	1 Transactions			
8844	H & R Construction Co						
	03-303-000-0000-6417		381.40	AITKIN SHOP SUPPLIES	22147	Shop/Building Maintenance	N
8844	H & R Construction Co		381.40	1 Transactions			
8101	Kris Engineering Inc						
	03-303-000-0000-6590		1,863.40	GRADER TEETH	39887	Repair & Maintenance Supplies	N
8101	Kris Engineering Inc		1,863.40	1 Transactions			
2831	Little Falls Machine Inc						
	03-303-000-0000-6590		739.78	REPAIR PARTS	371218	Repair & Maintenance Supplies	N
2831	Little Falls Machine Inc		739.78	1 Transactions			
7899	Locators & Supplies, Inc						
	03-303-000-0000-6417		205.80	AITKIN SHOP SUPPLIES	0314077-IN	Shop/Building Maintenance	N
7899	Locators & Supplies, Inc		205.80	1 Transactions			
2941	M R Sign Co Inc						
	03-303-000-0000-6516		1,271.00	9' SIGN POST	224125	Signs & Posts	N
	03-303-000-0000-6516		555.00	NO PASSING ZONE	224125	Signs & Posts	N
	03-303-000-0000-6516		430.70	CURVE RT-YEL	224125	Signs & Posts	N
	03-303-000-0000-6516		430.70	CURVE LF-YEL	224125	Signs & Posts	N
	03-303-000-0000-6516		531.54	STOP AHEAD	224125	Signs & Posts	N
	03-303-000-0000-6516		242.30	ADVISORY SPEED __MPH	224125	Signs & Posts	N
2941	M R Sign Co Inc		3,461.24	6 Transactions			
13711	Mickelson/Ben						
	03-303-000-0000-6181		195.00	2024 BOOT REIMBURSEMENT	BERMEL'S	Safety Footwear Allowance	N
13711	Mickelson/Ben		195.00	1 Transactions			
8527	Midstates Equipment & Supply, Inc.						
	03-303-000-0000-6517		2,598.75	GAP PRIMER	224403	Asphalt,Crackfiller,Tack Oil,Etc	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
8527	Midstates Equipment & Supply, Inc.		2,598.75	1 Transactions		
12927	Midwest Machinery Co.					
	03-303-000-0000-6590	89.19	REPAIR PARTS	10053752	Repair & Maintenance Supplies	N
12927	Midwest Machinery Co.		89.19	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea					
	03-303-000-0000-6254	481.56	POWER: PALISADE	185202601	Utilities-Gas and Electric	N
	03-303-000-0000-6254	67.84	169 & CSAH 3	192301001	Utilities-Gas and Electric	N
	03-303-000-0000-6254	67.00	CSAH 5	273501502	Utilities-Gas and Electric	N
	03-303-000-0000-6254	127.30	POWER: MCGREGOR	295300301	Utilities-Gas and Electric	N
	03-303-000-0000-6254	68.00	CSAH 8	300601202	Utilities-Gas and Electric	N
	03-303-000-0000-6254	68.00	CSAH 4	323200702	Utilities-Gas and Electric	N
	03-303-000-0000-6254	1,044.40	POWER: AITKIN	335200702	Utilities-Gas and Electric	N
	03-303-000-0000-6254	68.00	CSAH 17	336503101	Utilities-Gas and Electric	N
	03-303-000-0000-6254	74.38	396202201	396202201	Utilities-Gas and Electric	N
	03-303-000-0000-6254	42.40	CSAH 12	400600001	Utilities-Gas and Electric	N
	03-303-000-0000-6254	68.00	CSAH 12	465602302	Utilities-Gas and Electric	N
	03-303-000-0000-6254	68.00	CSAH 11	480900902	Utilities-Gas and Electric	N
	03-303-000-0000-6254	68.27	47 & CSAH 2	545110401	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		2,313.15	13 Transactions		
8372	Mn Petroleum Marketers Assn					
	03-303-000-0000-6417	19.16	MCGRATH SHOP	61164 SIR	Shop/Building Maintenance	N
8372	Mn Petroleum Marketers Assn		19.16	1 Transactions		
8537	Powerplan OIB					
	03-303-000-0000-6590	562.02	REPAIR PARTS-FILTERS	2357692	Repair & Maintenance Supplies	N
8537	Powerplan OIB		562.02	1 Transactions		
3950	Public Utilities					
	03-303-000-0000-6254	48.23	HWY 47 & CR 12	1686-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254	43.85	HWY 210 W & CR 28	59455-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254	81.03	AITKIN SHOP: WATER	63335-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254	48.86	HWY 210/169 E & CR 12	63388-00	Utilities-Gas and Electric	N
3950	Public Utilities		221.97	4 Transactions		
13604	Sir Lines-A-Lot LLC					
	03-303-000-0000-6514	412.48	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6514		27.12	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		642.40	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		435.44	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		206.72	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		10,753.60	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		458.48	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		1,172.24	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		1,097.76	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		113.52	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		1,260.16	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		893.36	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		212.80	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		515.44	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		733.28	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		143.44	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		37.44	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		310.72	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		20.48	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		1,016.80	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		71.20	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		61.60	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		938.40	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		40.00	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		451.20	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		406.00	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		42.00	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		463.20	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		65.60	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		73.60	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		45.52	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		329.60	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		76.80	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		3.28	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		2,899.28	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		190.72	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		10,416.96	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		908.24	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		632.24	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		17,761.36	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6514		757.20	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		4,513.52	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		4,523.60	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		468.00	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		5,228.40	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		1,291.84	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		871.60	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		800.96	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		3,349.92	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		841.28	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		58.16	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		8,561.30	PAVEMENT MARKING-6" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		552.20	PAVEMENT MARKING-6" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		3,852.97	PAVEMENT MARKING-6" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		323.40	PAVEMENT MARKING-6" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		5,828.46	PAVEMENT MARKING-6" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		700.00	RR XING W 3 BARS	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		700.00	RR XING W 3 BARS	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		700.00	RR XING W 3 BARS	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		350.00	RR XING W 3 BARS	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		350.00	RR XING W 3 BARS	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		350.00	RR XING W 3 BARS	H24-0216-001	Pavement Striping	N
13604	Sir Lines-A-Lot LLC		101,313.29	62 Transactions			
9642	WEX BANK - Highway Dept						
	03-303-000-0000-6570		65.90	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		133.88	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		594.65	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		327.88	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		232.02	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		46.62	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		157.53	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		1,053.10	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		486.38	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		247.55	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		55.06	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		192.02	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		551.44	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		272.07	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
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	03-303-000-0000-6570		GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		REBATE	0496-00-360070-7	Motor Fuel & Lubricants	N
9642	WEX BANK - Highway Dept		5,155.69	18 Transactions		
5295	Ziegler Inc					
	03-303-000-0000-6590		REPAIR PARTS	IN001484884	Repair & Maintenance Supplies	N
5295	Ziegler Inc		385.14	1 Transactions		
303	DEPT Total:		121,020.29	R&B Highway Maintenance	25 Vendors	131 Transactions
307	DEPT			R&B Capital Infrastructure		
48	Aitkin Co Abstract Company					
	03-307-000-0000-6269		1,875.00	CERTIFICATES OF TITLE	60453	Professional Services N
	03-307-000-0000-6269		1,500.00	CERTIFICATES OF TITLE	60453	Professional Services N
48	Aitkin Co Abstract Company		3,375.00	2 Transactions		
5128	Widseth Smith & Nolting Inc					
	03-307-000-0000-6269		7,087.50	PROFESSIONAL SERVICES	230618	Professional Services N
5128	Widseth Smith & Nolting Inc		7,087.50	1 Transactions		
307	DEPT Total:		10,462.50	R&B Capital Infrastructure	2 Vendors	3 Transactions
308	DEPT			R&B Equipment & Facilities		
13622	TrueNorth Steel Inc					
	03-308-000-0000-6605		41,120.00	PALISADE FUEL TANK	HU0000043667	Building & Structure Related Expenditure N
13622	TrueNorth Steel Inc		41,120.00	1 Transactions		
308	DEPT Total:		41,120.00	R&B Equipment & Facilities	1 Vendors	1 Transactions
3	Fund Total:		174,743.40	Road & Bridge		142 Transactions

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400	DEPT			Public Health Department			
86222	Aitkin Independent Age						
	05-400-420-4800-6360		265.63	UCARE-MEN'S CAMPAIGN & TSHIRT	1000291	Services, Labor, Contracts	Y
86222	Aitkin Independent Age		265.63	1 Transactions			
9608	AMAZON CAPITAL SERVICES (HHS only)						
	05-400-430-0408-6435		67.49	TANF-WIPES PROJECT	16TG-K6K7-7PN9	Public Health Program Related Supplies	N
				05/22/2024 05/22/2024			
	05-400-430-0408-6435		67.48	WIPES PROJECT-PH BUDGET	16TG-K6K7-7PN9	Public Health Program Related Supplies	N
				05/22/2024 05/22/2024			
	05-400-440-0410-6405		11.81	AGENCY-PENCILS/SHT PROT/WIPES	1WLL-DYXP-RL7Y	Office Supplies	N
				05/20/2024 05/20/2024			
	05-400-440-0410-6405		2.86	AGENCY-SCISSORS/STAPLER	1XR7-TYGG-7LNK	Office Supplies	N
				05/24/2024 05/24/2024			
9608	AMAZON CAPITAL SERVICES (HHS only)		149.64	4 Transactions			
9692	Minnesota Energy Resources Corporation						
	05-400-440-0410-6254		32.30	GAS BILL	0506533565-00001	Utilities-Gas and Electric	N
				04/22/2024 05/21/2024			
9692	Minnesota Energy Resources Corporation		32.30	1 Transactions			
5472	Newshopper						
	05-400-420-4800-6360		265.50	UCARE-MEN'S CAMPAIGN	11054	Services, Labor, Contracts	Y
5472	Newshopper		265.50	1 Transactions			
3950	Public Utilities						
	05-400-440-0410-6254		290.02	ELECTRIC BILL	1433-00	Utilities-Gas and Electric	N
				04/16/2024 05/16/2024			
3950	Public Utilities		290.02	1 Transactions			
10698	Stericycle,Inc						
	05-400-440-0410-6360		16.86	STERI-SAFE	8007124671	Services, Labor, Contracts	6
				06/01/2024 06/30/2024			
10698	Stericycle,Inc		16.86	1 Transactions			
3518	Voyageur Press Of Mcgregor, Inc						
	05-400-420-4800-6360		300.00	UCARE-MEN'S CAMPAIGN	48745	Services, Labor, Contracts	N
3518	Voyageur Press Of Mcgregor, Inc		300.00	1 Transactions			

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400	DEPT Total:		1,319.95	Public Health Department	7 Vendors	10 Transactions
420	DEPT		Income Maintenance			
88284	Aitkin Co Recorder					
	05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE	108513	Program Expenses Direct Charge Ffp N
				05/22/2024 05/22/2024		
88284	Aitkin Co Recorder		13.00	1 Transactions		
9608	AMAZON CAPITAL SERVICES (HHS only)					
	05-420-600-4800-6405		27.83	AGENCY-PENCILS/SHT PROT/WIPES	1WLL-DYXP-RL7Y	Office Supplies N
				05/20/2024 05/20/2024		
	05-420-600-4800-6405		6.74	AGENCY-SCISSORS/STAPLER	1XR7-TYGG-7LNK	Office Supplies N
				05/24/2024 05/24/2024		
9608	AMAZON CAPITAL SERVICES (HHS only)		34.57	2 Transactions		
9692	Minnesota Energy Resources Corporation					
	05-420-600-4800-6254		76.13	GAS BILL	0506533565-00001	Utilities-Gas and Electric N
				04/22/2024 05/21/2024		
9692	Minnesota Energy Resources Corporation		76.13	1 Transactions		
3950	Public Utilities					
	05-420-600-4800-6254		683.61	ELECTRIC BILL	1433-00	Utilities-Gas and Electric N
				04/16/2024 05/16/2024		
3950	Public Utilities		683.61	1 Transactions		
86177	Sheriff Aitkin County					
	05-420-640-4800-6270		60.00	IV-D SERIVES 0011431843 01	C2400149	Aitkin Co Sheriff Fees Iv-D N
				05/24/2024 05/24/2024		
86177	Sheriff Aitkin County		60.00	1 Transactions		
10698	Stericycle,Inc					
	05-420-600-4800-6360		39.73	STERI-SAFE	8007124671	Services, Labor, Contracts 6
				06/01/2024 06/30/2024		
10698	Stericycle,Inc		39.73	1 Transactions		
86235	The Office Shop Inc					
	05-420-640-4800-6300		126.24	CS-COPIER CONTRACT IRC5550IIII	331544-0	Maintenance/Service Contracts N
				02/08/2024 05/14/2024		
	05-420-640-4800-6300		55.49	CS COPIER CONTRACT IRDXC3935I	331550-0	Maintenance/Service Contracts N

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No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
86235	The Office Shop Inc		181.73	05/14/2024 05/14/2024 2 Transactions			
420	DEPT Total:		1,088.77	Income Maintenance	7 Vendors	9 Transactions	
430	DEPT			Social Services			
9608	AMAZON CAPITAL SERVICES (HHS only)						
	05-430-700-4800-6811		37.98	SOCIAL SERVICES - CLOTHING 05/24/2024 05/24/2024	1GMM-TLLP-9TWW	Social Services - Client Related	N
	05-430-710-3090-6027		199.98	CONCURRENT PERM PLANNING 05/21/2024 05/21/2024	1TP9-6GQ1-WQY4	Concurrent Planning Assessment	N
	05-430-700-4800-6405		44.70	AGENCY-PENCILS/SHT PROT/WIPES 05/20/2024 05/20/2024	1WLL-DYXP-RL7Y	Office Supplies	N
	05-430-700-4800-6810		277.66	AMH--FLEX - CLOTHING/PERS PROD 05/27/2024 05/27/2024	1WYX-1V4J-1KQV	Mh Init - Flex (418)	N
	05-430-700-4800-6810		89.99	MH-FLEX - THERAPY LAMP 05/17/2024 05/17/2024	1X3H-YCNC-MYF1	Mh Init - Flex (418)	N
	05-430-700-4800-6405		10.81	AGENCY-SCISSORS/STAPLER 05/24/2024 05/24/2024	1XR7-TYGG-7LNK	Office Supplies	N
	05-430-700-4800-6810		131.97	MH-FLEX - FAN/TV 05/17/2024 05/17/2024	1YVM-7PG1-MTFF	Mh Init - Flex (418)	N
9608	AMAZON CAPITAL SERVICES (HHS only)		793.09	7 Transactions			
9692	Minnesota Energy Resources Corporation						
	05-430-700-4800-6254		122.27	GAS BILL 04/22/2024 05/21/2024	0506533565-00001	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		122.27	1 Transactions			
3950	Public Utilities						
	05-430-700-4800-6254		1,097.92	ELECTRIC BILL 04/16/2024 05/16/2024	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		1,097.92	1 Transactions			
10698	Stericycle, Inc						
	05-430-700-4800-6360		63.81	STERI-SAFE 06/01/2024 06/30/2024	8007124671	Services, Labor, Contracts	6
10698	Stericycle, Inc		63.81	1 Transactions			

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		No.	Account/Formula	Accr	Amount		Service Dates	Paid On Bhf #	On Behalf of Name	
430	DEPT Total:				2,077.09		Social Services	4 Vendors	10 Transactions	
5	Fund Total:				4,485.81		Health & Human Services		29 Transactions	

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	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT				Undesignated			
	4580	Mn Dept Of Finance						
		09-000-000-0000-2022		664.00	BIRTH & DEATH SURCHARGES 04/01/2024 04/30/2024	APRIL 2024	Birth/Death Surcharges	N
		09-000-000-0000-2024		105.00	CHILDREN SURCHARGES 04/01/2024 04/30/2024	APRIL 2024	St Share Of Birth Cert.-Children	N
		09-000-000-0000-2031		10.50	TORRENS ASSURANCE 04/01/2024 04/30/2024	APRIL 2024	Real Estate Assurance (Was 5874 And 6	N
		09-000-000-0000-2036		4,445.00	STATE GEN FUND/LEG. SURCHARGE 04/01/2024 04/30/2024	APRIL 2024	Recording Surcharges (Was 5871 & 6281)	N
	4580	Mn Dept Of Finance		5,224.50	4 Transactions			
	3375	Mn Dept Of Health						
		09-000-000-0000-2027		595.00	STATE WELL CERTIFICATE	APRIL 2024	State Well Cert Fees (Was 5097 & 6203)	N
	3375	Mn Dept Of Health		595.00	1 Transactions			
0	DEPT Total:			5,819.50	Undesignated	2 Vendors	5 Transactions	
9	Fund Total:			5,819.50	State		5 Transactions	

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923	DEPT		Forfeited Tax Sales			
13725	Beartooth True Value					
	10-923-000-0000-6450	21.99	ROPE SISAL 1/4"X50'	10582	Field Supplies	N
			05/01/2024 05/31/2024			
	10-923-000-0000-6450	12.98	15A BLU AUTO FUSE 10A RED AUTO	14352	Field Supplies	N
			05/01/2024 05/31/2024			
	10-923-000-0000-6450	118.97	BALL MOUNT KIT & BALL 2"	9302	Field Supplies	N
			05/01/2024 05/31/2024			
	10-923-000-0000-6450	9.99	ROPE SISAL 1/4"X100'	9551	Field Supplies	N
			05/01/2024 05/31/2024			
13725	Beartooth True Value	163.93	4 Transactions			
2340	Hyytinen Hardware Hank					
	10-923-000-0000-6405	11.98	CELL PHONE CABLE	18171/1	Office Supplies	N
	10-923-000-0000-6405	2.29	MIRROR CLIPS	18718/1	Office Supplies	N
2340	Hyytinen Hardware Hank	14.27	2 Transactions			
14071	Marco Technologies LLC					
	10-923-000-0000-6266	285.00	OFFICE 365 SUBSCRIPTION	INV12534123	Data Processing/Computer Services	Y
14071	Marco Technologies LLC	285.00	1 Transactions			
12927	Midwest Machinery Co.					
	10-923-000-0000-6590	76.86	V-BELT X350 JD MOWER	10062640	Repair & Maintenance Supplies	N
12927	Midwest Machinery Co.	76.86	1 Transactions			
10412	O'Reilly Auto Parts					
	10-923-000-0000-6590	20.39	2012 F150 WIPER BLADE	1878-186851	Repair & Maintenance Supplies	N
10412	O'Reilly Auto Parts	20.39	1 Transactions			
3950	Public Utilities					
	10-923-000-0000-6254	230.07	ACLD	348-00	Utilities-Gas and Electric	N
			04/16/2024 05/16/2024			
3950	Public Utilities	230.07	1 Transactions			
15229	Thompson/Dennis J					
	10-923-000-0000-6330	62.36	MILEAGE MACLC MEETING IN GR	052024	Transportation/Travel/Parking	N
15229	Thompson/Dennis J	62.36	1 Transactions			
12788	Timmer Implement of Aitkin					

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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>		<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	10-923-000-0000-6590		63.59	COUPLER FF		IA25236	Repair & Maintenance Supplies	N
12788	Timmer Implement of Aitkin		63.59	1 Transactions				
923	DEPT Total:		916.47	Forfeited Tax Sales		8 Vendors	12 Transactions	
926	DEPT			Law Library				
5173	Thomson Reuters-West Publishing							
	10-926-000-0000-6455		1,562.70	ONLINE SUBSC CHARGES		850100106	Law Books	N
				04/01/2024 04/30/2024				
	10-926-000-0000-6455		1,155.61	LIBRARY PLAN		850100106	Law Books	N
				05/01/2024 05/31/2024				
5173	Thomson Reuters-West Publishing		2,718.31	2 Transactions				
926	DEPT Total:		2,718.31	Law Library		1 Vendors	2 Transactions	
10	Fund Total:		3,634.78	Trust			14 Transactions	

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					Service Dates	Paid On Bhf #	On Behalf of Name	
925	DEPT				Resource Management			
	10245	Emery Inc.						
		11-925-000-0000-6361		504.00	CLASS 5 TO LONE LAKE BEACH	4129	Road Construction Service	N
	10245	Emery Inc.		504.00	1 Transactions			
	7062	Kern Excavating LLC						
		11-925-000-0000-6360		2,950.00	50 YDS ROCK POSI TRAC FR 33-1	53124LD	Services, Labor, Contracts	Y
	7062	Kern Excavating LLC		2,950.00	1 Transactions			
	4070	Riley Auto Supply						
		11-925-000-0000-6590		84.99	PREM TR HYD OIL FL 5G	642770	Repair & Maintenance Supplies	N
	4070	Riley Auto Supply		84.99	1 Transactions			
	4734	Superior Forestry Service Inc						
		11-925-000-0000-6273		3,778.25	TREE PLANTING CONTRACT	T7371	Timber Improvement	N
	4734	Superior Forestry Service Inc		3,778.25	1 Transactions			
925	DEPT Total:			7,317.24	Resource Management	4 Vendors	4 Transactions	
11	Fund Total:			7,317.24	Forest Development		4 Transactions	

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19 Long Lake Conservation Cer

Aitkin County

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
521	DEPT			LLCC Administration			
3160	Mille Lacs Energy Coop-Albert Lea						
	19-521-000-0000-6254		2,179.86	ENERGY CENTER APRIL	271300502	Utilities-Gas and Electric	N
	19-521-000-0000-6254		1,005.99	ELECTRIC DINING HALL	271300601	Utilities-Gas and Electric	N
	19-521-000-0000-6254		911.55	ELECTRIC NSL	271300703	Utilities-Gas and Electric	N
	19-521-000-0000-6254		67.29	ELECTRIC PARKING LOT	271300801	Utilities-Gas and Electric	N
	19-521-000-0000-6254		64.69	ELECTRIC STAFF RESIDENCE	271300901	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		4,229.38	5 Transactions			
14812	SCI Broadband/Savage Communications						
	19-521-000-0000-6220		685.80	PHONE AND INTERNET JUNE 2024	024-033167	Telephone	N
				06/01/2024 06/30/2024			
14812	SCI Broadband/Savage Communications		685.80	1 Transactions			
12083	Tony Nistler Trucking, Inc						
	19-521-000-0000-6360		1,620.00	OJIBWE VILLAGE, TO BE REIMBURS	38224	Services, Labor, Contracts	N
12083	Tony Nistler Trucking, Inc		1,620.00	1 Transactions			
521	DEPT Total:		6,535.18	LLCC Administration	3 Vendors	7 Transactions	
522	DEPT			LLCC Education			
85003	Aitkin County DAC						
	19-522-000-0000-6431		62.15	WOOD COOKIE STRINGING	2024043007	Educational Supplies	N
85003	Aitkin County DAC		62.15	1 Transactions			
9561	Amazon Business						
	19-522-000-0000-6431		172.16	STUFF FOR SUMMER CAMP	1HLQ-M3K1-9GXT	Educational Supplies	N
	19-522-000-0000-6431		5.96	S'MORES STICKS	1Q9L-DT4G-DGWP	Educational Supplies	N
9561	Amazon Business		178.12	2 Transactions			
522	DEPT Total:		240.27	LLCC Education	2 Vendors	3 Transactions	
523	DEPT			LLCC Food			
3810	Paulbeck's County Market						
	19-523-000-0000-6418		19.09	GROCERIES	7684653	Groceries-Students	N
3810	Paulbeck's County Market		19.09	1 Transactions			
10076	PFS Minnesota						

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Aitkin County

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
10076	19-523-000-0000-6418		1,125.41	GROCERIES	72150861	Groceries-Students	N
	PFS Minnesota		1,125.41	1 Transactions			
	4968	Upper Lakes Foods, Inc					
	19-523-000-0000-6418		96.84	GROCERIES	46	Groceries-Students	N
	19-523-000-0000-6418		663.81	GROCERIES	460518-00	Groceries-Students	N
4968	19-523-000-0000-6418		523.80	GROCERIES	463062-00	Groceries-Students	N
	Upper Lakes Foods, Inc		1,284.45	3 Transactions			
	523	DEPT Total:		2,428.95	LLCC Food	3 Vendors	5 Transactions
524	DEPT			LLCC Maintenance			
	9561	Amazon Business					
	19-524-000-0000-6590		502.08	NEW VACUUM, REPLACE BROKEN ONE	1Q9L-DT4G-DGWP	Repair & Maintenance Supplies	N
	9561	Amazon Business		502.08	1 Transactions		
15300	MCGREGOR ACE HARDWARE						
	19-524-000-0000-6590		92.36	HOSE, NOZZLE, CONCRETE, CAULK	310021	Repair & Maintenance Supplies	N
	15300	MCGREGOR ACE HARDWARE		92.36	1 Transactions		
524	DEPT Total:		594.44	LLCC Maintenance	2 Vendors	2 Transactions	
19	Fund Total:		9,798.84	Long Lake Conservation Center		17 Transactions	

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Aitkin County

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
520	DEPT		Parks			
9561	Amazon Business					
	21-520-000-0000-6450		38.37	WATER RESIT BOX FOR TRAIL COUN	1PFH-PH4Q-NR6D	Field Supplies N
9561	Amazon Business		38.37	1 Transactions		
13725	Beartooth True Value					
	21-520-000-0000-6450		14.39	STAPLE T50 SS 3/8' 1000 PK	12152	Field Supplies N
				05/01/2024 05/31/2024		
	21-520-000-0000-6450		8.63	PLATICWELD SYRINGE	12905	Field Supplies N
				05/01/2024 05/31/2024		
	21-520-000-0000-6450		0.42	HARDWARE	8098	Field Supplies N
				05/01/2024 05/31/2024		
	21-520-000-0000-6450		59.99	TRL JK BLK A-FRM JK 9"	8397	Field Supplies N
				05/01/2024 05/31/2024		
13725	Beartooth True Value		83.43	4 Transactions		
2763	Countryside Sanitation, LLC					
	21-520-000-0000-6255	B	844.74	BERGLUND GARBAGE	5100	Garbage Y
				06/01/2024 06/30/2024		
2763	Countryside Sanitation, LLC		844.74	1 Transactions		
2340	Hyytinen Hardware Hank					
	21-520-000-0000-6450		45.20	VERDON ACCESS SUPPLIES	18171/1	Field Supplies N
	21-520-000-0000-6450		3.30	HARDWARE	18171/1	Field Supplies N
	21-520-000-0000-6450		7.47	AITKIN PARK CLIPS	18512/1	Field Supplies N
2340	Hyytinen Hardware Hank		55.97	3 Transactions		
9354	Kangas Enterprise, Inc					
	21-520-000-0000-6802	Q	4,896.00	GRADING ATV TRAILS 72 MILES	144	Trail Grants-State N
	21-520-000-0000-6360	B	425.00	JACOBSON CAMPGROUND	23276	Services, Labor, Contracts N
9354	Kangas Enterprise, Inc		5,321.00	2 Transactions		
3024	Kingsley/Russell Lee					
	21-520-000-0000-6802	Q	1,190.00	NORTHWOODS QUAD TRL REPAIRS	052024	Trail Grants-State Y
	21-520-000-0000-6804		6,035.00	SWATARA SOUTH 2 MILES	052024	State Grant - Northwoods ATV-Expense Y
3024	Kingsley/Russell Lee		7,225.00	2 Transactions		
9358	McNeil Excavating					
	21-520-000-0000-6804		1,173.00	CLASS 5 TO SOO LINE SWATARA	052024	State Grant - Northwoods ATV-Expense Y

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21 Parks

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	21-520-000-0000-6804		7,288.00	CLASS 5 ATV TRAIL SOO LINE SWA	5080	State Grant - Northwoods ATV-Expense	Y
9358	McNeil Excavating		8,461.00	2 Transactions			
9109	Nelson Sanitation & Rental, Inc.						
	21-520-000-0000-6360		88.00	AXTELL RIDING PORTABLE	INV/2024/5444	Services, Labor, Contracts	N
	21-520-000-0000-6360		88.00	BLIND LAKE PORTABLE	INV/2024/5449	Services, Labor, Contracts	N
	21-520-000-0000-6360		88.00	LAWLER TRAILHEAD PORTABLE	INV/2024/5454	Services, Labor, Contracts	N
	21-520-000-0000-6360		88.00	MCGREGOR TRAILHEAD PORTABLE	INV/2024/5455	Services, Labor, Contracts	N
9109	Nelson Sanitation & Rental, Inc.		352.00	4 Transactions			
12182	Northwoods Quads						
	21-520-000-0000-6802	Q	665.00	HILL CITY SPRING	00921152	Trail Grants-State	N
	21-520-000-0000-6802	Q	210.00	MOOSE RIVER SPRING	00921154	Trail Grants-State	N
12182	Northwoods Quads		875.00	2 Transactions			
3780	Palisade Supersledders Inc.						
	21-520-000-0000-6802	Q	1,619.36	PALISADE BM4	00921166	Trail Grants-State	N
3780	Palisade Supersledders Inc.		1,619.36	1 Transactions			
3950	Public Utilities						
	21-520-000-0000-6254	B	50.76	MISSISSIPPI ACCESS	1670-00	Utilities-Gas and Electric	N
				04/16/2024 05/16/2024			
	21-520-000-0000-6254	B	108.09	MISSISSIPPI SHOWER	1671-00	Utilities-Gas and Electric	N
3950	Public Utilities		158.85	2 Transactions			
9617	Timber Lakes Septic Service, Inc.						
	21-520-000-0000-6360	B	200.00	AITKIN DUMP	38409	Services, Labor, Contracts	N
	21-520-000-0000-6360	B	200.00	BERGLUND DUMP	38470	Services, Labor, Contracts	N
9617	Timber Lakes Septic Service, Inc.		400.00	2 Transactions			
520	DEPT Total:		25,434.72	Parks	12 Vendors	26 Transactions	
21	Fund Total:		25,434.72	Parks		26 Transactions	
	Final Total:		381,027.89	143 Vendors	326 Transactions		

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	135,368.60	General Fund
2	14,425.00	Reserves Fund
3	174,743.40	Road & Bridge
5	4,485.81	Health & Human Services
9	5,819.50	State
10	3,634.78	Trust
11	7,317.24	Forest Development
19	9,798.84	Long Lake Conservation Center
21	25,434.72	Parks
All Funds	381,027.89	Total

Approved by,

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Board of County Commissioners Agenda Request

2E

Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: LG 220 Application for Exempt Gambling - Ducks Unlimited Aitkin Area

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Christy M. Bishop		Department: Auditor's Office
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Event Date (Raffle): August 9, 2024 Application for Exempt Gambling Permit: LG220 - Ducks Unlimited Aitkin Area Chapter - Bingo and Raffle: Location of event Wealthwood Rod and Gun Club: 23573 420th Pl Aitkin, MN 56431: Hazelton Township		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to adopt attached resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 25, 2024

By Commissioner: xxx

20240625-xxx

LG 220 Application for Exempt Permit – Ducks Unlimited Aitkin Area Chapter

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 - Ducks Unlimited Aitkin Area Chapter – Bingo and Raffle: Location of event Wealthwood Rod and Gun Club: 23573 420th PI Aitkin, MN 56431: Hazelton Township – Date of Event August 9, 2024

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June, 2024

Jessica Seibert
County Administrator

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5 Health & Human Services

Aitkin County



2F

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 2

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5462	Bremer Bank (Elan ACH)					
15	05-400-400-0402-6266	16.03	WEBEX (PUBLIC HEALTH)		Software Fees/License Fees	N
			05/09/2024 06/08/2024			
2	05-400-440-0410-6266	2.80	AVAILITY 4/24		Software Fees/License Fees	N
			04/01/2024 04/30/2024			
8	05-400-440-0410-6266	6.73	WEBEX (SP, CG, PA)		Software Fees/License Fees	N
			05/09/2024 06/08/2024			
12	05-400-440-0410-6266	16.03	WEBEX (EM)		Software Fees/License Fees	N
			05/09/2024 06/08/2024			
3	05-420-600-4800-6266	6.60	AVAILITY 4/24		Software Fees/License Fees	N
			04/01/2024 04/30/2024			
9	05-420-600-4800-6266	15.87	WEBEX (SP, CG, PA)		Software Fees/License Fees	N
			05/09/2024 06/08/2024			
13	05-420-600-4800-6266	16.03	WEBEX (JG)		Software Fees/License Fees	N
			05/09/2024 06/08/2024			
14	05-420-640-4800-6266	16.03	WEBEX (JH)		Software Fees/License Fees	N
			05/09/2024 06/08/2024			
4	05-430-700-4800-6266	10.60	AVAILITY 4/24		Software Fees/License Fees	N
			04/01/2024 04/30/2024			
10	05-430-700-4800-6266	25.50	WEBEX (SP, CG, PA)		Software Fees/License Fees	N
			05/09/2024 06/08/2024			
11	05-430-700-4800-6266	48.09	WEBEX (KL, JS, RP)		Software Fees/License Fees	N
			05/09/2024 06/08/2024			
17	05-430-700-4800-6266	16.04	WEBEX (ADULT SERVICES)		Software Fees/License Fees	N
			05/09/2024 06/08/2024			
1	05-430-700-4800-6332	131.95	CONF LODGING (BB)		Hotel/Lodging	N
			05/01/2024 05/02/2024			
7	05-430-700-4800-6332	389.10	TRAINING LODGING (JH)		Hotel/Lodging	N
			05/07/2024 05/07/2024			
25	05-430-745-3460-6050	48.13	AMH-LAC MH AWARENESS		Basic Living/Social Skills	N
			05/13/2024 05/13/2024			
19	05-400-400-0402-6435	60.00	1/2 VAX - CANVA PRO ANNUAL FEE	045151-53020764	Public Health Program Related Supplies	N
			05/14/2024 05/13/2025			
20	05-400-450-0451-6435	59.99	1/2 HED - CANVA PRO ANNUAL FEE	045151-53020764	Public Health Program Related Supplies	N
			05/14/2024 05/13/2025			
5	05-400-430-0408-6240	106.00	PH BUDGET LINE-SRN SUB.-2 YR	10124	Membership/Dues/Association Fees	N
			05/08/2024 05/08/2024			
6	05-430-700-4800-6805	40.00	ADULT MH-TRANS BUS TICKET	165343043	Mh Init - Transportation (416)	N
			05/08/2024 05/08/2024			

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Aitkin County



5 Health & Human Services

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
18	05-430-760-3980-6020		ADULT FC LICENSING & RES DEV 05/13/2024 05/13/2024	166962017	Licensing & Resource Development	N
27	05-430-710-3190-6020		COURT RELATED-FATHERS REG 05/03/2024 05/03/2024	168055000	Court Related Services & Activities	N
26	05-430-710-3190-6020		COURT RELATED-FATHERS REG. 05/03/2024 05/03/2024	168071000	Court Related Services & Activities	N
24	05-400-420-4800-6435		UCARE GRANT - SHIRTS	4882	Public Health Program Related Supplies	N
21	05-400-440-0410-6240		AMAZON MEMBERSHIP 05/04/2024 05/03/2025	D01-9906433-50946	Membership/Dues/Association Fees	N
22	05-420-600-4800-6240		AMAZON MEMBERSHIP 05/04/2024 05/03/2025	D01-9906433-50946	Membership/Dues/Association Fees	N
23	05-430-700-4800-6240		AMAZON MEMBERSHIP 05/04/2024 05/03/2025	D01-9906433-50946	Membership/Dues/Association Fees	N
5462	Bremer Bank (Elan ACH)		26 Transactions			
5 Fund Total:			1,640.08			
			Health & Human Services	1 Vendors	26 Transactions	

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Aitkin County



25 Opioid Settlement

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>		<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>		<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
16	5462 Bremer Bank (Elan ACH)		16.03	WEBEX (OPIOID)			Data Processing/Computer Services	N
	25-000-000-0000-6266			05/09/2024	06/08/2024			
	5462 Bremer Bank (Elan ACH)		16.03	1 Transactions				
25 Fund Total:			16.03	Opioid Settlement		1 Vendors	1 Transactions	
Final Total:			1,656.11	2 Vendors		27 Transactions		

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Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

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1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5462	Bremer Bank (Elan ACH)					
7	01-120-000-0000-6360		ANCESTRY 6 MONTHS	05132024	Services, Labor, Contracts	N
		119.00	11/14/2023 05/12/2024			
19	01-252-003-0000-6335		LISA PORTALS TRNG	053677	Gas/Vehicle Fuel Charges	N
26	01-200-003-0000-6339		#222 TRNG - MEAL BURNSVILLE	10002	Meals (Overnight)	N
17	01-252-003-0000-6335		301 ST CLOUD MOUD TRAINING	148205	Gas/Vehicle Fuel Charges	N
24	01-200-003-0000-6339		#222 TRNG BURNSVILLE	20036	Meals (Overnight)	N
25	01-200-003-0000-6339		#222 TRNG- MEAL BURNSVILLE	25475	Meals (Overnight)	N
15	01-001-000-0000-6332		CREDIT--OVER CHARGE AT HOTEL	3022	Hotel / Motel Lodging	N
8	01-049-000-0000-6266		2 YEAR SSL WILDCARD RENEWAL	3068032909	Software Fees/License Fees	N
12	01-043-000-0000-6360		REALTORS ASSOC.	3097	Services, Labor, Contracts, GIS Mapping	N
13	01-043-000-0000-6360		CHAT GPT	3097	Services, Labor, Contracts, GIS Mapping	N
			05/15/2024 06/15/2024			
11	01-043-000-0000-6405		PLAT BOOKS & E-BOOK	3097	Office Supplies	N
28	01-200-000-0000-6360		DROPBOX MTHLY FEE	33NV5F2MQX4D	Services, Labor, Contracts	N
1	01-049-000-0000-6268		REFUND OF CANCELED TRAINING	3671-8661	Staff Training, Development	N
9	01-049-000-0000-6266		SHODAN MONTHLY SUBSCRIPTION	3AE6D18C-0005	Software Fees/License Fees	N
			05/16/2024 06/16/2024			
6	01-053-000-0000-6332		MAY 2-NIGHT HOTEL STAY	4439	Hotel / Motel Lodging	N
			05/01/2024 05/03/2024			
5	01-053-000-0000-6360		RACARIE SOFTWARE	4439	Services, Labor, Contracts	N
			05/01/2024 06/01/2024			
10	01-043-000-0000-6268		GABBY - TRNG JULY/AUG 2024	5507	Staff Training, Development	N
21	01-200-000-0000-6360		MICROSOFT 365 -#216	6431361760	Services, Labor, Contracts	N
16	01-252-003-0000-6332		LISA PORTALS TRNG	85024EE019813	School Hotel / Motel Lodging	N
27	01-200-003-0000-6332		#222 FTO TRNG - BURNSVILLE	882666693	Hotel / Motel Lodging	N
3	01-110-000-0000-6422		AIR FRESHNER	903341726	Janitorial Supplies	N
23	01-200-003-0000-6332		#220 TRAINING ST CLOUD	91844	Hotel / Motel Lodging	N
14	01-711-000-0000-6240		CONSTANT CONTACT MONTHLY	9370	Membership/Dues/Association Fees	N
20	01-252-003-0000-6339		LISA TRNG- OVERNIGHT MEAL	9NTC	Meals (Overnight)	N
22	01-200-000-0000-6360		SPYPOINT CAMERA FEE	CE486A8D-0019	Services, Labor, Contracts	N
2	01-049-000-0000-6283		AZURESTACK MAY	G047302390	Programming, Services, Contracts	N
18	01-200-003-0000-6241		#216 DEF1 TRNG	X24EJHGM6YENR	Registration Fee	N
5462	Bremer Bank (Elan ACH)		5,304.33	27 Transactions		
1 Fund Total:		5,304.33	General Fund	1 Vendors	27 Transactions	

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

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Vendor		<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>		<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
4	5462	Bremer Bank (Elan ACH)		383.86	MILESTONE HERBICIDE 4 QT	2024-007705	Field Supplies	N
	5462	Bremer Bank (Elan ACH)		383.86	1 Transactions			
10 Fund Total:				383.86	Trust	1 Vendors	1 Transactions	
Final Total:				5,688.19	2 Vendors	28 Transactions		

Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	5,304.33	General Fund
10	383.86	Trust
All Funds	5,688.19	Total

Approved by,
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Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	1,640.08	Health & Human Services	
	25	16.03	Opioid Settlement	
	All Funds	1,656.11	Total	Approved by,
			
			

Total Elan paid 5.23.24 = \$7,344.30



Print List in Order By:	2	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name	Page Break By:	1	1 - Page Break by Fund 2 - Page Break by Dept
Explode Dist. Formulas?:	N				
Paid on Behalf Of Name on Audit List?:	N				
Type of Audit List:	D	D - Detailed Audit List S - Condensed Audit List			
Save Report Options?:	N				

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Fund

	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
40	DEPT				Auditor			
	89991	Bremer Bank						
		01-040-000-0000-5840		0.13	Receipt Nbr 22097 05/01/2024		Misc Receipts	N
		01-040-000-0000-5840		0.13	Receipt Nbr 22116 05/03/2024		Misc Receipts	N
		01-040-000-0000-5840		0.13	Receipt Nbr 22131 05/07/2024		Misc Receipts	N
		01-040-000-0000-5840		0.06	Receipt Nbr 22152 05/15/2024		Misc Receipts	N
		01-040-000-0000-5840		0.13	Receipt Nbr 22164 05/16/2024		Misc Receipts	N
		01-040-000-0000-5840		0.06	Receipt Nbr 22226 05/30/2024		Misc Receipts	N
		01-040-000-0000-5840		0.13	Receipt Nbr 22233 05/31/2024		Misc Receipts	N
	89991	Bremer Bank		0.77	7 Transactions			
40	DEPT Total:			0.77	Auditor	1 Vendors	7 Transactions	
42	DEPT				Treasurer			
	89991	Bremer Bank						
		01-042-000-0000-5840		12.87	Receipt Nbr 22134 05/10/2024		Misc Receipts	N
	89991	Bremer Bank		12.87	1 Transactions			
42	DEPT Total:			12.87	Treasurer	1 Vendors	1 Transactions	
43	DEPT				Assessor			
	89991	Bremer Bank						
		01-043-000-0000-5840		0.26	Receipt Nbr 458 05/06/2024		Misc Receipts	N
		01-043-000-0000-5840		0.26	Receipt Nbr 459 05/10/2024		Misc Receipts	N
		01-043-000-0000-5840		0.26	Receipt Nbr 460 05/15/2024		Misc Receipts	N
		01-043-000-0000-5840		0.26	Receipt Nbr 463 05/29/2024		Misc Receipts	N
	89991	Bremer Bank		1.04	4 Transactions			
43	DEPT Total:			1.04	Assessor	1 Vendors	4 Transactions	
90	DEPT				Attorney			
	89991	Bremer Bank						
		01-090-000-0000-5840		0.64	Receipt Nbr 912 05/02/2024		Misc Receipts	N
		01-090-000-0000-5840		1.29	Receipt Nbr 912 05/02/2024		Misc Receipts	N
		01-090-000-0000-5840		0.64-	Receipt Nbr 912 05/02/2024		Misc Receipts	N
		01-090-000-0000-5840		1.29-	Receipt Nbr 912 05/02/2024		Misc Receipts	N
		01-090-000-0000-5840		0.64	Receipt Nbr 22112 05/02/2024		Misc Receipts	N
		01-090-000-0000-5840		1.29	Receipt Nbr 22112 05/02/2024		Misc Receipts	N

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Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-090-000-0000-5840		2.25	Receipt Nbr 913 05/08/2024		Misc Receipts N
	01-090-000-0000-5840		3.54	Receipt Nbr 913 05/08/2024		Misc Receipts N
	01-090-000-0000-5840		0.64	Receipt Nbr 913 05/08/2024		Misc Receipts N
	01-090-000-0000-5840		0.64	Receipt Nbr 914 05/17/2024		Misc Receipts N
	01-090-000-0000-5840		1.29	Receipt Nbr 915 05/31/2024		Misc Receipts N
89991	Bremer Bank		10.29	11 Transactions		
90	DEPT Total:		10.29	Attorney	1 Vendors	11 Transactions
100	DEPT			Recorder		
89991	Bremer Bank					
	01-100-000-0000-5840		9.65	Receipt Nbr 7487 05/20/2024		Misc Receipts N
	01-100-000-0000-5840		0.64	Receipt Nbr 7524 05/28/2024		Misc Receipts N
	01-100-000-0000-5840		3.86	Receipt Nbr 7534 05/29/2024		Misc Receipts N
	01-100-000-0000-5840		6.43	Receipt Nbr 7543 05/30/2024		Misc Receipts N
89991	Bremer Bank		20.58	4 Transactions		
100	DEPT Total:		20.58	Recorder	1 Vendors	4 Transactions
252	DEPT			Corrections		
89991	Bremer Bank					
	01-252-252-0000-5872		39.75	Receipt Nbr 2048 05/10/2024		Phone Card Prisoner Welfare(Taxable) N
89991	Bremer Bank		39.75	1 Transactions		
252	DEPT Total:		39.75	Corrections	1 Vendors	1 Transactions
1	Fund Total:		85.30	General Fund		28 Transactions

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3 Road & Bridge

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
				Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT			Undesignated			
89991	Bremer Bank						
	03-000-000-0000-5505		49.68	Receipt Nbr 328 05/24/2024		Culverts	N
	03-000-000-0000-5506		0.64	Receipt Nbr 22202 05/28/2024		County Maps	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1346 05/01/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 324 05/03/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 324 05/03/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 325 05/10/2024		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 325 05/10/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 325 05/10/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1367 05/16/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 327 05/17/2024		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 327 05/17/2024		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 327 05/17/2024		Charges-Individuals	N
	03-000-000-0000-5517		5.79	Receipt Nbr 1368 05/17/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 328 05/24/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1383 05/28/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1385 05/29/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 329 05/31/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 329 05/31/2024		Charges-Individuals	N
89991	Bremer Bank		105.25	18 Transactions			
0	DEPT Total:		105.25	Undesignated	1 Vendors	18 Transactions	
303	DEPT			R&B Highway Maintenance			
89991	Bremer Bank						
	03-303-000-0000-6570		41.19	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		71.95	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		63.31	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		89.16	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		24.83	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		12.41	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		34.70	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		47.97	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		90.57	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		49.94	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		115.40	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		56.41	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		16.37	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N

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Aitkin County



3 Road & Bridge

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Page 5

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
89991	Bremer Bank		714.21	13 Transactions			
303	DEPT Total:		714.21	R&B Highway Maintenance	1 Vendors	13 Transactions	
3	Fund Total:		819.46	Road & Bridge		31 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
521	DEPT		LLCC Administration			
89991	Bremer Bank					
	19-521-000-0000-5885		10.12	Receipt Nbr 22110 05/02/2024	Commissary Sales Taxable	N
	19-521-000-0000-5885		37.05	Receipt Nbr 22115 05/03/2024	Commissary Sales Taxable	N
	19-521-000-0000-5885		10.97	Receipt Nbr 22118 05/06/2024	Commissary Sales Taxable	N
	19-521-000-0000-5885		10.58	Receipt Nbr 22126 05/06/2024	Commissary Sales Taxable	N
	19-521-000-0000-5885		7.33	Receipt Nbr 22136 05/10/2024	Commissary Sales Taxable	N
	19-521-000-0000-5885		52.93	Receipt Nbr 22141 05/13/2024	Commissary Sales Taxable	N
	19-521-000-0000-5885		39.02	Receipt Nbr 22142 05/13/2024	Commissary Sales Taxable	N
	19-521-000-0000-5885		7.53	Receipt Nbr 22146 05/13/2024	Commissary Sales Taxable	N
	19-521-000-0000-5885		4.59	Receipt Nbr 22160 05/16/2024	Commissary Sales Taxable	N
	19-521-000-0000-5885		7.34	Receipt Nbr 22162 05/16/2024	Commissary Sales Taxable	N
	19-521-000-0000-5885		4.12	Receipt Nbr 22194 05/23/2024	Commissary Sales Taxable	N
	19-521-000-0000-5885		70.68	Receipt Nbr 22205 05/28/2024	Commissary Sales Taxable	N
	19-521-000-0000-5885		14.89	Receipt Nbr 22214 05/29/2024	Commissary Sales Taxable	N
	19-521-000-0000-5885		0.50	Receipt Nbr 22216 05/29/2024	Commissary Sales Taxable	N
89991	Bremer Bank		277.65	14 Transactions		
521	DEPT Total:		277.65	LLCC Administration	1 Vendors	14 Transactions
19	Fund Total:		277.65	Long Lake Conservation Center		14 Transactions

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21 Parks

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 7

Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates		Paid On Bhf #	On Behalf of Name	
520	DEPT			Parks				
89991	Bremer Bank							
	21-520-000-0000-5510		3.86	Receipt Nbr 4103 05/01/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		11.58	Receipt Nbr 4105 05/02/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 4105 05/02/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		34.74	Receipt Nbr 4107 05/03/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4107 05/03/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 4109 05/06/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 4110 05/06/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		12.87	Receipt Nbr 4111 05/06/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 4112 05/07/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4113 05/08/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.65	Receipt Nbr 4114 05/09/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		20.58	Receipt Nbr 4115 05/10/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		11.90	Receipt Nbr 4115 05/10/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 4115 05/10/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4117 05/13/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		15.44	Receipt Nbr 4134 05/14/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4134 05/14/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4136 05/15/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 4136 05/15/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.01	Receipt Nbr 4136 05/15/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4136 05/15/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.77	Receipt Nbr 4136 05/15/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.71	Receipt Nbr 4136 05/15/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.67	Receipt Nbr 4136 05/15/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4137 05/15/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		13.51	Receipt Nbr 4137 05/15/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4141 05/16/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 4141 05/16/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4142 05/17/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4149 05/20/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		8.36	Receipt Nbr 4150 05/20/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 4150 05/20/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 4151 05/20/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4152 05/21/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4152 05/21/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		6.43	Receipt Nbr 4152 05/21/2024			Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 4152 05/21/2024			Co. Parks Campground Fees	N

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21 Parks

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 8

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	21-520-000-0000-5510		0.96	Receipt Nbr 4152 05/21/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		9.65	Receipt Nbr 4153 05/21/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		5.79	Receipt Nbr 4153 05/21/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		1.29	Receipt Nbr 4153 05/21/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		15.44	Receipt Nbr 4157 05/22/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		2.57	Receipt Nbr 4160 05/24/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		30.88	Receipt Nbr 4162 05/28/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		3.86	Receipt Nbr 4162 05/28/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		1.93	Receipt Nbr 4163 05/28/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		11.58	Receipt Nbr 4164 05/28/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		7.72	Receipt Nbr 4165 05/29/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		5.79	Receipt Nbr 4165 05/29/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		5.79	Receipt Nbr 4166 05/30/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		7.72	Receipt Nbr 4167 05/31/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		7.72	Receipt Nbr 4167 05/31/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		27.02	Receipt Nbr 4167 05/31/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		5.15	Receipt Nbr 4167 05/31/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		6.56	Receipt Nbr 4167 05/31/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		1.74	Receipt Nbr 4167 05/31/2024		Co. Parks Campground Fees N
	21-520-000-0000-5510		1.99	Receipt Nbr 4167 05/31/2024		Co. Parks Campground Fees N
89991	Bremer Bank		416.80	57 Transactions		
520	DEPT Total:		416.80	Parks	1 Vendors	57 Transactions
21	Fund Total:		416.80	Parks		57 Transactions
	Final Total:		1,599.21	10 Vendors	130 Transactions	

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	85.30	General Fund
3	819.46	Road & Bridge
19	277.65	Long Lake Conservation Center
21	416.80	Parks
All Funds	1,599.21	Total

Approved by,

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Aitkin County



1 General Fund

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor		<u>Rpt</u>	<u>Warrant Description</u>		<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
8410 Bremer Bank							
10	01-044-904-0000-6360		103.14	MED FSA CLAIMS 2024	06/05/2024	Flex Plan Withdrawals	N
1	01-044-904-0000-6360		352.15	MED FLEX CLAIMS 2024	06012024	Flex Plan Withdrawals	N
11	01-044-904-0000-6360		428.73	MED FSA CLAIMS 2024	06082024	Flex Plan Withdrawals	N
12	01-044-904-0000-6360		239.16	MED FSA CLAIMS 2024	06112024	Flex Plan Withdrawals	N
4	01-044-904-0000-6360		109.55	WEX MED FLEX 2024	6/1/2024	Flex Plan Withdrawals	N
5	01-044-904-0000-6360		25.00	WEX MED FLEX 2024	6/2/2024	Flex Plan Withdrawals	N
6	01-044-904-0000-6360		208.34	WEX DEP CARE FLEX 2024	6/3/2024	Flex Plan Withdrawals	N
8410 Bremer Bank			1,466.07	7 Transactions			
1 Fund Total:			1,466.07	General Fund	1 Vendors	7 Transactions	

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Aitkin County



13 Taxes & Penalties

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

Vendor		<u>Rpt</u>	<u>Warrant Description</u>		<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
8410 Bremer Bank							
7	13-943-000-0000-2001		253.00	REV PMT-INSUFF FUNDS	2020	Cur - Property Taxes	N
8	13-943-000-0000-2001		95.00	REV PMT-RET PMT-KAEHLER	2021	Cur - Property Taxes	N
8410 Bremer Bank			348.00	2 Transactions			
13 Fund Total:			348.00	Taxes & Penalties	1 Vendors	2 Transactions	

KMR1

6/14/24

12:00PM

19 Long Lake Conservation Cen

Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 4

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	8410 Bremer Bank					
2	19-522-000-0000-6267		405.62	TOTAL SERVICE CHARGES	461201217886	Credit Card Fees
				05/01/2024 05/31/2024		
3	19-522-000-0000-6267		41.45	TOTAL FEES	461201217886	Credit Card Fees
	8410 Bremer Bank		447.07	2 Transactions		
19 Fund Total:			447.07	Long Lake Conservation Center	1 Vendors	2 Transactions

KMR1
6/14/24 12:00PM
21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 5

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
9	8410 Bremer Bank		80.00	CAMP REFUND - ASHFIELD	B - 7274	Co. Parks Campground Fees	N
	21-520-000-0000-5510						
	8410 Bremer Bank		80.00	1 Transactions			
21 Fund Total:			80.00	Parks	1 Vendors	1 Transactions	
Final Total:			2,341.14	4 Vendors	12 Transactions		

Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	1,466.07	General Fund
13	348.00	Taxes & Penalties
19	447.07	Long Lake Conservation Center
21	80.00	Parks
All Funds	2,341.14	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
6/14/24 12:23PM

Aitkin County



1 General Fund

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

	Vendor		<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>		<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>					<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	780	Bremer Bank							
3		01-040-000-0000-5081		0.03	MTG REG - MAY 2024	MAY 2024	Mortgage Registry-3%		N
4		01-042-000-0000-5079		0.02	DEED TAX - MAY 2024	MAY 2024	3% State Deed Tax		N
	780	Bremer Bank		0.05	2 Transactions				
	8410	Bremer Bank							
6		01-044-904-0000-6360		106.79	MED FSA CLAIMS 2024	06142024	Flex Plan Withdrawals		N
	8410	Bremer Bank		106.79	1 Transactions				
1 Fund Total:				106.84	General Fund	2 Vendors	3 Transactions		

KMR1
6/14/24 12:23PM
9 State

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	780	Bremer Bank					
2	09-000-000-0000-2025		37,504.31	DEED TAX - MAY 2024	MAY 2024	State's Share Of Deed Tax (97%)	N
1	09-000-000-0000-2026		23,943.40	MTG REG- MAY 2024	MAY 2024	State Share Of Mortgage Registry (97%)	N
	780	Bremer Bank	61,447.71				
				2 Transactions			
9 Fund Total:			61,447.71	State	1 Vendors	2 Transactions	

KMR1
6/14/24 12:23PM
21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 4

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
5	8410 Bremer Bank		50.00	CAMP REFUND - TEMPLE	A - 7599	Co. Parks Campground Fees	N
	21-520-000-0000-5510						
	8410 Bremer Bank		50.00	1 Transactions			
21 Fund Total:			50.00	Parks	1 Vendors	1 Transactions	
Final Total:			61,604.55	4 Vendors	6 Transactions		

Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	106.84	General Fund
9	61,447.71	State
21	50.00	Parks
All Funds	61,604.55	Total

Approved by,

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.....



Board of County Commissioners Agenda Request

2J

Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: App for Temporary On Sale Liquor License - Jacobson Community Center

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Christy M. Bishop		Department: Auditor's Office
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Jacobson Community Center Application for Temporary On Sale Liquor License for River Road Rock Jam (Dance) on July 19, 2024. Event will take place at Jacobson Community Center 65534 Great River Road Jacobson, MN 55752		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: To approve the Temporary On-Sale Liquor License for Jacobson Community Center - River Road Rock Jam (Dance) on July 19, 2024.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 25, 2024

By Commissioner: xxx

20240625-xxx

Temporary On-Sale Liquor License – Jacobson Community Center

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners approves a Temporary On-Sale Liquor License for July 19, 2024

Jacobson Community Center- River Road Rock Jam (Dance) – Ball Bluff Township – 65534 Great River Rd
Jacobson, MN 55752

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June, 2024

Jessica Seibert
County Administrator

WLB1
6/14/24 4:22PM
1 General Fund

Aitkin County



2K

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5462	Bremer Bank (Elan ACH)					
19	01-252-252-0000-6465		66.60 COMMISSARY ITEMS	013337	Inmate Welfare Supplies	N
11	01-252-000-0000-6180		5.34 HANGERS FOR UNIFORMS	029691	Clothing Allowance	N
23	01-043-000-0000-6240		153.22 BOA-SAMA RENEWAL	0315	Dues & License Renewal	N
24	01-043-000-0000-6332		108.12 HOLIDAY INN - TRNG	0315	Hotel / Motel Lodging	N
35	01-252-000-0000-6330		30.65 TRANSPORT - DAKOTA COUNTY	05292024	Prisoner Transportation & Travel	N
16	01-200-000-0000-6240		360.00 212,210,226,218 LIC RENEWAL	070148	Membership/Dues/Association Fees	N
39	01-257-000-0000-6339		15.46 MEALS OVERNIGHT-MACCAC MTGS	10030	Meals (Overnight)	N
			05/24/2024 05/24/2024			
37	01-040-021-0000-6405		78.12 PENS, TAKE A NUMBER TICKETS	112-5458850-12458	Office Supplies	N
12	01-200-000-0000-6405		632.31 8 DOOR CELL PHONE STORAGE CAB	121937510	Office Supplies	N
25	01-043-000-0000-6240		86.83 BOA-CMA-IQ RENEWAL	1296	Dues & License Renewal	N
18	01-200-200-0000-6265		35.00 GOOD SPORSTMAN	14913	Programs	N
7	01-090-000-0000-6240		770.00 MSBA DUES	1897	Membership/Dues/Association Fees	N
27	01-043-000-0000-6332		648.72 ROOMS FOR 6 ASSESSORS	1969	Hotel / Motel Lodging	N
38	01-090-000-0000-6332		221.90 LODGING MNCCC CONF.	22652	Hotel / Motel Lodging	N
13	01-200-000-0000-6360		313.14 JEN T - SPEECH EXEC PROGRAM	234966941	Services, Labor, Contracts	N
22	01-052-000-0000-6339		21.36 MEAL DURING OVERNIGHT CONF.	3022	Meals (Overnight)	N
21	01-043-000-0000-6240		153.22 SAMA RENEWAL	3097	Dues & License Renewal	N
36	01-122-000-0000-6332		330.40 CONTINUING ED - HE	41516464	Hotel / Motel Lodging	N
2	01-122-000-0000-6268		380.00 CONTINUING ED - HE	52924	Staff Training, Development	N
41	01-049-000-0000-6283		86.00 UMAMI CLOUD WEBSITE TRACKING	64E19A54-0002	Programming, Services, Contracts	N
26	01-043-000-0000-6240		86.83 BOA-CMA-IQ RENEWAL (KS)	7297	Dues & License Renewal	N
17	01-200-200-0000-6265		234.00 LENS EQUIPMENT	7298	Programs	N
20	01-043-000-0000-6240		127.69 BOA-AMA RENEWAL (BM)	7498	Dues & License Renewal	N
3	01-391-000-0000-6268		410.00 INSPECTING ONSITE (AC)	832020	Staff Training, Development	N
10	01-252-252-0000-6465		16.00 MATERNITY CLOTHING	848101	Inmate Welfare Supplies	N
9	01-252-003-0000-6335		16.46 301 CLASS	9028632	Gas/Vehicle Fuel Charges	N
42	01-110-000-0000-6415		409.50 NEW MN FLAGS	93866	Operational Supplies	N
14	01-200-000-0000-6360		313.14 JEN O SPEECH EXEC PROGRAM	B163159249	Services, Labor, Contracts	N
15	01-200-000-0000-6360		5.00 SPYPOINT MTHLY SUBSCRPTION	CE486A8D-0020	Services, Labor, Contracts	N
4	01-122-000-0000-6360		15.99 MONTHLY ZOOM CONTRACT	INV257826262	Services, Labor, Contracts	N
5	01-090-000-0000-6240		278.00 MN LAWYER REGISTRATION	LAWYER000307895	Membership/Dues/Association Fees	N
6	01-090-000-0000-6240		278.00 MN LAWYER REG - LAGESON	LAWYER00030891	Membership/Dues/Association Fees	N
1	01-257-000-0000-6332		141.61 HOTEL - MACCAC DIRECTORS' MTGS	RXGBGHZ6B	Hotel / Motel Lodging	N
			05/23/2024 05/24/2024			
5462	Bremer Bank (Elan ACH)		6,828.61	33 Transactions		

1 Fund Total:

6,828.61

General Fund

1 Vendors

33 Transactions

WLB1
6/14/24 4:22PM

Aitkin County



2 Reserves Fund

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
40	5462 Bremer Bank (Elan ACH)		200.00	PLT CE	1137-0444	Staff Training, Development	N
	02-049-251-0000-6268						
	5462 Bremer Bank (Elan ACH)		200.00	1 Transactions			
2 Fund Total:			200.00	Reserves Fund	1 Vendors	1 Transactions	

WLB1
6/14/24 4:22PM
10 Trust

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 4

Vendor	<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	5462 Bremer Bank (Elan ACH)						
33	10-923-000-0000-6405		34.98	WIRING HARNESS EXT AND SPOT SP	052024	Office Supplies	N
34	10-923-000-0000-6405		37.38	CHARGE ERROR CREDIT PROCES 6/6	052024	Office Supplies	N
32	10-923-000-0000-6405		3.49	CNL TANK DRAIN CAP	56416	Office Supplies	N
28	10-923-000-0000-6268		75.00	FOREST MANAGMENT CULTURALLY SI	HILL	Staff Training, Development	N
30	10-923-000-0000-6268		75.00	FOREST MANAGMENT CULTURALLY SI	MACKEY	Staff Training, Development	N
29	10-923-000-0000-6268		75.00	FOREST MANAGMENT CULTURALLY SI	PARKIN	Staff Training, Development	N
	5462 Bremer Bank (Elan ACH)		300.85	6 Transactions			
10 Fund Total:			300.85	Trust	1 Vendors	6 Transactions	

WLB1
6/14/24 4:22PM
11 Forest Development

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 5

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
31	5462 Bremer Bank (Elan ACH)						
	11-939-000-0000-6405		484.00	PF-06 PRINTHEAD CANON	052024	Office Supplies	N
	5462 Bremer Bank (Elan ACH)		484.00	1 Transactions			
11 Fund Total:			484.00	Forest Development	1 Vendors	1 Transactions	

WLB1

6/14/24

4:22PM

19 Long Lake Conservation Cen

Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 6

Vendor		<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>		<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
8	5462	Bremer Bank (Elan ACH)		29.83	SEEDS FOR ED GARDEN	704640	Educational Supplies	N
		19-522-000-0000-6431						
	5462	Bremer Bank (Elan ACH)		29.83	1 Transactions			
19 Fund Total:				29.83	Long Lake Conservation Center	1 Vendors	1 Transactions	
Final Total:				7,843.29	5 Vendors	42 Transactions		

WLB1

6/14/24

4:22PM

Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 2

5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	5462 Bremer Bank (Elan ACH) 05-400-400-0402-6266		588.00	COVID VAX-ACUITY ONLINE APPT 05/18/2024 05/17/2025		Software Fees/License Fees	N
3	05-400-400-0402-6435		60.00-	1/2 VAX-CANVA PRO ANNUAL FEE 05/28/2024 05/28/2024		Public Health Program Related Supplies	N
13	05-400-430-0408-6435		138.31	TANF FHV SUPPLIES 05/16/2024 05/16/2024		Public Health Program Related Supplies	N
4	05-400-450-0451-6435		59.99-	1/2 HED-CANVA PRO ANNUAL FEE 05/28/2024 05/28/2024		Public Health Program Related Supplies	N
9	05-430-700-4800-6332		425.82	TRAINING LODGING - (JH) 05/21/2024 05/23/2024		Hotel/Lodging	N
11	05-430-700-4800-6811		316.47	SOC WELFARE-(DA) 05/23/2024 05/23/2024		Social Services - Client Related	N
14	05-430-700-4800-6811		912.22	SOC WELFARE - (DA) 05/23/2024 05/23/2024		Social Services - Client Related	N
10	05-430-745-3460-6050		48.13-	AMH-LAC MH AWARENESS RETURN CR 05/23/2024 05/23/2024		Basic Living/Social Skills	N
12	05-430-745-3460-6050		46.70	AMH-LAC MH AWARENESS 05/23/2024 05/23/2024		Basic Living/Social Skills	N
15	05-430-760-3930-6020		231.92	APS GEN CASE MGMT-MED DISP 05/21/2024 05/21/2024		ADULT-GENERAL CASE MANAGEME	N
1	05-430-710-3180-6057		300.00	HEALTH RELATED SERV-MEDICAL 05/21/2024 05/21/2024	165900069	Health Related Services-Foster Care	N
2	05-430-710-3180-6057		177.60	HEALTH RELATED SERV-CAR SEAT 05/24/2024 05/24/2024	168218001	Health Related Services-Foster Care	N
6	05-400-440-0410-6360		10.09	AGENCY SUBSCRIPTION-1 YEAR 06/26/2024 06/25/2025	TAA-210343	Services, Labor, Contracts	N
7	05-420-600-4800-6360		23.79	AGENCY SUBSCRIPTION-1 YEAR 06/26/2024 06/25/2025	TAA-210343	Services, Labor, Contracts	N
8	05-430-700-4800-6360		38.22	AGENCY SUBSCRIPTION-1 YEAR 06/26/2024 06/25/2025	TAA-210343	Services, Labor, Contracts	N
	5462 Bremer Bank (Elan ACH)		3,041.02	15 Transactions			
5 Fund Total:			3,041.02	Health & Human Services	1 Vendors	15 Transactions	
Final Total:			3,041.02	1 Vendors	15 Transactions		

Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	3,041.02	Health & Human Services
All Funds	3,041.02	Total

Approved by,

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Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	6,828.61	General Fund	
	2	200.00	Reserves Fund	
	10	300.85	Trust	
	11	484.00	Forest Development	
	19	29.83	Long Lake Conservation Center	
	All Funds	7,843.29	Total	Approved by,
			
			

Total Elan paid 6.6.24 = \$10,884.31



Board of County Commissioners Agenda Request

2L

Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Application for Temp On Sale Liquor License - Wealthwood Rod & Gun Club

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Christy M. Bishop		Department: Auditor's Office
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Wealthwood Rod & Gun Club Application for Temporary On Sale Liquor License for August 9, 2024. Event will take place at 23573 420th Place, Aitkin, MN 56431		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: To approve the Temporary On-Sale Liquor License for Wealthwood Rod & Gun Club for August 9, 2024		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 25, 2024

By Commissioner: xxx

20240625-xxx

Temporary On-Sale Liquor License – Wealthwood Rod & Gun Club

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners approves a Temporary **On-Sale Liquor License** to Wealthwood Rod & Gun Club for August 9, 2024.

Wealthwood Rod & Gun Club – Hazelton Township – 23573 420th Place Aitkin, MN 56431

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June, 2024

Jessica Seibert
County Administrator

Print List in Order By:	2	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name	Page Break By:	1	1 - Page Break by Fund 2 - Page Break by Dept
Explode Dist. Formulas?:	N				
Paid on Behalf Of Name on Audit List?:	N				
Type of Audit List:	D	D - Detailed Audit List S - Condensed Audit List			
Save Report Options?:	N				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
1	DEPT				Commissioners			
	15240	AT&T Mobility (Central Serv)						
		01-001-000-0000-6220		192.93	COMMISSIONERS MOBILE PHONE	287298817699	Telephone	N
					04/26/2024 05/25/2024			
	15240	AT&T Mobility (Central Serv)		192.93	1 Transactions			
1	DEPT Total:			192.93	Commissioners	1 Vendors	1 Transactions	
12	DEPT				Court Administration			
	9046	Loffler Companies, Inc.						
		01-012-000-0000-6220		20.79	MONTHLY TELEPHONE	4713647	Telephone	N
					05/01/2024 05/31/2024			
	9046	Loffler Companies, Inc.		20.79	1 Transactions			
12	DEPT Total:			20.79	Court Administration	1 Vendors	1 Transactions	
40	DEPT				Auditor			
	86222	Aitkin Independent Age						
		01-040-021-0000-6230		575.00	FUN GUIDE ADVERTISING	1387557	Printing, Publishing & Adv	Y
	86222	Aitkin Independent Age		575.00	1 Transactions			
	9046	Loffler Companies, Inc.						
		01-040-000-0000-6220		41.58	MONTHLY TELEPHONE	4713647	Telephone	N
					05/01/2024 05/31/2024			
		01-040-021-0000-6220		20.79	MONTHLY TELEPHONE	4713647	Telephone	N
					05/01/2024 05/31/2024			
	9046	Loffler Companies, Inc.		62.37	2 Transactions			
	7910	MINNCORIndustries						
		01-040-021-0000-6405		35.00	TITLE FORMS PS2700	120657	Office Supplies	N
	7910	MINNCORIndustries		35.00	1 Transactions			
	86235	The Office Shop Inc						
		01-040-000-0000-6405		37.18	DRYERSE MARKERS FOR DESKS	1142342-0	Office Supplies	N
	86235	The Office Shop Inc		37.18	1 Transactions			
40	DEPT Total:			709.55	Auditor	4 Vendors	5 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
42	DEPT				Treasurer			
	88284	Aitkin Co Recorder						
		01-042-000-0000-6241		20.00	NOTARY STAMP RECORDING FEE	106765	Registration Fee	N
	88284	Aitkin Co Recorder		20.00	1 Transactions			
	9046	Loffler Companies, Inc.						
		01-042-000-0000-6220		20.79	MONTHLY TELEPHONE	4713647	Telephone	N
					05/01/2024 05/31/2024			
	9046	Loffler Companies, Inc.		20.79	1 Transactions			
	4689	Metro Sales Inc						
		01-042-000-0000-6342		187.00	METER READING CONTRACT 31762-0	INV2538438	Office Equipment Rental/Contracts	N
	4689	Metro Sales Inc		187.00	1 Transactions			
	86235	The Office Shop Inc						
		01-042-000-0000-6405		16.98	NOTARY BOOK	1142906-0	Office Supplies	N
		01-042-000-0000-6405		64.40	2 CANON INK CART FOR SCANNER	331788-0	Office Supplies	N
	86235	The Office Shop Inc		81.38	2 Transactions			
42	DEPT Total:			309.17	Treasurer	4 Vendors	5 Transactions	
43	DEPT				Assessor			
	10452	AT&T Mobility						
		01-043-000-0000-6220		317.35	WIRELESS BILL	287298660812	Telephone	N
	10452	AT&T Mobility		317.35	1 Transactions			
	9046	Loffler Companies, Inc.						
		01-043-000-0000-6220		57.17	MONTHLY TELEPHONE	4713647	Telephone	N
					05/01/2024 05/31/2024			
	9046	Loffler Companies, Inc.		57.17	1 Transactions			
	86235	The Office Shop Inc						
		01-043-000-0000-6405		9.98	POST-IT NOTES	1142514	Office Supplies	N
		01-043-000-0000-6405		21.31	POST IT NOTES	1142514-1	Office Supplies	N
	86235	The Office Shop Inc		31.29	2 Transactions			
43	DEPT Total:			405.81	Assessor	3 Vendors	4 Transactions	

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1 General Fund

44	Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	DEPT				Central Services			
	9046	Loffler Companies, Inc.						
		01-044-000-0000-6220		36.38	MONTHLY TELEPHONE	4713647	Telephone	N
					05/01/2024 05/31/2024			
	9046	Loffler Companies, Inc.		36.38	1 Transactions			
	89079	McGregor Area Ambulance Service						
		01-044-000-0000-6841		7,275.00	AMBULANCE TRANSPORTS	05/31/2024	Ambulance Appropriations	N
					01/01/2024 05/31/2024			
	89079	McGregor Area Ambulance Service		7,275.00	1 Transactions			
	89080	Meds-1 Ambulance Service Inc						
		01-044-000-0000-6841		1,885.00	TRANSPORT CALLS	06/04/2024	Ambulance Appropriations	N
					01/01/2024 06/04/2024			
	89080	Meds-1 Ambulance Service Inc		1,885.00	1 Transactions			
	3336	Office Of MN. IT Services						
		01-044-000-0000-6266		1,338.65	WAN - APRIL 2024	DV24040313	Data Processing/Computer Services	N
					04/01/2024 04/30/2024			
		01-044-000-0000-6266		1,338.65	WAN MAY 2024	DV24050313	Data Processing/Computer Services	N
					05/01/2024 05/31/2024			
	3336	Office Of MN. IT Services		2,677.30	2 Transactions			
	86235	The Office Shop Inc						
		01-044-000-0000-6342		546.81	CONTRACT CHARGES FEB-MAY 2024	331596-0	Office Equipment Rental/Contracts	N
					02/09/2024 05/16/2024			
	86235	The Office Shop Inc		546.81	1 Transactions			
	5777	U.S. Bank N.A.						
		01-044-000-0000-6360		550.00	BOND ADMIN FEES	7330162	Services, Labor, Contracts	N
					05/01/2024 04/30/2025			
	5777	U.S. Bank N.A.		550.00	1 Transactions			
44	DEPT Total:			12,970.49	Central Services	6 Vendors	7 Transactions	
45	DEPT				Motor Pool			
	50	Aitkin Body Shop, Inc						
		01-045-000-0000-6302		656.66	WINDSHIELD REPLACEMENT	16608	Vehicle Maintenance	N

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
50	Aitkin Body Shop, Inc		656.66	1 Transactions			
13934	The Tire Barn						
	01-045-000-0000-6302		51.38	LUBE, OIL AND FILTER #11	73351	Vehicle Maintenance	N
	01-045-000-0000-6302		203.61	REAR WIPER MOTOR	73522	Vehicle Maintenance	N
13934	The Tire Barn		254.99	2 Transactions			
45	DEPT Total:		911.65	Motor Pool	2 Vendors	3 Transactions	
49	DEPT			Information Technologies			
5893	CTC						
	01-049-000-0000-6283		155.00	JUNE GUEST INTERNET	00103469-3	Programming, Services, Contracts	N
5893	CTC		155.00	1 Transactions			
10231	eGoldfax						
	01-049-000-0000-6266		206.25	EGOLD FAX SERVICE MONTHLY	EGOLD-12072079	Software Fees/License Fees	N
				06/01/2024 06/30/2024			
10231	eGoldfax		206.25	1 Transactions			
9046	Loffler Companies, Inc.						
	01-049-000-0000-6220		36.38	MONTHLY TELEPHONE	4713647	Telephone	N
				05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.		36.38	1 Transactions			
49	DEPT Total:		397.63	Information Technologies	3 Vendors	3 Transactions	
52	DEPT			Administration			
15240	AT&T Mobility (Central Serv)						
	01-052-000-0000-6220		49.74	ADMIN MOBILE PHONE	287298817699	Telephone	N
				04/26/2024 05/25/2024			
15240	AT&T Mobility (Central Serv)		49.74	1 Transactions			
9046	Loffler Companies, Inc.						
	01-052-000-0000-6220		51.97	MONTHLY TELEPHONE	4713647	Telephone	N
				05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.		51.97	1 Transactions			

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1	General Fund								
	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099	
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name		
52	DEPT Total:			101.71	Administration	2 Vendors	2 Transactions		
53	DEPT				Human Resources				
	15240	AT&T Mobility (Central Serv)							
		01-053-000-0000-6220		99.48	APR - MAY 2024 PHONE BILL	287299383308	Telephone	N	
					04/26/2024 05/25/2024				
	15240	AT&T Mobility (Central Serv)		99.48	1 Transactions				
	9046	Loffler Companies, Inc.							
		01-053-000-0000-6220		15.59	MONTHLY TELEPHONE	4713647	Telephone	N	
					05/01/2024 05/31/2024				
	9046	Loffler Companies, Inc.		15.59	1 Transactions				
	12048	McDowell Agency, Inc./The							
		01-053-000-0000-6265		382.00	BACKGROUND FEES (6)	153976	Background Check Fee	N	
					04/01/2024 06/30/2024				
		01-053-000-0000-6265		250.40	BACKGROUND FEES (5)	154627	Background Check Fee	N	
					05/01/2024 05/31/2024				
	12048	McDowell Agency, Inc./The		632.40	2 Transactions				
	9894	Vault Health							
		01-053-000-0000-6265		112.60	NON-DOT DRUG TEST (2)	FL00634544	Background Check Fee	6	
					05/06/2024 05/23/2024				
		01-053-000-0000-6360		61.16	DOT DRUG TEST (1)	FL00634544	Services, Labor, Contracts	6	
					05/06/2024 05/23/2024				
	9894	Vault Health		173.76	2 Transactions				
53	DEPT Total:			921.23	Human Resources	4 Vendors	6 Transactions		
60	DEPT				Elections				
	9561	Amazon Business							
		01-060-000-0000-6405		36.63	NAME TAGS, POLLPAD CHARGERS	11KH-TKM1-CRPM	Office Supplies	N	
	9561	Amazon Business		36.63	1 Transactions				
60	DEPT Total:			36.63	Elections	1 Vendors	1 Transactions		
90	DEPT				Attorney				
	783	Canon Financial Services, Inc							

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COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-090-000-0000-6342		358.10	MONTHLY CONTRACT	33152692	Office Equipment Rental/Contracts	N
				06/01/2024 06/30/2024			
783	Canon Financial Services, Inc		358.10	1 Transactions			
10855	Culligan Soft Water						
	01-090-000-0000-6265		139.00	MONTHLY SERVICE	150X01683101	Drug & Forfeiture MS 387.213	N
				05/01/2024 05/31/2024			
10855	Culligan Soft Water		139.00	1 Transactions			
9046	Loffler Companies, Inc.						
	01-090-000-0000-6220		72.75	MONTHLY TELEPHONE	4713647	Telephone	N
				05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.		72.75	1 Transactions			
3195	MNCCC LOCKBOX						
	01-090-000-0000-6268		90.00	MNCCC CONFERENCE REG	2406013	Staff Training, Development	N
3195	MNCCC LOCKBOX		90.00	1 Transactions			
9151	River Valley Forensic Services PA						
	01-090-030-0000-6269		2,550.00	MEDICAL TESTIMONY	2478	Murder Trial	6
9151	River Valley Forensic Services PA		2,550.00	1 Transactions			
4139	Roggenkamp-Rakotz/Lisa M						
	01-090-000-0000-6330		101.46	MILEAGE REIMBURSEMENT MCAA	6-05-24	Transportation/Travel/Parking	N
4139	Roggenkamp-Rakotz/Lisa M		101.46	1 Transactions			
10879	Shred-It						
	01-090-000-0000-6360		216.94	MONTHLY SERVICE	8007310873	Services, Labor, Contracts	N
				05/01/2024 05/31/2024			
10879	Shred-It		216.94	1 Transactions			
11949	Swanson/Sondra						
	01-090-000-0000-6330		139.08	MNCCC CONF MILEAGE REIMBURS	6/04/24	Transportation/Travel/Parking	N
	01-090-000-0000-6339		27.00	MNCCC CONF MEAL REIMBURS	6/04/24	Meals (Overnight)	N
11949	Swanson/Sondra		166.08	2 Transactions			
5173	Thomson Reuters-West Publishing						
	01-090-000-0000-6406		1,696.52	ONLINE/SOFTWARE SUBSCRIPTION	850249970	Law Publ. & Subscriptions	N
	01-090-000-0000-6406		377.94	MONTHLY SUBSCRIPTION	850329767	Law Publ. & Subscriptions	N

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1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
5173	Thomson Reuters-West Publishing		2,074.46	06/01/2024 06/30/2024 2 Transactions		
90	DEPT Total:		5,768.79	Attorney	9 Vendors	11 Transactions
100	DEPT			Recorder		
9046	Loffler Companies, Inc.					
	01-100-000-0000-6220		25.99	MONTHLY TELEPHONE 05/01/2024 05/31/2024 1 Transactions	4713647	Telephone N
9046	Loffler Companies, Inc.		25.99			
100	DEPT Total:		25.99	Recorder	1 Vendors	1 Transactions
110	DEPT			Courthouse Maintenance		
9561	Amazon Business					
	01-110-000-0000-6415		120.00	CAULKING FOR ROOF 04/26/2024 05/25/2024 1 Transactions	1NCY-77T7-1QPL	Operational Supplies N
9561	Amazon Business		120.00			
15240	AT&T Mobility (Central Serv)					
	01-110-000-0000-6220		49.74	MAINT MOBILE PHONE 04/26/2024 05/25/2024 1 Transactions	287298817699	Telephone N
15240	AT&T Mobility (Central Serv)		49.74			
246	Brothers Fire & Security					
	01-110-000-0000-6360		819.35	ALARMS ON RTU, GOV. CENTER 05/01/2024 05/31/2024 1 Transactions	W33426	Services, Labor, Contracts N
246	Brothers Fire & Security		819.35			
1754	Garrison Disposal Company, Inc					
	01-110-000-0000-6255		692.22	MONTHLY SERVICE 05/01/2024 05/31/2024 1 Transactions	365224	Garbage N
1754	Garrison Disposal Company, Inc		692.22			
2340	Hyytinen Hardware Hank					
	01-110-000-0000-6415		11.14	DRILL BITS	18118	Operational Supplies N
	01-110-000-0000-6415		10.99	IMPACT NUT DRIVER	18119	Operational Supplies N
	01-110-000-0000-6415		29.46	AIR FRESHNER, TERRO HHS	18730	Operational Supplies N
	01-110-000-0000-6415		22.89	SCREWS	18778	Operational Supplies N
	01-110-000-0000-6415		8.49	ALUMINUM FOIL FOR SHREDDER	18809	Operational Supplies N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
2340	Hyytinen Hardware Hank		82.97	5 Transactions		
88628	Imperial Dade					
	01-110-000-0000-6422		109.44	40X46 CAN LINERS	4230966	Janitorial Supplies N
	01-110-000-0000-6422		2,131.81	TP, TOWEL, LINERS	4233812	Janitorial Supplies N
88628	Imperial Dade		2,241.25	2 Transactions		
9046	Loffler Companies, Inc.					
	01-110-000-0000-6220		10.39	MONTHLY TELEPHONE	4713647	Telephone N
				05/01/2024 05/31/2024		
9046	Loffler Companies, Inc.		10.39	1 Transactions		
90805	Temco					
	01-110-000-0000-6415		30.00	ALUM. TUBE FOR IT VAULT	28771	Operational Supplies Y
90805	Temco		30.00	1 Transactions		
110	DEPT Total:		4,045.92	Courthouse Maintenance	8 Vendors	13 Transactions
120	DEPT			Veterans Service		
10452	AT&T Mobility					
	01-120-000-0000-6220		99.48	FIRSTNET MAY	287298585696	Telephone N
				04/26/2024 05/25/2024		
10452	AT&T Mobility		99.48	1 Transactions		
10981	Bakken/Glen A.J.					
	01-120-000-0000-6278		50.00	GLEN MAY	052324	Per Diem Y
				05/23/2024 05/23/2024		
10981	Bakken/Glen A.J.		50.00	1 Transactions		
2448	Janzen/Carroll Mark					
	01-120-000-0000-6278		50.00	CARROLL MAY	050724	Per Diem Y
				05/07/2024 05/07/2024		
2448	Janzen/Carroll Mark		50.00	1 Transactions		
9046	Loffler Companies, Inc.					
	01-120-000-0000-6220		15.59	MONTHLY TELEPHONE	4713647	Telephone N
				05/01/2024 05/31/2024		
9046	Loffler Companies, Inc.		15.59	1 Transactions		

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
15126	Timinski/Matthew						
	01-120-000-0000-6278		50.00	MATT MAY	050624	Per Diem	Y
				05/06/2024 05/06/2024			
15126	Timinski/Matthew		50.00	1 Transactions			
9933	WEX BANK - Veteran Services						
	01-120-000-0000-6335		139.32	FLEET MAY	97667394	Gas/Vehicle Fuel Charges	N
				05/08/2024 06/07/2024			
9933	WEX BANK - Veteran Services		139.32	1 Transactions			
11970	Wikelius/Charles						
	01-120-000-0000-6278		50.00	CHARLIE MAY	050124	Per Diem	Y
				05/01/2024 05/01/2024			
11970	Wikelius/Charles		50.00	1 Transactions			
9255	Witt/Warren						
	01-120-000-0000-6278		50.00	WARREN MAY	051724	Per Diem	Y
				05/17/2024 05/17/2024			
9255	Witt/Warren		50.00	1 Transactions			
9063	Workman/Jeff						
	01-120-000-0000-6278		50.00	JEFF MAY	050224	Per Diem	Y
				05/02/2024 05/02/2024			
9063	Workman/Jeff		50.00	1 Transactions			
120	DEPT Total:		554.39	Veterans Service	9 Vendors	9 Transactions	
122	DEPT			Planning & Zoning			
86222	Aitkin Independent Age						
	01-122-000-0000-6230		143.25	JUNE BOA	1397576	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		143.25	1 Transactions			
170	Aitkin Motor Company						
	01-122-000-0000-6302		61.05	2012 IMPALA - OIL CHANGE	48161	Vehicle Maintenance	N
170	Aitkin Motor Company		61.05	1 Transactions			
9561	Amazon Business						
	01-122-000-0000-6405		29.88	DISPLAY HOLDERS	1VP34WX39X1J	Office, Film, & Field Supplies	N
	01-122-000-0000-6405		74.21	SELF STICK EASEL PADS	1WHVKYWL9WV6	Office, Film, & Field Supplies	N

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
9561	Amazon Business		104.09		2 Transactions		
15239	AT&T Mobility (P&Z)						
	01-122-000-0000-6220		223.55	MONTHLY CELLULAR CONTRACT 04/26/2024 05/25/2024	287301120814	Telephone	N
15239	AT&T Mobility (P&Z)		223.55		1 Transactions		
13725	Beartooth Hardware Inc						
	01-122-000-0000-6405		43.87	BUG SPRAY, TAPE	12341	Office, Film, & Field Supplies	N
13725	Beartooth Hardware Inc		43.87		1 Transactions		
10118	Bristow/Jane						
	01-122-000-0000-6278		110.00	BOA MEETING	61024	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		188.27	BOA MILEAGE	61024	BOA/PC Mileage	N
10118	Bristow/Jane		298.27		2 Transactions		
783	Canon Financial Services, Inc						
	01-122-000-0000-6342		219.42	MONTHLY COPIER CONTRACT 06/01/2024 06/30/2024	33151457	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		219.42		1 Transactions		
15142	Christensen/Charles						
	01-122-000-0000-6278		130.00	BOA MEETING	52924	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		126.63	BOA MILEAGE	52924	BOA/PC Mileage	N
	01-122-000-0000-6278		110.00	BOA MEETING	60724	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		109.88	BOA MILEAGE	60724	BOA/PC Mileage	N
15142	Christensen/Charles		476.51		4 Transactions		
999999000	DeGuise/Gary						
	01-122-000-0000-6820		200.00	REFUND APP#2024-001326	60607	Refunds & Reimbursements	N
999999000	DeGuise/Gary		200.00		1 Transactions		
9896	Egland/Henry						
	01-122-000-0000-6339		23.28	MEAL REIMBURSEMENT	61324	Meals (Overnight)	N
9896	Egland/Henry		23.28		1 Transactions		
9819	First Impression Print & Design						
	01-122-000-0000-6405		451.50	CITATION BOOKS	91056	Office, Film, & Field Supplies	Y

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
9819	First Impression Print & Design					
		451.50		1 Transactions		
7525	Hometown Bldg Supply					
	01-122-000-0000-6405	14.99	LATH	2405106581	Office, Film, & Field Supplies	N
7525	Hometown Bldg Supply	14.99		1 Transactions		
2340	Hyytinen Hardware Hank					
	01-122-000-0000-6405	26.98	FLAGGING TAPE, HAMMER	18649/1	Office, Film, & Field Supplies	N
2340	Hyytinen Hardware Hank	26.98		1 Transactions		
11990	Lange/David					
	01-122-000-0000-6278	140.00	PC MEETING	52924	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330	152.76	PC MILEAGE	52924	BOA/PC Mileage	N
11990	Lange/David	292.76		2 Transactions		
9046	Loffler Companies, Inc.					
	01-122-000-0000-6220	46.78	MONTHLY TELEPHONE	4713647	Telephone	N
			05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.	46.78		1 Transactions		
2953	MACPZA					
	01-122-000-0000-6241	150.00	SPRING MACPZA CP	52924	Registration Fee	N
2953	MACPZA	150.00		1 Transactions		
10117	Olson/Dake					
	01-122-000-0000-6278	100.00	BOA MEETING	60724	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330	80.53	BOA MILEAGE	60724	BOA/PC Mileage	N
10117	Olson/Dake	180.53		2 Transactions		
10164	Plagge/Connor					
	01-122-000-0000-6339	164.46	HOLIDAY INN - MACPZA	61124	Meals (Overnight)	N
10164	Plagge/Connor	164.46		1 Transactions		
4010	Rasley Oil Company					
	01-122-000-0000-6335	406.02	MONTHLY FUEL CHARGES	AITCOZOS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company	406.02		1 Transactions		
13424	Sonnee/Dennise J					
	01-122-000-0000-6278	120.00	PC MEETING	52924	Advisory Board/Committee Per Diem	Y

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-122-038-0000-6330		69.01	PC MILEAGE	52924	BOA/PC Mileage	N
13424	Sonnee/Dennise J		189.01	2 Transactions			
12077	Stromberg/Kevin						
	01-122-000-0000-6278		110.00	BOA MEETING	60724	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		122.61	BOA MILEAGE	60724	BOA/PC Mileage	N
12077	Stromberg/Kevin		232.61	2 Transactions			
86235	The Office Shop Inc						
	01-122-000-0000-6405		10.20	FILE FOLDERS	11426450	Office, Film, & Field Supplies	N
	01-122-000-0000-6405		28.13	LAMINATING SHEETS	11426451	Office, Film, & Field Supplies	N
	01-122-000-0000-6360		915.74	COPIER CONTRACT	3315990	Services, Labor, Contracts	N
				02/09/2024 05/16/2024			
86235	The Office Shop Inc		954.07	3 Transactions			
8612	Veenker/Thomas H						
	01-122-000-0000-6278		110.00	BOA MEETING	60724	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		123.95	BOA MILEAGE	60724	BOA/PC Mileage	N
8612	Veenker/Thomas H		233.95	2 Transactions			
122	DEPT Total:		5,136.95	Planning & Zoning	23 Vendors	35 Transactions	
123	DEPT			Coroner			
3987	Ramsey County Medical Examiner						
	01-123-000-0000-6260		1,400.00	K.R. TOXICOLOGY	MEDEX-036550	Autopsies--Pathologist, Xrays, Etc	N
	01-123-000-0000-6262		1,544.00	J.C. MED EXAM	MEDEX-036567	Coroner Fees	N
3987	Ramsey County Medical Examiner		2,944.00	2 Transactions			
9151	River Valley Forensic Services PA						
	01-123-000-0000-6260		1,750.00	APRIL SVC FEE & POST EXAM X3	2447	Autopsies--Pathologist, Xrays, Etc	6
9151	River Valley Forensic Services PA		1,750.00	1 Transactions			
123	DEPT Total:		4,694.00	Coroner	2 Vendors	3 Transactions	
200	DEPT			Enforcement			
10253	A&B Mishaps Towing						
	01-200-000-0000-6359		384.34	BURNT BOAT -24000949	24-02777	Wrecker Service	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
10253	A&B Mishaps Towing					
		384.34		1 Transactions		
117	Aitkin County Sheriff					
	01-200-200-0000-6260	2,500.00	2023 VCET GRANT FUND ADV REQ.	AIMVCET CI FUNDS	CI Funds	N
117	Aitkin County Sheriff	2,500.00		1 Transactions		
9561	Amazon Business					
	01-200-000-0000-6405	72.70	INSECT REPELLENT	11XH-CKHD-JFCV	Office Supplies	N
	01-200-000-0000-6405	96.18	JEN T FOOT PEDALS	13WR-L9DX-4KJK	Office Supplies	N
	01-200-200-0000-6405	63.52	FARADAY BAGS AND THUMB DRIVES	1G74-DRX4-3JXK	VCET - AIM Office Supplies	N
	01-200-000-0000-6405	41.31	SUNSCREEN	1GNN-VYYX-MCJT	Office Supplies	N
	01-200-000-0000-6405	573.38	CELL PHONE CHARGING LOCKERS	1JT4-HTWN-RL4L	Office Supplies	N
	01-200-000-0000-6405	573.38-	REFUND 8 DOOR CELL LOCKER	1JT4-HTWN-RL4L	Office Supplies	N
	01-200-000-0000-6405	64.95-	RETURN JEN T FOOT PEDALS	1Q9L-DT4G-7R71	Office Supplies	N
	01-200-000-0000-6405	49.99	PAM- KEYBOARD	1RCK-7NNG-WVTG	Office Supplies	N
	01-200-000-0000-6360	571.80-	REIMBURSE DAMAGE CELL LOCKER	1RWC-TGL9-6RTC	Services, Labor, Contracts	N
	01-200-000-0000-6460	13.89	SLING STRAP	1VCG-3YTG-CPPQ	Deputy Supplies	N
	01-200-000-0000-6405	39.96	CELL LOCKER CHARGING CABLES	1WWW-JQRV-DCR4	Office Supplies	N
9561	Amazon Business	259.20-		11 Transactions		
9926	AT&T (VCET)					
	01-200-200-0000-6265	700.00	24001016 PRTT WARRANT	512097	Programs	N
	01-200-200-0000-6265	200.00	24004435 FISHER	512390	Programs	N
			05/17/2024 05/19/2024			
9926	AT&T (VCET)	900.00		2 Transactions		
9203	AT&T Mobility (Sheriff's)					
	01-200-000-0000-6220	2,267.22	DEPUTY CELL & SQUAD PC	287297906116	Telephone	N
	01-200-200-0000-6260	89.42	CI PHONES	287297906116	CI Funds	N
	01-200-200-0000-6265	478.92	VCET PHONE & HOT SPOT	287297906116	Programs	N
9203	AT&T Mobility (Sheriff's)	2,835.56		3 Transactions		
86527	Cuyuna Regional Medical Center					
	01-200-003-0000-6241	9.90	#226,218,227 BLS CARDS	4586	Registration Fee	N
86527	Cuyuna Regional Medical Center	9.90		1 Transactions		
1775	Galls LLC					
	01-200-000-0000-6180	590.69	#202 #225 S/S SHIRTS	028028863	Clothing Allowance	N
	01-200-000-0000-6180	158.34	#225 PANTS	028040089	Clothing Allowance	N

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1775	Galls LLC		749.03	2 Transactions			
9322	LeadsOnline LLC						
	01-200-000-0000-6360		3,016.00	POWERPLUS INVESTIGATION SYSTEM	411948	Services, Labor, Contracts	Y
				08/15/2024 08/14/2025			
9322	LeadsOnline LLC		3,016.00	1 Transactions			
9046	Loffler Companies, Inc.						
	01-200-000-0000-6220		218.29	MONTHLY TELEPHONE	4713647	Telephone	N
				05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.		218.29	1 Transactions			
3950	Public Utilities						
	01-200-000-0000-6254		7,460.88	NEW JAIL 2	1431-00	Utilities-Gas and Electric	N
				04/16/2024 05/16/2024			
	01-200-000-0000-6254		71.59	EMERG STORAGE	507-00	Utilities-Gas and Electric	N
				04/16/2024 05/16/2024			
	01-200-000-0000-6254		777.67	NEW JAIL	512-00	Utilities-Gas and Electric	N
				04/16/2024 05/16/2024			
3950	Public Utilities		8,310.14	3 Transactions			
10073	Quale/Jolene						
	01-200-200-0000-6268		38.08	MILEAGE TO AND FROM MSANI CANA	CANAM MILEAGE	Training, Development	N
10073	Quale/Jolene		38.08	1 Transactions			
11538	RCB Collections Range Credit Bureau Inc						
	01-200-000-0000-6360		15.00	CREDIT REPORTS	53529	Services, Labor, Contracts	N
11538	RCB Collections Range Credit Bureau Inc		15.00	1 Transactions			
4681	Streichers						
	01-200-000-0000-6460		4,206.84	12 GA AMMO	1701839	Deputy Supplies	N
4681	Streichers		4,206.84	1 Transactions			
86235	The Office Shop Inc						
	01-200-000-0000-6405		96.80	OFFICE SUPPLIES	1142375-0	Office Supplies	N
	01-200-000-0000-6405		17.12	GLUE STICKS, BINDER CLIPS	1142375-1	Office Supplies	N
	01-200-000-0000-6405		8.00	PAPER CLIPS	1142375-2	Office Supplies	N
	01-200-000-0000-6405		2.86	MINI BINDER CLIPS	1142375-3	Office Supplies	N
	01-200-000-0000-6360		106.79	ADMIN COPIER COUNT	331575-0	Services, Labor, Contracts	N

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-200-000-0000-6360		227.49	ADMIN COPIER COUNT	331713-0	Services, Labor, Contracts	N
				02/08/2024 05/16/2024			
86235	The Office Shop Inc		459.06	6 Transactions			
13934	The Tire Barn						
	01-200-000-0000-6302		88.68	#218 OIL CHANGE	73031	Vehicle Maintenance	N
	01-200-000-0000-6302		113.26	#206 OIL CHANGE	73093	Vehicle Maintenance	N
	01-200-000-0000-6302		72.68	#210 OIL CHANGE	73141	Vehicle Maintenance	N
	01-200-000-0000-6302		72.68	#226 OIL CHANGE	73194	Vehicle Maintenance	N
	01-200-000-0000-6302		25.00	#222 TIRE REPAIR	73293	Vehicle Maintenance	N
13934	The Tire Barn		372.30	5 Transactions			
13848	WYATT'S TOWING & Recovery 24-7						
	01-200-000-0000-6359		265.00	24000734	24-00552	Wrecker Service	Y
13848	WYATT'S TOWING & Recovery 24-7		265.00	1 Transactions			
200	DEPT Total:		24,020.34	Enforcement	16 Vendors	41 Transactions	
202	DEPT			Boat & Water			
9203	AT&T Mobility (Sheriff's)						
	01-202-000-0000-6220		87.97	#208 CELL & SQUAD PC	287297906116	Telephone	N
9203	AT&T Mobility (Sheriff's)		87.97	1 Transactions			
1682	Fishers Resort						
	01-202-000-0000-6360		1,000.00	BOAT SLIP 2023/2024	1833	Services, Labor, Contracts	N
1682	Fishers Resort		1,000.00	1 Transactions			
6044	Rolyan Buoys						
	01-202-000-0000-6462		1,142.15	BUOY CAPS	IN97661167	Sheriff Field Supplies	N
6044	Rolyan Buoys		1,142.15	1 Transactions			
202	DEPT Total:		2,230.12	Boat & Water	3 Vendors	3 Transactions	
252	DEPT			Corrections			
9561	Amazon Business						
	01-252-252-0000-6465		41.89	EARPLUGS; WALL CLOCK	1H37-LV1Y-4XWL	Inmate Welfare Supplies	N
9561	Amazon Business		41.89	1 Transactions			

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
14005	American Tower Corporation						
	01-252-000-0000-6342		401.16	JACOBSON TOWER LEASE	411921566	Tower Lease and Rental/Contracts	N
14005	American Tower Corporation		401.16	1 Transactions			
9203	AT&T Mobility (Sheriff's)						
	01-252-000-0000-6220		99.48	DISPATCH CELL, TRANSPORT CELL	287297906116	Telephone	N
9203	AT&T Mobility (Sheriff's)		99.48	1 Transactions			
163	Charter Communications Holdings LLC						
	01-252-252-0000-6465		64.35	INMATE CABLE	175591501052124	Inmate Welfare Supplies	N
163	Charter Communications Holdings LLC		64.35	1 Transactions			
10855	Culligan Soft Water						
	01-252-000-0000-6342		55.00	COOLER RENTAL	150X01695501	Tower Lease and Rental/Contracts	N
10855	Culligan Soft Water		55.00	1 Transactions			
1775	Galls LLC						
	01-252-000-0000-6180		237.38	WOELFEL S/S SHIRTS	028028856	Clothing Allowance	N
1775	Galls LLC		237.38	1 Transactions			
88628	Imperial Dade						
	01-252-000-0000-6422		579.58	SOFTENER SALT	4236521	Janitorial Supplies	N
88628	Imperial Dade		579.58	1 Transactions			
9046	Loffler Companies, Inc.						
	01-252-000-0000-6220		103.95	MONTHLY TELEPHONE	4713647	Telephone	N
				05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.		103.95	1 Transactions			
9208	Mapes FNP-C, Mary						
	01-252-000-0000-6262		6,250.00	JAIL MEDICAL CARE	05152024	Contract Service or Medical Service	6
				03/15/2024 04/15/2024			
9208	Mapes FNP-C, Mary		6,250.00	1 Transactions			
89765	Minnesota Elevator, Inc						
	01-252-000-0000-6360		92.25	REPLACED WORN RELAY	1074572	Services, Labor, Contracts	N
89765	Minnesota Elevator, Inc		92.25	1 Transactions			
9692	Minnesota Energy Resources Corporation						

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-252-000-0000-6254		1,257.27	JAIL 04/22/2024 05/16/2024	5031555453	Utilities-Gas and Electric N
	01-252-000-0000-6254		345.82	JAIL 04/22/2024 05/20/2024	5035423448	Utilities-Gas and Electric N
	01-252-000-0000-6254		59.48	STS 04/22/2024 05/20/2024	5036128889	Utilities-Gas and Electric N
9692	Minnesota Energy Resources Corporation		1,662.57	3 Transactions		
3789	Pan-O-Gold Baking Company					
	01-252-000-0000-6418		48.40	BREAD & BUNS	10002424144008	Groceries N
3789	Pan-O-Gold Baking Company		48.40	1 Transactions		
9808	Performance Foodservice					
	01-252-000-0000-6418		140.88	CHICKEN BREASTS	103058	Groceries N
	01-252-000-0000-6418		57.85	ORANGE CHOICE	103087	Groceries N
	01-252-000-0000-6418		1,578.87	GROCERIES	136108	Groceries N
	01-252-000-0000-6418		1,414.36	GROCERIES	143822	Groceries N
	01-252-000-0000-6420		117.68	SHELF LEDGE	943922	Food Service Supplies N
	01-252-000-0000-6420		21.88	TUBE DECORATING SET	961475	Food Service Supplies N
	01-252-000-0000-6418		32.05	SALAD	984649	Groceries N
9808	Performance Foodservice		3,363.57	7 Transactions		
3950	Public Utilities					
	01-252-000-0000-6254		124.14	STS 04/16/2024 05/16/2024	50109-00	Utilities-Gas and Electric N
3950	Public Utilities		124.14	1 Transactions		
12930	River Oaks Dental					
	01-252-000-0000-6262		392.00	ICSO - R.M DENTAL	103096	Contract Service or Medical Service 6
	01-252-000-0000-6262		515.00	DENTAL - B.D. 4/4/24	104567	Contract Service or Medical Service 6
12930	River Oaks Dental		907.00	2 Transactions		
86235	The Office Shop Inc					
	01-252-000-0000-6360		100.38	JAIL COPIER COUNT 02/08/2024 05/16/2024	331713-0	Services, Labor, Contracts N
86235	The Office Shop Inc		100.38	1 Transactions		
13934	The Tire Barn					
	01-252-000-0000-6302		442.52	'17 FORD SEDAN - BRAKES	72321	Vehicle Maintenance N

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13934	The Tire Barn			1 Transactions		
252	DEPT Total:	14,573.62	Corrections	17 Vendors	26 Transactions	
253	DEPT		Sentence to Serve			
9203	AT&T Mobility (Sheriff's)					
	01-253-000-0000-6220	38.23	STS AIR CARD	287297906116	Telephone	N
9203	AT&T Mobility (Sheriff's)	38.23		1 Transactions		
9046	Loffler Companies, Inc.					
	01-253-000-0000-6220	5.20	MONTHLY TELEPHONE	4713647	Telephone	N
			05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.	5.20		1 Transactions		
253	DEPT Total:	43.43	Sentence to Serve	2 Vendors	2 Transactions	
255	DEPT		Crime Victims			
9046	Loffler Companies, Inc.					
	01-255-000-0000-6220	5.20	MONTHLY TELEPHONE	4713647	Telephone	N
			05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.	5.20		1 Transactions		
255	DEPT Total:	5.20	Crime Victims	1 Vendors	1 Transactions	
257	DEPT		Community Corrections			
14563	Anoka County Corrections					
	01-257-251-0000-6241	1,550.00	TRAINING MI TTT (CD)	1-2024	Registration Fee	N
			06/03/2024 06/03/2024			
	01-257-255-0000-6269	58.50	RJC CONTRACT (RX/MED ONLY)	941-1000002-1	Juvenile Detention	N
			05/01/2024 05/31/2024			
	01-257-255-0000-6269	1,950.00	ANOKA ASC DETENTION	943-1000002-1	Juvenile Detention	N
			05/01/2024 05/31/2024			
14563	Anoka County Corrections	3,558.50		3 Transactions		
9046	Loffler Companies, Inc.					
	01-257-000-0000-6220	46.78	MONTHLY TELEPHONE	4713647	Telephone	N
			05/01/2024 05/31/2024			

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
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9046	Loffler Companies, Inc.		46.78	1 Transactions			
11997	Minnesota Monitoring, Inc						
	01-257-267-0000-6342		2,085.25	EHM RENTAL COST	14539	Office Equipment Rental/Contracts	N
				05/01/2024 05/31/2024			
11997	Minnesota Monitoring, Inc		2,085.25	1 Transactions			
9489	Redwood Toxicology Laboratory, Inc						
	01-257-267-0000-6274		246.26	DRUG TESTING LAB FEES	02239920245	Drug Testing Fee	6
				05/01/2024 05/31/2024			
9489	Redwood Toxicology Laboratory, Inc		246.26	1 Transactions			
257	DEPT Total:		5,936.79	Community Corrections	4 Vendors	6 Transactions	
391	DEPT			Solid Waste			
86222	Aitkin Independent Age						
	01-391-000-0000-6230		127.50	COMPOST AD	1394959	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		127.50	1 Transactions			
15239	AT&T Mobility (P&Z)						
	01-391-000-0000-6220		44.71	MONTHLY CELLULAR CONTRACT	287301120814	Telephone	N
				04/26/2024 05/25/2024			
15239	AT&T Mobility (P&Z)		44.71	1 Transactions			
9046	Loffler Companies, Inc.						
	01-391-000-0000-6220		10.39	MONTHLY TELEPHONE	4713647	Telephone	N
				05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.		10.39	1 Transactions			
3810	Paulbeck's County Market						
	01-391-000-0000-6405		115.19	E-WASTE DAY SUPPLIES	9277342	Office, Film, & Field Supplies	N
3810	Paulbeck's County Market		115.19	1 Transactions			
4010	Rasley Oil Company						
	01-391-000-0000-6335		28.39	MONTHLY FUEL CHARGES	AITCOZOS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		28.39	1 Transactions			
9285	Rocon Paving						
	01-391-000-0000-6360		10,000.00	RECYCLING CENTER	52924	Services, Labor, Contracts	Y

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
9285	Rocon Paving		1 Transactions			
11507	Waste Management of Minnesota, Inc					
	01-391-060-0000-6360	17,154.79	MONTHLY RECYCLING CONTRACT 05/01/2024 05/31/2024	011505128089	Recycling Contract	N
11507	Waste Management of Minnesota, Inc	17,154.79	1 Transactions			
391	DEPT Total:	27,480.97	Solid Waste	7 Vendors	7 Transactions	
601	DEPT		Extension			
89471	Aitkin Co 4-H Council					
	01-601-551-0000-5840	320.00	PLAT BOOKS #857-864	22203	4-H Plat Book Sales	N
89471	Aitkin Co 4-H Council	320.00	1 Transactions			
9046	Loffler Companies, Inc.					
	01-601-000-0000-6220	5.20	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
9046	Loffler Companies, Inc.	5.20	1 Transactions			
601	DEPT Total:	325.20	Extension	2 Vendors	2 Transactions	
711	DEPT		Economic Development			
15240	AT&T Mobility (Central Serv)					
	01-711-000-0000-6220	44.71	ECON DEV PHONE 04/26/2024 05/25/2024	287298817699	Telephone	N
15240	AT&T Mobility (Central Serv)	44.71	1 Transactions			
9865	Digital Ink Design & Graphics, Inc.					
	01-711-000-0000-6230	3,600.00	NATURALLY BETTER CAR WRAP	35508	Printing, Publishing & Adv	Y
9865	Digital Ink Design & Graphics, Inc.	3,600.00	1 Transactions			
9046	Loffler Companies, Inc.					
	01-711-000-0000-6220	5.20	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
9046	Loffler Companies, Inc.	5.20	1 Transactions			
711	DEPT Total:	3,649.91	Economic Development	3 Vendors	3 Transactions	

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1 General Fund

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	Fund Total:			115,469.21	General Fund		201 Transactions

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2 Reserves Fund

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
200	DEPT		Enforcement			
	9916	Van Hatten/Scott				
		02-200-020-0000-6360	324.61	REIMBURSE SCOTT -DRONE CERTIF.	06032024	Sheriff Search & Rescue Reserve Expenses
	9916	Van Hatten/Scott	324.61	1 Transactions		
200	DEPT Total:		324.61	Enforcement	1 Vendors	1 Transactions
2	Fund Total:		324.61	Reserves Fund		1 Transactions

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	Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT					Undesignated			
	15267	Gerber/Phillip							
		03-000-000-0000-5505			500.00	DEPOSIT REFUND	.	Culverts	N
	15267	Gerber/Phillip			500.00	1 Transactions			
	9924	STAWARSKI/RITA							
		03-000-000-0000-5505			500.00	DEPOSIT REFUND	.	Culverts	N
	9924	STAWARSKI/RITA			500.00	1 Transactions			
0	DEPT Total:				1,000.00	Undesignated	2 Vendors	2 Transactions	
301	DEPT					R&B Administration			
	10855	Culligan Soft Water							
		03-301-000-0000-6342			55.00	WATER COOLER RENTAL	150-10020584-1	Office Equipment Rental/Contracts	N
	10855	Culligan Soft Water			55.00	1 Transactions			
	2340	Hyytinen Hardware Hank							
		03-301-000-0000-6405			9.98	OFFICE SUPPLIES	ACCT 2054	Office Supplies	N
	2340	Hyytinen Hardware Hank			9.98	1 Transactions			
	86235	The Office Shop Inc							
		03-301-000-0000-6360			239.31	CONTRACT	331715-0	Services, Labor, Contracts	N
	86235	The Office Shop Inc			239.31	1 Transactions			
301	DEPT Total:				304.29	R&B Administration	3 Vendors	3 Transactions	
303	DEPT					R&B Highway Maintenance			
	170	Aitkin Motor Company							
		03-303-000-0000-6590			185.00	REPAIR PARTS	18671	Repair & Maintenance Supplies	N
		03-303-000-0000-6590			43.62	REPAIR PARTS	18671	Repair & Maintenance Supplies	N
	170	Aitkin Motor Company			228.62	2 Transactions			
	195	Aitkin Tire Shop							
		03-303-000-0000-6590			75.00-	REPAIR LABOR-INV PD TWICE	684525	Repair & Maintenance Supplies	Y
		03-303-000-0000-6590			340.00	TIRES	684525	Repair & Maintenance Supplies	Y
	195	Aitkin Tire Shop			265.00	2 Transactions			
	9561	Amazon Business							

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COMMISSIONER'S VOUCHERS ENTRIES

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3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6590		REPAIR PARTS	1PPD-31LL-DH7M	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR PARTS	1XHM-PQHQ-3C6J	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR PARTS	1XWT-LYLQ-9N96	Repair & Maintenance Supplies	N
9561	Amazon Business		184.67	3 Transactions		
7916	AT&T Mobility (R&B)					
	03-303-000-0000-6220		PAUL'S IPAD SVC	ACCT 287303768387	Telephone	N
	03-303-000-0000-6220		MIKE'S LAPTOP SVC	ACCT 287303768387	Telephone	N
	03-303-000-0000-6220		CAROL'S LAPTOP SVC	ACCT 287303768387	Telephone	N
7916	AT&T Mobility (R&B)		114.69	3 Transactions		
13725	Beartooth Hardware Inc					
	03-303-000-0000-6590		REPAIR PARTS	15860	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR PARTS	16027	Repair & Maintenance Supplies	N
13725	Beartooth Hardware Inc		64.00	2 Transactions		
14887	Cintas Corporation					
	03-303-000-0000-6360		SHOP LAUNDRY	4193999741	Services, Labor, Contracts	N
	03-303-000-0000-6360		SHOP LAUNDRY	4194665113	Services, Labor, Contracts	N
	03-303-000-0000-6360		SHOP LAUNDRY	4195391329	Services, Labor, Contracts	N
14887	Cintas Corporation		113.16	3 Transactions		
2763	Countryside Sanitation, LLC					
	03-303-000-0000-6255		JUNE 2024 MCGREGOR	ACCT 2025	Garbage	Y
	03-303-000-0000-6255		JUNE 24 PALISADE	ACCT 91	Garbage	Y
2763	Countryside Sanitation, LLC		198.90	2 Transactions		
5893	CTC					
	03-303-000-0000-6254		HIGH SPEED INTERNET	21398869	Utilities-Gas and Electric	N
5893	CTC		350.00	1 Transactions		
9326	Dehn Oil Company					
	03-303-000-0000-6570		PALISADE DIESEL	25228845	Motor Fuel & Lubricants	N
9326	Dehn Oil Company		16,993.21	1 Transactions		
8500	Diamond Mowers, Inc					
	03-303-000-0000-6590		REPAIR PARTS	264261.	Repair & Maintenance Supplies	N
8500	Diamond Mowers, Inc		3,059.98	1 Transactions		

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3 Road & Bridge

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COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
7060	Federated Co-Ops Inc.						
	03-303-000-0000-6423		700.06	JACOBSON SHOP PROPANE	2306107	Fuel for Buildings	N
7060	Federated Co-Ops Inc.		700.06	1 Transactions			
1754	Garrison Disposal Company, Inc						
	03-303-000-0000-6255		140.28	AITKIN SHOP	365307	Garbage	N
	03-303-000-0000-6255		40.95	GARBAGE PICK UP	365307	Garbage	N
	03-303-000-0000-6255		40.95	GARBAGE PICK UP	365307	Garbage	N
1754	Garrison Disposal Company, Inc		222.18	3 Transactions			
2340	Hyytinen Hardware Hank						
	03-303-000-0000-6417		21.45	AITKIN SHOP	ACCT 2054	Shop/Building Maintenance	N
	03-303-000-0000-6417		14.98	AITKIN SHOP	ACCT 2054	Shop/Building Maintenance	N
	03-303-000-0000-6516		91.05	SIGN SUPPLIES	ACCT 2054	Signs & Posts	N
	03-303-000-0000-6590		8.78	REPAIR PARTS	ACCT 2054	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		29.99	REPAIR PARTS	ACCT 2054	Repair & Maintenance Supplies	N
2340	Hyytinen Hardware Hank		166.25	5 Transactions			
7705	Isle Automotive Corp						
	03-303-000-0000-6417		23.98	MCGRATH SHOP	119237840	Shop/Building Maintenance	N
7705	Isle Automotive Corp		23.98	1 Transactions			
9534	Jeff's Mobile Lock & Key						
	03-303-000-0000-6417		132.00	REPIN MCGRATH SHOP	634144	Shop/Building Maintenance	Y
9534	Jeff's Mobile Lock & Key		132.00	1 Transactions			
10295	Knife River Corporation						
	03-303-000-0000-6520		4,140.63	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		4,451.40	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		2,622.32	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		5,772.49	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		6,235.09	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		2,654.95	APPLY CALC CHLOR-GLEN PIT RD	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		47,546.43	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		4,547.90	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		26,011.69	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		19,789.37	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		19,677.27	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		269.61	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6520		21,930.65 APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		39,442.52 APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		22,655.75 APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		49,026.45 APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		15,613.26 APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		17,591.34 APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		12,148.06 APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		4,367.68 APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		38,274.69 APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		9,945.77 APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		9,016.33 APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		1,348.05 APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		11,133.47 APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		5,681.68 APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
10295	Knife River Corporation		401,894.85	26	Transactions	
91187	Lake Country Power					
	03-303-000-0000-6254		113.78 MAY 24 JACOBSON	1400073000	Utilities-Gas and Electric	N
	03-303-000-0000-6254		94.34 MAY 24 SWATARA	140946401	Utilities-Gas and Electric	N
	03-303-000-0000-6254		62.27 APR/MAY CSAH 14	141979801	Utilities-Gas and Electric	N
	03-303-000-0000-6254		49.22 MAY/JUN CSAH 14	141979801	Utilities-Gas and Electric	N
	03-303-000-0000-6254		60.91 APR/MAY CSAH 6	141979901	Utilities-Gas and Electric	N
	03-303-000-0000-6254		49.09 MAY/JUN CSAH 6	141979901	Utilities-Gas and Electric	N
	03-303-000-0000-6254		57.00 MAY 24 CSAH 6	143093502	Utilities-Gas and Electric	N
91187	Lake Country Power		486.61	7	Transactions	
9046	Loffler Companies, Inc.					
	03-303-000-0000-6220		93.55 MONTHLY TELEPHONE	4713647	Telephone	N
			05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.		93.55	1	Transactions	
15300	MCGREGOR ACE HARDWARE					
	03-303-000-0000-6417		5.39 PALISADE SHOP	15039	Shop/Building Maintenance	N
15300	MCGREGOR ACE HARDWARE		5.39	1	Transactions	
5917	Mike's Bobcat Service, Inc.					
	03-303-000-0000-6360		390.00 GRADING	JUNE 24	Services, Labor, Contracts	N
5917	Mike's Bobcat Service, Inc.		390.00	1	Transactions	

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
9692	Minnesota Energy Resources Corporation						
	03-303-000-0000-6423		87.38	NAT GAS: AITKIN SHOP	0506048841-00001	Fuel for Buildings	N
9692	Minnesota Energy Resources Corporation		87.38	1 Transactions			
10864	Nistler, Contruction Landscapes/Tim						
	03-303-000-0000-6825		520.00	PLOWING	1386	Maintenance Agreements	Y
	03-303-000-0000-6825		520.00	PLOWING	1386	Maintenance Agreements	Y
10864	Nistler, Contruction Landscapes/Tim		1,040.00	2 Transactions			
9179	NORTH CENTRAL INTERNATIONAL, LLC						
	03-303-000-0000-6590		72.11	REPAIR PARTS	X220091557:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		72.11	REPAIR PARTS	X220091557:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		653.17	REPAIR PARTS	X220091592:01	Repair & Maintenance Supplies	N
9179	NORTH CENTRAL INTERNATIONAL, LLC		797.39	3 Transactions			
8446	Northern Star Coop Service						
	03-303-000-0000-6423		416.08	LP: SWATARA	22591	Fuel for Buildings	N
8446	Northern Star Coop Service		416.08	1 Transactions			
8436	Northland Parts						
	03-303-000-0000-6417		20.68	MCGREGOR SHOP SUPPLIES	484418	Shop/Building Maintenance	N
8436	Northland Parts		20.68	1 Transactions			
10412	O'Reilly Auto Parts						
	03-303-000-0000-6590		14.99	REPAIR PARTS	1878-184362	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		68.97	REPAIR PARTS	1878-188319	Repair & Maintenance Supplies	N
10412	O'Reilly Auto Parts		83.96	2 Transactions			
8537	Powerplan OIB						
	03-303-000-0000-6590		422.67	REPAIR PARTS-FILTERS	2359679	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		290.22-	REPAIR PARTS-FILTERS	2359680	Repair & Maintenance Supplies	N
8537	Powerplan OIB		132.45	2 Transactions			
15211	Quality Disposal Systems Inc						
	03-303-000-0000-6255		77.22	GARBAGE: MCGRATH	ACCT 1652085	Garbage	N
15211	Quality Disposal Systems Inc		77.22	1 Transactions			
4070	Riley Auto Supply						
	03-303-000-0000-6417		49.99	AITKIN SHOP	MAY 2024 STMT	Shop/Building Maintenance	N

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6417		47.29	PALISADE SHOP	MAY 2024 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6417		47.29-	PALISADE SHOP	MAY 2024 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6590		27.99	REPAIR PARTS	MAY 2024 STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		79.99	REPAIR PARTS	MAY 2024 STMT	Repair & Maintenance Supplies	N
4070	Riley Auto Supply		157.97	5 Transactions			
14812	SCI Broadband/Savage Communications						
	03-303-000-0000-6220		154.47	JUNE PHONE/INTERNET	ACCT 009-038972	Telephone	N
14812	SCI Broadband/Savage Communications		154.47	1 Transactions			
86235	The Office Shop Inc						
	03-303-000-0000-6590		29.99	REPAIR PARTS	331854-0	Repair & Maintenance Supplies	N
86235	The Office Shop Inc		29.99	1 Transactions			
8364	Towmaster						
	03-303-000-0000-6590		279.37	REPAIR PARTS	469508	Repair & Maintenance Supplies	N
8364	Towmaster		279.37	1 Transactions			
7018	Town Of Macville Treasurer						
	03-303-000-0000-6521		525.00	DEC-JAN SNOW PLOWING	804077	Maintenance Supplies	N
	03-303-000-0000-6521		1,225.00	MAR/APR BLADING	804077	Maintenance Supplies	N
7018	Town Of Macville Treasurer		1,750.00	2 Transactions			
6097	Verizon Wireless						
	03-303-000-0000-6220		424.82	DEPT CELL PHONES	9965601825	Telephone	N
6097	Verizon Wireless		424.82	1 Transactions			
8279	Winzer Franchise Company						
	03-303-000-0000-6417		228.78	AITKIN SHOP SUPPLIES	2195188	Shop/Building Maintenance	N
	03-303-000-0000-6417		178.03	AITKIN SHOP SUPPLIES	2201952	Shop/Building Maintenance	N
8279	Winzer Franchise Company		406.81	2 Transactions			
5295	Ziegler Inc						
	03-303-000-0000-6590		80.02	REPAIR PARTS	IN001513385	Repair & Maintenance Supplies	N
5295	Ziegler Inc		80.02	1 Transactions			
303	DEPT Total:		431,625.71	R&B Highway Maintenance	36 Vendors	94 Transactions	

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R&B Capital Infrastructure

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
7652	Erickson Engineering Co.						
	03-307-000-0000-6269		12,141.50	PROFESSIONAL SVCS	16563	Professional Services	Y
7652	Erickson Engineering Co.		12,141.50	1 Transactions			
5128	Widseth Smith & Nolting Inc						
	03-307-000-0000-6269		540.00	PROFESSIONAL SERVICES	230838	Professional Services	N
5128	Widseth Smith & Nolting Inc		540.00	1 Transactions			
307	DEPT Total:		12,681.50	R&B Capital Infrastructure	2 Vendors	2 Transactions	
308	DEPT			R&B Equipment & Facilities			
13911	BERT'S TRUCK EQUIPMENT OF MOORHEA						
	03-308-000-0000-6610		16,125.00	1GB4WRE73RF318333	W 103690.	Equipment	N
13911	BERT'S TRUCK EQUIPMENT OF MOORHEA		16,125.00	1 Transactions			
308	DEPT Total:		16,125.00	R&B Equipment & Facilities	1 Vendors	1 Transactions	
3	Fund Total:		461,736.50	Road & Bridge		102 Transactions	

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5 Health & Human Services

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
400	DEPT		Public Health Department			
86222	Aitkin Independent Age					
	05-400-420-4800-6360	303.02	UCARE GRANT-MEN'S AD	1001360	Services, Labor, Contracts	Y
			05/29/2024 05/29/2024			
86222	Aitkin Independent Age	303.02	1 Transactions			
9608	AMAZON CAPITAL SERVICES (HHS only)					
	05-400-440-0410-6405	11.29	9 X 12 ENV/SCISSORS	1MMJ-FWND-FMYH	Office Supplies	N
			06/02/2024 06/02/2024			
9608	AMAZON CAPITAL SERVICES (HHS only)	11.29	1 Transactions			
783	Canon Financial Services, Inc					
	05-400-440-0410-6342	25.20	OSS COPIER CONTRACT	33151456	Office Equipment Rental/Contracts	N
			06/01/2024 06/30/2024			
	05-400-440-0410-6342	40.37	PH COPIER CONTRACT	33151555	Office Equipment Rental/Contracts	N
			06/01/2024 06/30/2024			
	05-400-440-0410-6342	40.42	MAILROOM COPIER CONTRACT	33152871	Office Equipment Rental/Contracts	N
			06/01/2024 06/30/2024			
783	Canon Financial Services, Inc	105.99	3 Transactions			
10855	Culligan Soft Water					
	05-400-440-0410-6342	20.45	COOLER RENTAL	150X01701903	Office Equipment Rental/Contracts	N
			06/01/2024 06/30/2024			
10855	Culligan Soft Water	20.45	1 Transactions			
9046	Loffler Companies, Inc.					
	05-400-440-0410-6220	53.12	MONTHLY TELEPHONE	4713647	Telephone	N
			05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.	53.12	1 Transactions			
9694	Midwest Lock & Door, Inc.					
	05-400-440-0410-6360	90.16	HALF LIGHT WINDOW KIT	9985	Services, Labor, Contracts	N
			05/28/2024 05/28/2024			
9694	Midwest Lock & Door, Inc.	90.16	1 Transactions			
3336	Office Of MN. IT Services					
	05-400-440-0410-6360	1.03	LANGUAGE SERVICES	W24050460	Services, Labor, Contracts	N
			05/31/2024 05/31/2024			

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5 Health & Human Services

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
3336	Office Of MN. IT Services		1.03		1 Transactions		
9014	PAPER STORM						
	05-400-440-0410-6360		13.61	PAPER SHREDDING	26125	Services, Labor, Contracts	N
				06/04/2024	06/04/2024		
9014	PAPER STORM		13.61		1 Transactions		
9665	Premier Graphic Solutions LLC						
	05-400-450-0451-6405		180.69	SHIP-1/2 EATS & 1/2 MOVES	2024-073	Office Supplies	N
				06/06/2024	06/06/2024		
9665	Premier Graphic Solutions LLC		180.69		1 Transactions		
88859	Spee*Dee-St Cloud						
	05-400-430-0408-6360		214.10	FAP SERVICE - 111	1037672	Services, Labor, Contracts	N
				04/29/2024	06/01/2024		
88859	Spee*Dee-St Cloud		214.10		1 Transactions		
86235	The Office Shop Inc						
	05-400-440-0410-6300		210.24	MAILRM-COPIER CONTRACT IRDXC58	331579-0	Maintenance/Service Contracts	N
				02/09/2024	05/16/2024		
86235	The Office Shop Inc		210.24		1 Transactions		
10930	Tidholm Productions						
	05-400-450-0451-6360		6,181.73	PH BUDGET LINE-1ST FAMILY PUB.	3933-6151	Services, Labor, Contracts	Y
				06/06/2024	06/06/2024		
10930	Tidholm Productions		6,181.73		1 Transactions		
9553	Vestis						
	05-400-440-0410-6422		9.61	JANITORIAL SUP-TOWELS	2530283017	Janitorial Supplies	N
				06/11/2024	06/11/2024		
9553	Vestis		9.61		1 Transactions		
400	DEPT Total:		7,395.04	Public Health Department	13 Vendors	15 Transactions	
420	DEPT			Income Maintenance			
88284	Aitkin Co Recorder						
	05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE	108053	Program Expenses Direct Charge Ffp	N
				05/02/2024	05/02/2024		

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88284	Aitkin Co Recorder		13.00	1 Transactions			
9608	AMAZON CAPITAL SERVICES (HHS only)						
	05-420-600-4800-6405		26.61	9 X 12 ENV/SCISSORS 06/02/2024 06/02/2024	1MMJ-FWND-FMYH	Office Supplies	N
9608	AMAZON CAPITAL SERVICES (HHS only)		26.61	1 Transactions			
783	Canon Financial Services, Inc						
	05-420-600-4800-6342		59.39	OSS COPIER CONTRACT 06/01/2024 06/30/2024	33151456	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342		95.16	PH COPIER CONTRACT 06/01/2024 06/30/2024	33151555	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342		95.27	MAILROOM COPIER CONTRACT 06/01/2024 06/30/2024	33152871	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		249.82	3 Transactions			
10855	Culligan Soft Water						
	05-420-600-4800-6342		48.21	COOLER RENTAL 06/01/2024 06/30/2024	150X01701903	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		48.21	1 Transactions			
11051	Department of Human Services						
	05-420-640-4800-6360		136.36	CS MONTHLY FED OFFEST FEE 05/01/2024 05/31/2024	A300C416001	Services, Labor, Contracts	N
11051	Department of Human Services		136.36	1 Transactions			
9046	Loffler Companies, Inc.						
	05-420-600-4800-6220		125.20	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
	05-420-640-4800-6220		31.23	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
9046	Loffler Companies, Inc.		156.43	2 Transactions			
88439	Metro Legal Services						
	05-420-640-4800-6379		60.00	IV-D SERVICES 001425160903 06/03/2024 06/03/2024	3505212	Other Iv-D Charges	N
88439	Metro Legal Services		60.00	1 Transactions			
9694	Midwest Lock & Door, Inc.						

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	05-420-600-4800-6360		212.52	HALF LIGHT WINDOW KIT	9985	Services, Labor, Contracts	N
				05/28/2024 05/28/2024			
9694	Midwest Lock & Door, Inc.		212.52	1 Transactions			
3336	Office Of MN. IT Services						
	05-420-600-4800-6360		2.43	LANGUAGE SERVICES	W24050460	Services, Labor, Contracts	N
				05/31/2024 05/31/2024			
3336	Office Of MN. IT Services		2.43	1 Transactions			
9014	PAPER STORM						
	05-420-600-4800-6360		32.08	PAPER SHREDDING	26125	Services, Labor, Contracts	N
				06/04/2024 06/04/2024			
9014	PAPER STORM		32.08	1 Transactions			
86177	Sheriff Aitkin County						
	05-420-640-4800-6270		60.00	IV-D SERVICE 001134852301	C2400138	Aitkin Co Sheriff Fees Iv-D	N
				06/06/2024 06/06/2024			
86177	Sheriff Aitkin County		60.00	1 Transactions			
88859	Spee*Dee-St Cloud						
	05-420-600-4800-6205		57.63	IM SERVICE - 101	1037672	Postage	N
				04/29/2024 06/01/2024			
88859	Spee*Dee-St Cloud		57.63	1 Transactions			
15347	St Louis County - PHHS						
	05-420-650-4400-6211		174.53	MTM ADMIN FEE NON-FFP	IP-00027175	Medical Assistance - MTM Admin	N
				04/09/2024 04/09/2024			
	05-420-650-4400-6211		304.02	MTM ADMIN FEE NON-FFP	IP-00027179	Medical Assistance - MTM Admin	N
				04/23/2024 04/23/2024			
15347	St Louis County - PHHS		478.55	2 Transactions			
86235	The Office Shop Inc						
	05-420-600-4800-6300		495.57	MAILRM-COPIER CONTRACT IRDXC58	331579-0	Maintenance/Service Contracts	N
				02/09/2024 05/16/2024			
86235	The Office Shop Inc		495.57	1 Transactions			
9553	Vestis						
	05-420-600-4800-6422		22.64	JANITORIAL SUP-TOWELS	2530283017	Janitorial Supplies	N
				06/11/2024 06/11/2024			

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9553	Vestis		22.64	1 Transactions		
420	DEPT Total:		2,051.85	Income Maintenance	15 Vendors	19 Transactions
430	DEPT		Social Services			
88284	Aitkin Co Recorder					
	05-430-710-3930-6020		26.00	GEN CASE MGMT - BIRTH CERT	108054	General Case Management N
				05/02/2024 05/02/2024		
	05-430-710-3930-6020		26.00	GEN CASE MGMT - BIRTH CERT	108055	General Case Management N
				05/02/2024 05/02/2024		
88284	Aitkin Co Recorder		52.00	2 Transactions		
9608	AMAZON CAPITAL SERVICES (HHS only)					
	05-430-700-4800-6405		42.73	9 X 12 ENV/SCISSORS	1MMJ-FWND-FMYH	Office Supplies N
				06/02/2024 06/02/2024		
9608	AMAZON CAPITAL SERVICES (HHS only)		42.73	1 Transactions		
783	Canon Financial Services, Inc					
	05-430-700-4800-6342		95.38	OSS COPIER CONTRACT	33151456	Office Equipment Rental/Contracts N
				06/01/2024 06/30/2024		
	05-430-700-4800-6342		152.83	PH COPIER CONTRACT	33151555	Office Equipment Rental/Contracts N
				06/01/2024 06/30/2024		
	05-430-700-4800-6342		153.01	MAILROOM COPIER CONTRACT	33152871	Office Equipment Rental/Contracts N
				06/01/2024 06/30/2024		
783	Canon Financial Services, Inc		401.22	3 Transactions		
10855	Culligan Soft Water					
	05-430-700-4800-6342		77.44	COOLER RENTAL	150X01701903	Office Equipment Rental/Contracts N
				06/01/2024 06/30/2024		
10855	Culligan Soft Water		77.44	1 Transactions		
9046	Loffler Companies, Inc.					
	05-430-700-4800-6220		201.08	MONTHLY TELEPHONE	4713647	Telephone N
				05/01/2024 05/31/2024		
9046	Loffler Companies, Inc.		201.08	1 Transactions		
9694	Midwest Lock & Door, Inc.					
	05-430-700-4800-6360		341.32	HALF LIGHT WINDOW KIT	9985	Services, Labor, Contracts N
				05/28/2024 05/28/2024		

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
9694	Midwest Lock & Door, Inc.		341.32	1 Transactions		
3336	Office Of MN. IT Services					
	05-430-700-4800-6360		3.89	LANGUAGE SERVICES	W24050460	Services, Labor, Contracts
				05/31/2024 05/31/2024		N
3336	Office Of MN. IT Services		3.89	1 Transactions		
9014	PAPER STORM					
	05-430-700-4800-6360		51.51	PAPER SHREDDING	26125	Services, Labor, Contracts
				06/04/2024 06/04/2024		N
9014	PAPER STORM		51.51	1 Transactions		
86235	The Office Shop Inc					
	05-430-700-4800-6300		795.92	MAILRM-COPIER CONTRACT IRDXC58	331579-0	Maintenance/Service Contracts
				02/09/2024 05/16/2024		N
86235	The Office Shop Inc		795.92	1 Transactions		
9553	Vestis					
	05-430-700-4800-6422		36.36	JANITORIAL SUP-TOWELS	2530283017	Janitorial Supplies
				06/11/2024 06/11/2024		N
9553	Vestis		36.36	1 Transactions		
430	DEPT Total:		2,003.47	Social Services	10 Vendors	13 Transactions
5	Fund Total:		11,450.36	Health & Human Services		47 Transactions

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	No.	Account/Formula						
			Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT				Undesignated			
	4580	Mn Dept Of Finance						
		09-000-000-0000-2022		880.00	BIRTH & DEATH SURCHARGES	MAY 2024	Birth/Death Surcharges	N
		09-000-000-0000-2024		99.00	CHILDREN SURCHARGES	MAY 2024	St Share Of Birth Cert.-Children	N
		09-000-000-0000-2030		720.00	MAY MARRIAGE APPS	MAY 2024	State Fees, Assessments & Surcharges	N
		09-000-000-0000-2031		12.00	TORRENS ASSURANCE	MAY 2024	Real Estate Assurance (Was 5874 And 6	N
		09-000-000-0000-2036		4,698.00	STATE GEN FUND/LEG. SURCHARGE	MAY 2024	Recording Surcharges (Was 5871 & 6281)	N
	4580	Mn Dept Of Finance		6,409.00	5 Transactions			
	3375	Mn Dept Of Health						
		09-000-000-0000-2027		510.00	STATE WELL CERTIFICATE	MAY 2024	State Well Cert Fees (Was 5097 & 6203)	N
	3375	Mn Dept Of Health		510.00	1 Transactions			
0	DEPT Total:			6,919.00	Undesignated	2 Vendors	6 Transactions	
9	Fund Total:			6,919.00	State		6 Transactions	

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		<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
900	DEPT				Timber Permit Bonds			
	8499	R.C. Habeck Excavating, LLC						
		10-900-000-0000-2300		315.45	REFUND BOND	14128	Timber Permit Bonds	N
	8499	R.C. Habeck Excavating, LLC		315.45	1 Transactions			
900	DEPT Total:			315.45	Timber Permit Bonds	1 Vendors	1 Transactions	
923	DEPT				Forfeited Tax Sales			
	50	Aitkin Body Shop, Inc						
		10-923-000-0000-6590		478.45	DRIVER WINDOW 23 F150 04127	16580	Repair & Maintenance Supplies	N
	50	Aitkin Body Shop, Inc		478.45	1 Transactions			
	170	Aitkin Motor Company						
		10-923-000-0000-6590		68.80	2023 F150 04127 LOF	48155	Repair & Maintenance Supplies	N
		10-923-000-0000-6590		61.05	2016 F150 99049 LOF	48157	Repair & Maintenance Supplies	N
		10-923-000-0000-6590		74.80	2021 F150 25173 LOF ANTIFREEZE	48519	Repair & Maintenance Supplies	N
	170	Aitkin Motor Company		204.65	3 Transactions			
	195	Aitkin Tire Shop						
		10-923-000-0000-6360		90.00	DISPOSE TIRES DUMPED ON CTY LA	0063308	Miscellaneous-Services	Y
		10-923-000-0000-6590		275.00	REPLACE TIRE ON TOM'S WORK TRU	0063384	Repair & Maintenance Supplies	Y
	195	Aitkin Tire Shop		365.00	2 Transactions			
	9561	Amazon Business						
		10-923-000-0000-6590		89.99	CHAPIN DIAPHRAGM PUMP SPRAYER	1H3P-XQR9-3YGQ	Repair & Maintenance Supplies	N
	9561	Amazon Business		89.99	1 Transactions			
	10452	AT&T Mobility						
		10-923-000-0000-6220		657.69	CELL PHONES	287302631438	Telephone	N
					04/26/2024 05/25/2024			
	10452	AT&T Mobility		657.69	1 Transactions			
	10024	Bobcat of Brainerd						
		10-923-000-0000-6590		1,003.64	BOBCAT REPAIRS 16615	80543	Repair & Maintenance Supplies	N
	10024	Bobcat of Brainerd		1,003.64	1 Transactions			
	783	Canon Financial Services, Inc						
		10-923-000-0000-6342		158.21	COPIER RENTAL	33155883	Office/Equipment-Rental	N
					06/01/2024 06/30/2024			

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783	Canon Financial Services, Inc		158.21	1 Transactions			
5893	CTC						
	10-923-000-0000-6254		350.00	INTERNET	21407232	Utilities-Gas and Electric	N
5893	CTC		350.00	1 Transactions			
10855	Culligan Soft Water						
	10-923-000-0000-6342		129.00	SHOP WATER	150X01708403	Office/Equipment-Rental	N
				06/01/2024 06/30/2024			
10855	Culligan Soft Water		129.00	1 Transactions			
1430	Dotzler Power Equipment						
	10-923-000-0000-6450		922.73	562XP II - 20" RSN C83 & FUEL	39054	Field Supplies	N
1430	Dotzler Power Equipment		922.73	1 Transactions			
1754	Garrison Disposal Company, Inc						
	10-923-000-0000-6255		110.30	SHOP GARBAGE	365249	Garbage	N
				06/01/2024 06/30/2024			
1754	Garrison Disposal Company, Inc		110.30	1 Transactions			
9046	Loffler Companies, Inc.						
	10-923-000-0000-6220		41.58	MONTHLY TELEPHONE	4713647	Telephone	N
				05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.		41.58	1 Transactions			
12927	Midwest Machinery Co.						
	10-923-000-0000-6590		210.07	6 42" MOWER BLADES & HOUSING	10077058	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		38.96-	RETURN 2 42" MOWER BLADES	10077064	Repair & Maintenance Supplies	N
12927	Midwest Machinery Co.		171.11	2 Transactions			
4010	Rasley Oil Company						
	10-923-000-0000-6335		231.20	#2 OFF ROAD	25513	Gas/Vehicle Fuel Charges	N
	10-923-000-0000-6335		227.46	#2 OFF ROAD	26184	Gas/Vehicle Fuel Charges	N
	10-923-000-0000-6335		12.83-	MAY DISCOUNT	MAY242DISC	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		445.83	3 Transactions			
86235	The Office Shop Inc						
	10-923-000-0000-6405		34.99	WIRED HEADSET	331475-0	Office Supplies	N

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86235	The Office Shop Inc		34.99	1 Transactions		
13934	The Tire Barn					
	10-923-000-0000-6590	58.68	LOF 2012 F150 938317	73246	Repair & Maintenance Supplies	N
13934	The Tire Barn	58.68	1 Transactions			
10180	WEX Bank - Land Dept					
	10-923-000-0000-6335	3,097.64	GAS	97669539	Gas/Vehicle Fuel Charges	N
			05/08/2024 06/07/2024			
10180	WEX Bank - Land Dept	3,097.64	1 Transactions			
923	DEPT Total:	8,319.49	Forfeited Tax Sales	17 Vendors	23 Transactions	
926	DEPT		Law Library			
5173	Thomson Reuters-West Publishing					
	10-926-000-0000-6455	1,562.70	ONLINE/SUBSCR CHARGES	850249978	Law Books	N
			05/01/2024 05/31/2024			
	10-926-000-0000-6455	1,155.61	LIBRARY PLAN CHARGES	850321187	Law Books	N
			06/01/2024 06/30/2024			
5173	Thomson Reuters-West Publishing	2,718.31	2 Transactions			
926	DEPT Total:	2,718.31	Law Library	1 Vendors	2 Transactions	
10	Fund Total:	11,353.25	Trust		26 Transactions	

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925	DEPT		Resource Management			
12526	Bixby/James					
	11-925-000-0000-6278	35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330	49.58	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
12526	Bixby/James	84.58		2 Transactions		
2099	Harmon/Elizabeth					
	11-925-000-0000-6330	43.78	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
2099	Harmon/Elizabeth	43.78		1 Transactions		
2270	Hoppe/Russell Peter					
	11-925-000-0000-6278	35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330	45.56	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
2270	Hoppe/Russell Peter	80.56		2 Transactions		
14014	Hughes/Steven Roger					
	11-925-000-0000-6278	35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330	42.88	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
14014	Hughes/Steven Roger	77.88		2 Transactions		
2580	Kangas/Robert R					
	11-925-000-0000-6278	35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330	21.44	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
2580	Kangas/Robert R	56.44		2 Transactions		
11990	Lange/David					
	11-925-000-0000-6278	35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330	45.56	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
11990	Lange/David	80.56		2 Transactions		
12512	MARCUM/ROBERT					
	11-925-000-0000-6278	35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330	32.16	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
12512	MARCUM/ROBERT	67.16		2 Transactions		
10982	PRT USA Inc.					
	11-925-000-0000-6273	436.70	TREES	ON-011483	Timber Improvement	N
10982	PRT USA Inc.	436.70		1 Transactions		

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4070	Riley Auto Supply						
	11-925-000-0000-6590		169.98	GRADER HYD OIL FL 5G	643087	Repair & Maintenance Supplies	N
4070	Riley Auto Supply		169.98	1 Transactions			
15229	Thompson/Dennis J						
	11-925-000-0000-6330		28.50	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
15229	Thompson/Dennis J		28.50	1 Transactions			
4870	Turner/Scott A.						
	11-925-000-0000-6278		35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		10.72	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
4870	Turner/Scott A.		45.72	2 Transactions			
4927	Turnock/Franklin Allen						
	11-925-000-0000-6278		35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		40.20	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
4927	Turnock/Franklin Allen		75.20	2 Transactions			
10017	Tveit/Galen						
	11-925-000-0000-6278		35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		24.12	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
10017	Tveit/Galen		59.12	2 Transactions			
8612	Veenker/Thomas H						
	11-925-000-0000-6278		35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		53.60	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
8612	Veenker/Thomas H		88.60	2 Transactions			
925	DEPT Total:		1,394.78	Resource Management	14 Vendors	24 Transactions	
939	DEPT			County Surveyor			
	9046 Loffler Companies, Inc.						
	11-939-000-0000-6220		20.79	MONTHLY TELEPHONE	4713647	Telephone	N
				05/01/2024 05/31/2024			
	9046 Loffler Companies, Inc.		20.79	1 Transactions			
939	DEPT Total:		20.79	County Surveyor	1 Vendors	1 Transactions	

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Aitkin County



11 Forest Development

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor		Name		Rpt	Warrant Description		Invoice #	Account/Formula Description		1099
No.		Account/Formula		Accr	Amount		Service Dates	Paid On Bhf #		On Behalf of Name
11	Fund Total:				1,415.57		Forest Development			25 Transactions

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19 Long Lake Conservation Cen

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
521	DEPT		LLCC Administration			
246	Brothers Fire & Security					
	19-521-000-0000-6360	480.50	HOOD & FIRE EXT INSPECTION	W33639	Services, Labor, Contracts	N
	19-521-000-0000-6360	1,239.72	NEW EXTINGUISHERS	W33640	Services, Labor, Contracts	N
246	Brothers Fire & Security	1,720.22	2 Transactions			
2763	Countryside Sanitation, LLC					
	19-521-000-0000-6255	157.95	JULY GARBAGE	5147	Garbage	Y
			06/01/2024 06/30/2024			
2763	Countryside Sanitation, LLC	157.95	1 Transactions			
9287	The Teehive LLC					
	19-521-000-0000-6454	108.00	HATS FOR CANTEEN	302916	Commissary Supplies-Non Jail	Y
	19-521-000-0000-6454	603.00	HATS FOR CANTEEN	302917	Commissary Supplies-Non Jail	Y
9287	The Teehive LLC	711.00	2 Transactions			
521	DEPT Total:	2,589.17	LLCC Administration	3 Vendors	5 Transactions	
522	DEPT		LLCC Education			
9561	Amazon Business					
	19-522-000-0000-6431	89.37	PARACORD, CRITTER CARE & MORE	1MJG-YKWW-NCFT	Educational Supplies	N
9561	Amazon Business	89.37	1 Transactions			
13725	Beartooth Hardware Inc					
	19-522-000-0000-6431	33.27	ROPE FOR OJIBWE_GRANT REIMBURS	6182	Educational Supplies	N
13725	Beartooth Hardware Inc	33.27	1 Transactions			
9936	M&M Training					
	19-522-000-0000-6431	70.09	REPAIR SHOTGUNS FOR FHI CAMP	MMA-L61124	Educational Supplies	Y
9936	M&M Training	70.09	1 Transactions			
10029	Nor-Tran, Inc.					
	19-522-000-0000-6330	1,641.00	BUSSING TO RANGE DAYS X3	7684653	Transportation/Travel/Parking	N
10029	Nor-Tran, Inc.	1,641.00	1 Transactions			
522	DEPT Total:	1,833.73	LLCC Education	4 Vendors	4 Transactions	
523	DEPT		LLCC Food			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3810	Paulbeck's County Market					
	19-523-000-0000-6418		16.47	GROCERIES	7684653	Groceries-Students N
	19-523-000-0000-6418		89.68	GROCERIES	7684653	Groceries-Students N
3810	Paulbeck's County Market		106.15	2 Transactions		
4761	Sysco Minnesota Inc					
	19-523-000-0000-6418		1,064.58	GROCERIES	253653123	Groceries-Students N
4761	Sysco Minnesota Inc		1,064.58	1 Transactions		
4968	Upper Lakes Foods, Inc					
	19-523-000-0000-6418		958.49	GROCERIES	467136-00	Groceries-Students N
4968	Upper Lakes Foods, Inc		958.49	1 Transactions		
523	DEPT Total:		2,129.22	LLCC Food	3 Vendors	4 Transactions
524	DEPT			LLCC Maintenance		
9561	Amazon Business					
	19-524-000-0000-6590		19.99	BATTERIES FOR EMERGENCY LIGHTS	1MJG-YKWW-NCFT	Repair & Maintenance Supplies N
	19-524-000-0000-6590		443.70	EMERGENCY LIGHT BATTERIES	1W3X-7QLP-THFM	Repair & Maintenance Supplies N
9561	Amazon Business		463.69	2 Transactions		
13725	Beartooth Hardware Inc					
	19-524-000-0000-6590		181.28	FIX IT STUFF	6182	Repair & Maintenance Supplies N
13725	Beartooth Hardware Inc		181.28	1 Transactions		
7525	Hometown Bldg Supply					
	19-524-000-0000-6590		205.35	TREATED LUMBER FOR PROJECT	L4653	Repair & Maintenance Supplies N
7525	Hometown Bldg Supply		205.35	1 Transactions		
2340	Hyytinen Hardware Hank					
	19-524-000-0000-6590		22.99	3X3 BAGS	2498	Repair & Maintenance Supplies N
2340	Hyytinen Hardware Hank		22.99	1 Transactions		
10086	Johnson/Andy					
	19-524-000-0000-6590		575.00	PAID CASH FOR GOLF CART REPAIR	10086	Repair & Maintenance Supplies N
10086	Johnson/Andy		575.00	1 Transactions		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
524	DEPT Total:			1,448.31	LLCC Maintenance	5 Vendors	6 Transactions
19	Fund Total:			8,000.43	Long Lake Conservation Center		19 Transactions

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21 Parks

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
520	DEPT			Parks			
14455	Dependable Demolition						
	21-520-000-0000-6802		3,460.00	CLAY PIT RUN CLASS 5 CULVERT	776	Trail Grants-State	Y
14455	Dependable Demolition		3,460.00	1 Transactions			
10618	Erik's Lawn Service						
	21-520-000-0000-6360	B	535.00	AITKIN CAMPGROUND MOWING	10049	Services, Labor, Contracts	Y
	21-520-000-0000-6360	B	685.00	BERGLUND PARK MOWING	10049	Services, Labor, Contracts	Y
	21-520-000-0000-6360		235.00	ROUND LAKE BEACH MOWING	10049	Services, Labor, Contracts	Y
	21-520-000-0000-6360		735.00	SNAKE RIVER CAMPGROUND MOWING	10049	Services, Labor, Contracts	Y
10618	Erik's Lawn Service		2,190.00	4 Transactions			
1754	Garrison Disposal Company, Inc						
	21-520-000-0000-6255	B	169.65	AITKIN CAMP GARBAGE	365251	Garbage	N
				06/01/2024 06/30/2024			
1754	Garrison Disposal Company, Inc		169.65	1 Transactions			
3024	Kingsley/Russell Lee						
	21-520-000-0000-6804		6,970.00	MCGREGOR TO AXTELL SOO LINE NO	062024	State Grant - Northwoods ATV-Expense	Y
3024	Kingsley/Russell Lee		6,970.00	1 Transactions			
15211	Quality Disposal Systems Inc						
	21-520-000-0000-6255		221.36	SNAKE RIVER GARBAGE	1187622	Garbage	N
				05/01/2024 05/31/2024			
15211	Quality Disposal Systems Inc		221.36	1 Transactions			
9617	Timber Lakes Septic Service, Inc.						
	21-520-000-0000-6360	B	200.00	BERGLUND DUMP	38711	Services, Labor, Contracts	N
	21-520-000-0000-6360	B	200.00	AITKIN DUMP	38826	Services, Labor, Contracts	N
9617	Timber Lakes Septic Service, Inc.		400.00	2 Transactions			
13627	Wruck Sewer and Portable Rental						
	21-520-000-0000-6360		91.00	CITY OF MCGRATH PORTABLE	I22314	Services, Labor, Contracts	N
	21-520-000-0000-6360		91.00	SWATARA PARKING PORTABLE	I22314	Services, Labor, Contracts	N
	21-520-000-0000-6360		91.00	LONE LAKE BEACH PORTABLE	I22314	Services, Labor, Contracts	N
	21-520-000-0000-6360		173.00	ROUND LAKE BEACH PORTABLE	I22314	Services, Labor, Contracts	N
13627	Wruck Sewer and Portable Rental		446.00	4 Transactions			

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Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
520	DEPT Total:			13,857.01	Parks	7 Vendors	14 Transactions
21	Fund Total:			13,857.01	Parks		14 Transactions
	Final Total:			630,525.94	279 Vendors	441 Transactions	

Aitkin County

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	115,469.21	General Fund
2	324.61	Reserves Fund
3	461,736.50	Road & Bridge
5	11,450.36	Health & Human Services
9	6,919.00	State
10	11,353.25	Trust
11	1,415.57	Forest Development
19	8,000.43	Long Lake Conservation Center
21	13,857.01	Parks
All Funds	630,525.94	Total

Approved by,

.....
.....
.....



Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Affidavit for Duplicate of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Wendie Bright		Department: Auditor's Office
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Approve Affidavit for Duplicate of Lost Warrant: Warrant #93410 - Riley Auto Supply - May 24, 2024 - \$1881.24		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve Affidavit for Duplicate of Lost Warrant: Warrant #93410 - Riley Auto Supply - May 24, 2024 - \$1881.24		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

AITKIN COUNTY

AFFIDAVIT OF FAILURE TO RECEIVE WARRANT
Made Pursuant to Minnesota Statutes, Section 16A.46



****THIS AFFIDAVIT MUST BE NOTARIZED****

State of Minnesota) County of Aitkin)

Name: Riley Auto Supply
(AFFIANT'S NAME: INDIVIDUAL OR NAME OF BUSINESS)

Officer's Name: Jim Riley Officer Title: Owner
(IF NOT BUSINESS, LEAVE BLANK)

Address: 24 2nd St NW, Aitkin MN 56431
(CURRENT ADDRESS - THE ADDRESS THE NEW PAYMENT WILL BE MAILED TO)

Aitkin County Warrant Number: 93410 for Auto / Repair Parts
(INSERT INVOICE OR VOUCHER INFORMATION)

Issued 05/24/2024 to Riley Auto Supply
(INSERT DATE OF WARRANT) (INSERT NAME ON THE ORIGINAL WARRANT)

24 2nd St NW, Aitkin MN 56431
(INSERT MAILING ADDRESS ON THE ORIGINAL WARRANT)

In the amount of One thousand eight hundred eighty one and 24/100 dollars (\$ 1881.24) Dollars,

☒ was never received by claimant
☐ was received by claimant in the usual course of business; that *

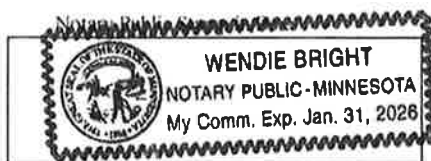
* NOTE: Use space to describe in detail what you did with or what happened to the warrant, giving correct names, addresses, dates, etc., in every instance.
If additional space is required, use the reverse side.

If the original warrant ever comes into claimant's possession, said warrant will be promptly returned, in the same condition as when received, to AITKIN COUNTY AUDITOR'S OFFICE, 307 2nd Street NW, Room 121, Aitkin MN 56431, and that claimant will reimburse the County for any loss which may be sustained by reason of any false statement, fault, or act on claimant's part concerning the aforesaid matter; and, that this affidavit is made for the purpose of securing the issuance of a duplicate warrant in the aforesaid amount.

Notary Public:
Subscribed and sworn to before me this 11th
day of June 2024
Wendie Bright
NOTARY PUBLIC SIGNATURE

My commission expires Jan 31, 2026

STATE OF: MN
COUNTY OF: Aitkin



You must sign this affidavit before a Notary Public:
[Signature]
(Signature and Title of Affiant)
[Signature]
(Signature and Title of Affiant)

NOTE: A replacement warrant will be issued after approval from the Aitkin County Board of Commissioners.



Print List in Order By:	2	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name	Page Break By:	1	1 - Page Break by Fund 2 - Page Break by Dept
Explode Dist. Formulas?:	N				
Paid on Behalf Of Name on Audit List?:	N				
Type of Audit List:	D	D - Detailed Audit List S - Condensed Audit List			
Save Report Options?:	N				

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

931	Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	DEPT				Towns			
	1010	City Of Aitkin						
		12-931-156-0000-2045		1,172,112.67	May 2024 Settlement		Payable To Village Of Aitkin	N
	1010	City Of Aitkin		1,172,112.67	1 Transactions			
	173	City Of Hill City						
		12-931-157-0000-2045		145,650.62	May 2024 Settlement		Payable To Village Of Hill City	N
	173	City Of Hill City		145,650.62	1 Transactions			
	1025	City Of McGrath-Treasurer						
		12-931-158-0000-2045		6,470.08	May 2024 Settlement		Payable To Village Of Mcgrath	N
	1025	City Of McGrath-Treasurer		6,470.08	1 Transactions			
	175	City Of McGregor						
		12-931-159-0000-2045		179,104.36	May 2024 Settlement		Payable To Village Of McGregor	N
	175	City Of McGregor		179,104.36	1 Transactions			
	176	City Of Palisade						
		12-931-160-0000-2045		80,457.38	May 2024 Settlement		Payable To Village Of Palisade	N
	176	City Of Palisade		80,457.38	1 Transactions			
	178	City Of Tamarack						
		12-931-161-0000-2045		26,856.58	May 2024 Settlement		Payable To Village Of Tamarack	N
	178	City Of Tamarack		26,856.58	1 Transactions			
	13110	Lake Minnewawa Lake Improvement District						
		12-931-163-0000-2045		18,806.93	May 2024 Settlement		Payable To Lake Minnewawa LID	N
	13110	Lake Minnewawa Lake Improvement District		18,806.93	1 Transactions			
	7000	Town Of Aitkin Treasurer						
		12-931-101-0000-2045		145,979.71	May 2024 Settlement		Payable To Aitkin Twp	N
	7000	Town Of Aitkin Treasurer		145,979.71	1 Transactions			
	7001	Town Of Ball Bluff Treasurer						
		12-931-102-0000-2045		83,837.53	May 2024 Settlement		Payable To Ball Bluff Twp	N
	7001	Town Of Ball Bluff Treasurer		83,837.53	1 Transactions			
	7002	Town Of Balsam Treasurer						
		12-931-103-0000-2045		4,558.15	May 2024 Settlement		Payable To Balsam Twp	N

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Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
7002	Town Of Balsam Treasurer		4,558.15		1 Transactions		
7003	Town Of Beaver Treasurer						
	12-931-104-0000-2045		33,892.05	May 2024 Settlement		Payable To Beaver Twp	N
7003	Town Of Beaver Treasurer		33,892.05		1 Transactions		
7004	Town Of Clark Treasurer						
	12-931-105-0000-2045		29,925.65	May 2024 Settlement		Payable To Clark Twp	N
7004	Town Of Clark Treasurer		29,925.65		1 Transactions		
7005	Town Of Cornish Treasurer						
	12-931-106-0000-2045		12,298.63	May 2024 Settlement		Payable To Cornish Twp	N
7005	Town Of Cornish Treasurer		12,298.63		1 Transactions		
7006	Town Of Farm Island Treasurer						
	12-931-107-0000-2045		176,564.52	May 2024 Settlement		Payable To Farm Island Twp	N
7006	Town Of Farm Island Treasurer		176,564.52		1 Transactions		
7007	Town Of Fleming Treasurer						
	12-931-108-0000-2045		103,024.92	May 2024 Settlement		Payable To Fleming Twp	N
7007	Town Of Fleming Treasurer		103,024.92		1 Transactions		
7008	Town Of Glen Treasurer						
	12-931-109-0000-2045		66,865.36	May 2024 Settlement		Payable To Glen Twp	N
7008	Town Of Glen Treasurer		66,865.36		1 Transactions		
7009	Town Of Haugen Treasurer						
	12-931-110-0000-2045		34,739.28	May 2024 Settlement		Payable To Haugen Twp	N
7009	Town Of Haugen Treasurer		34,739.28		1 Transactions		
7010	Town Of Hazelton Treasurer						
	12-931-111-0000-2045		176,285.52	May 2024 Settlement		Payable To Hazelton Twp	N
7010	Town Of Hazelton Treasurer		176,285.52		1 Transactions		
4879	Town Of Hill Lake Clerk-Treas						
	12-931-112-0000-2045		81,329.94	May 2024 Settlement		Payable To Hill Lake Twp	N
4879	Town Of Hill Lake Clerk-Treas		81,329.94		1 Transactions		
7011	Town Of Idun Treasurer						

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Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	12-931-113-0000-2045		50,898.10	May 2024 Settlement		Payable To Idun Twp	N
7011	Town Of Idun Treasurer		50,898.10	1 Transactions			
7012	Town Of Jevne Treasurer						
	12-931-114-0000-2045		65,542.10	May 2024 Settlement		Payable To Jevne Twp	N
7012	Town Of Jevne Treasurer		65,542.10	1 Transactions			
7013	Town Of Kimberly Treasurer						
	12-931-115-0000-2045		79,668.16	May 2024 Settlement		Payable To Kimberly Twp	N
7013	Town Of Kimberly Treasurer		79,668.16	1 Transactions			
7014	Town Of Lakeside Treasurer						
	12-931-116-0000-2045		267,703.37	May 2024 Settlement		Payable To Lakeside Twp	N
7014	Town Of Lakeside Treasurer		267,703.37	1 Transactions			
7015	Town Of Lee Treasurer						
	12-931-117-0000-2045		6,613.63	May 2024 Settlement		Payable To Lee Twp	N
7015	Town Of Lee Treasurer		6,613.63	1 Transactions			
7016	Town Of Libby Treasurer						
	12-931-118-0000-2045		14,652.06	May 2024 Settlement		Payable To Libby Twp	N
7016	Town Of Libby Treasurer		14,652.06	1 Transactions			
7017	Town Of Logan Treasurer						
	12-931-119-0000-2045		44,635.12	May 2024 Settlement		Payable To Logan Twp	N
7017	Town Of Logan Treasurer		44,635.12	1 Transactions			
7018	Town Of Macville Treasurer						
	12-931-120-0000-2045		126,271.83	May 2024 Settlement		Payable To Macville Twp	N
7018	Town Of Macville Treasurer		126,271.83	1 Transactions			
7019	Town Of Malmo Treasurer						
	12-931-121-0000-2045		55,779.29	May 2024 Settlement		Payable To Malmo Twp	N
7019	Town Of Malmo Treasurer		55,779.29	1 Transactions			
7020	Town Of McGregor - Treasurer						
	12-931-122-0000-2045		13,500.31	May 2024 Settlement		Payable To McGregor Twp	N
7020	Town Of McGregor - Treasurer		13,500.31	1 Transactions			

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Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
7021	Town Of Millward Treasurer						
	12-931-141-0000-2045		10,584.95	May 2024 Settlement		Payable To Millward Twp	N
7021	Town Of Millward Treasurer		10,584.95	1 Transactions			
7022	Town Of Morrison Treasurer						
	12-931-123-0000-2045		36,242.11	May 2024 Settlement		Payable To Morrison Twp	N
7022	Town Of Morrison Treasurer		36,242.11	1 Transactions			
7023	Town Of Nordland Treasurer						
	12-931-124-0000-2045		171,334.24	May 2024 Settlement		Payable To Nordland Twp	N
7023	Town Of Nordland Treasurer		171,334.24	1 Transactions			
7024	Town Of Pliny Treasurer						
	12-931-125-0000-2045		11,543.23	May 2024 Settlement		Payable To Pliny Twp	N
7024	Town Of Pliny Treasurer		11,543.23	1 Transactions			
7025	Town Of Rice River Treasurer						
	12-931-126-0000-2045		34,205.97	May 2024 Settlement		Payable To Rice River Twp	N
7025	Town Of Rice River Treasurer		34,205.97	1 Transactions			
7026	Town Of Salo Treasurer						
	12-931-127-0000-2045		26,554.91	May 2024 Settlement		Payable To Salo Twp	N
7026	Town Of Salo Treasurer		26,554.91	1 Transactions			
7027	Town Of Seavey Treasurer						
	12-931-128-0000-2045		23,007.42	May 2024 Settlement		Payable To Seavey Twp	N
7027	Town Of Seavey Treasurer		23,007.42	1 Transactions			
7028	Town Of Shamrock Treasurer						
	12-931-129-0000-2045		547,830.18	May 2024 Settlement		Payable To Shamrock Twp	N
7028	Town Of Shamrock Treasurer		547,830.18	1 Transactions			
7029	Town Of Spalding Treasurer						
	12-931-130-0000-2045		33,920.62	May 2024 Settlement		Payable To Spalding Twp	N
7029	Town Of Spalding Treasurer		33,920.62	1 Transactions			
7030	Town Of Spencer Treasurer						
	12-931-131-0000-2045		75,160.62	May 2024 Settlement		Payable To Spencer Twp	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
7030	Town Of Spencer Treasurer		75,160.62	1 Transactions		
7031	Town Of Turner Treasurer					
	12-931-132-0000-2045		53,521.28	May 2024 Settlement		Payable To Turner Twp N
7031	Town Of Turner Treasurer		53,521.28	1 Transactions		
7032	Town Of Verdon Treasurer					
	12-931-133-0000-2045		34,332.23	May 2024 Settlement		Payable To Verdon Twp N
7032	Town Of Verdon Treasurer		34,332.23	1 Transactions		
7033	Town Of Wagner Treasurer					
	12-931-134-0000-2045		75,176.32	May 2024 Settlement		Payable To Wagner Twp N
7033	Town Of Wagner Treasurer		75,176.32	1 Transactions		
7034	Town Of Waukenabo Treasurer					
	12-931-135-0000-2045		74,785.47	May 2024 Settlement		Payable To Waukenabo Twp N
7034	Town Of Waukenabo Treasurer		74,785.47	1 Transactions		
7035	Town Of Wealthwood Treasurer					
	12-931-136-0000-2045		41,062.62	May 2024 Settlement		Payable To Wealthwood Twp N
7035	Town Of Wealthwood Treasurer		41,062.62	1 Transactions		
7036	Town Of White Pine Treasurer					
	12-931-137-0000-2045		2,274.09	May 2024 Settlement		Payable To White Pine Twp N
7036	Town Of White Pine Treasurer		2,274.09	1 Transactions		
7037	Town Of Williams Treasurer					
	12-931-138-0000-2045		26,429.29	May 2024 Settlement		Payable To Williams Twp N
7037	Town Of Williams Treasurer		26,429.29	1 Transactions		
7038	Town Of Workman - Treasurer					
	12-931-139-0000-2045		68,182.77	May 2024 Settlement		Payable To Workman Twp N
7038	Town Of Workman - Treasurer		68,182.77	1 Transactions		
931	DEPT Total:		4,650,172.17	Towns	47 Vendors	47 Transactions
932	DEPT			Schools		
393	ISD 1 Aitkin-Treasurer					
	12-932-000-0000-6801		81,207.56	May 2024 Settlement		Appropriations N

WLB1

6/18/24

1:03PM

12 Townships/Cities/ARDC/Amt

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Page 7

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
393	ISD 1 Aitkin-Treasurer		81,207.56	1 Transactions		
1985	ISD 182 Crosby-Treasurer					
	12-932-000-0000-6801		0.07	May 2024 Settlement		Appropriations N
1985	ISD 182 Crosby-Treasurer		0.07	1 Transactions		
392	ISD 2 Hill City-Treasurer					
	12-932-000-0000-6801		36,749.41	May 2024 Settlement		Appropriations N
392	ISD 2 Hill City-Treasurer		36,749.41	1 Transactions		
1983	ISD 2165 Hinckley Finlayson-Treasurer					
	12-932-000-0000-6801		8,132.59	May 2024 Settlement		Appropriations N
1983	ISD 2165 Hinckley Finlayson-Treasurer		8,132.59	1 Transactions		
1979	ISD 2580 East Central-Treasurer					
	12-932-000-0000-6801		2,177.44	May 2024 Settlement		Appropriations N
1979	ISD 2580 East Central-Treasurer		2,177.44	1 Transactions		
395	ISD 4 McGregor-Treasurer					
	12-932-000-0000-6801		99,732.49	May 2024 Settlement		Appropriations N
395	ISD 4 McGregor-Treasurer		99,732.49	1 Transactions		
1982	ISD 473 Isle-Treasurer					
	12-932-000-0000-6801		11,527.42	May 2024 Settlement		Appropriations N
1982	ISD 473 Isle-Treasurer		11,527.42	1 Transactions		
1981	ISD 577 Willow River-Treasurer					
	12-932-000-0000-6801		3,422.82	May 2024 Settlement		Appropriations N
1981	ISD 577 Willow River-Treasurer		3,422.82	1 Transactions		
394	ISD 698 Floodwood-Treasurer					
	12-932-000-0000-6801		132.21	May 2024 Settlement		Appropriations N
394	ISD 698 Floodwood-Treasurer		132.21	1 Transactions		
1984	ISD 95 Cromwell-Wright-Treasurer					
	12-932-000-0000-6801		15.39	May 2024 Settlement		Appropriations N
1984	ISD 95 Cromwell-Wright-Treasurer		15.39	1 Transactions		

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
932	DEPT Total:			243,097.40	Schools	10 Vendors	10 Transactions
12	Fund Total:			4,893,269.57	Townships/Cities/ARDC/Ambulan		57 Transactions
	Final Total:			4,893,269.57	57 Vendors	57 Transactions	

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
12	4,893,269.57	Townships/Cities/ARDC/Ambulan	
All Funds	4,893,269.57	Total	Approved by,
		
		



Board of County Commissioners Agenda Request

2P

Agenda Item #

Requested Meeting Date: June 25,2024

Title of Item: Climate Makers contract for jail controls

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jim Bright		Department: Maintenance
Presenter (Name and Title): Jim Bright Facilities Coordinator		Estimated Time Needed:
Summary of Issue: Attached is the contract between Aitkin County and Climate Makers for HVAC controls associated with the jail boiler and chiller replacement. The resolution for the bid was approved at an earlier meeting with the contract to follow. The contract has been reviewed by the county attorney.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve the contract between Climate Makers and Aitkin County		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping?</i> \$ \$127,616.00 <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> There is \$750,000 of Fiscal Recovery Funds set aside for this project.		

Legally binding agreements must have County Attorney approval prior to submission.

Service Agreement
SECTION ONE

THIS AGREEMENT is made and entered into by and between the County of Aitkin, State of Minnesota (County), through the Aitkin County Maintenance Department, (Department), and Climate Makers Inc. (Independent Contractor).

RECITALS

WHEREAS, the County, through the Department, wishes to purchase the services of the installation of HVAC Integrated Automation from Independent Contractor; and

WHEREAS, the County and the Independent Contractor mutually agree that services to be performed by the undersigned shall be performed as an Independent Contractor and not as an employee, officer, or agent of the County;

WHEREAS, the Independent Contractor is prepared to perform services for the County;

WHEREAS, there are funds available for the purchase of these services;

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the County, through the Department, and the Independent Contractor agree as follows:

1) Term and Cost of the Agreement

The Independent Contractor agrees to furnish services on behalf of the County during the period commencing upon receipt of signed contract and terminating January 1, 2025.

The Independent Contractor shall be paid a total sum of \$127,616.00. The cost of this Agreement shall not exceed \$ 127,616.00 without written of approval from Aitkin County.

2) Services to be Provided

The Independent Contractor agrees that it shall furnish all materials, labor, and equipment, tools and other items necessary for the performance of the contractual undertaking that it has assumed herein. The Independent Contractor agrees that it has a substantial economic investment in tangible assets used in performing the services hereunder. Independent Contractor shall serve as the sole employer with respect to any of the employees employed by the Independent Contractor for the performance of the services required hereunder.

The parties agree that the County shall initially designate the work to be performed. It shall also make a final inspection within a reasonable period of time after the Independent Contractor claims that the work has been completed so final payment can be made. All work shall be performed in a workmanlike manner.

3) **Payment for Services**

Payment for services shall be made directly to the Independent Contractor after completion of services upon the presentation of a claim in the manner provided by law for payment of claims against the County.

4) **Independent Contractor Status**

That at all times and for all purposes hereunder, Independent Contractor shall be an independent contractor and is not an employee, official, or agent of the County for any purpose. No statement contained in this Agreement shall be construed so as to find Independent Contractor to be an employee, official, or agent of the County, and Independent Contractor shall not be entitled to any of the rights, privileges, or benefits of employees of the County, including but not limited to, workers' compensation, health/death benefits, and indemnification for third-party personal injury/property damage claims.

Independent Contractor acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due Independent Contractor and that it is Independent Contractor's sole obligation to comply with the applicable provisions of all Federal and State Tax laws.

Independent Contractor shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein. The parties agree that the Independent Contractor shall have sole control over the means and manner of performance of the Independent Contractor's obligations hereunder including, but not limited to the method, time, hours, days to be worked and other details of performance (subject to the specifications in Sections Two and Three). The County reserves the right to inspect the job site for the sole purpose of ensuring that the end result shall be or has been accomplished and the specifications of Sections Two and Three met. The County takes no responsibility for the supervision or direction of the performance of any of the services to be performed by the Independent Contractor or of its employees or subcontractors. Independent Contractor shall serve as the sole employer with respect to any of the employees employed by the Independent Contractor for the performance of the services required hereunder. The County further agrees that it shall exercise no control over the selection and dismissal of the Independent Contractor's employees.

Independent Contractor is responsible for hiring sufficient workers to perform the services/duties required by this contract, withholding their taxes, and paying all other employment tax obligations on their behalf.

The Independent Contractor shall comply with all federal, state, county or other government regulations or laws, including, but not limited to, the Fair Labor Standards Act, the Wage and Hour Laws, the Occupational Safety and Health Act and the Equal Opportunity laws.

5) **Indemnification and Insurance**

The Independent Contractor agrees it will defend, indemnify and hold harmless the County, its officers, agents, and employees against any and all liability, loss, costs, damages and expenses which the County, its officers, agents, or employees may hereafter sustain, incur, or be required to pay arising out of the Independent Contractor's performance or failure to adequately perform its obligations pursuant to this Agreement.

Independent Contractor further agrees that in order to protect itself as well as the County under the indemnity provision set forth above, it will at all times during the term of this Agreement keep in force the following:

- a) Any policy obtained and maintained under this clause shall provide that it shall not be cancelled, materially changed, or not renewed without thirty days' prior notice thereof to the County.
- b) Workers' Compensation Insurance.

The following insurance must be maintained for the duration of this Agreement.

5.1. Comprehensive General Liability Insurance

- (a) Minimum Combined Single Limit
 - \$2,000,000 per occurrence
 - \$4,000,000 aggregate

- (b) The following coverage must be specifically insured and certified with no internal sub-limits.

- 1. Independent Contractors' Contingent Liability
 - 2. Products/Completed Operations Liability
 - 3. Contractual Liability
 - 4. Personal Injury Liability
 - 5. Broad Form Property Damage Liability

- (c) The Contractual Liability is to be either on a blanket basis for all written and oral contracts or specifically endorsed to acknowledge the Agreement between the insured and the County.

5.2. Automobile Liability Insurance on Vehicles Owned by the Independent Contractor

Minimum limits

\$1,500,000 on a combined single limit basis.

5.3 Workers' Compensation Per Statutory Requirements

- 5.3.1. County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder.

Prior to the effective date of this contract, and as a condition precedent to this Agreement, the Independent Contractor will furnish the County with Certificates of Insurance listing the County as a certificate holder. A Certificate of Insurance for each policy must be on file with the County Land Department within 10 days of execution of this Agreement and prior to commencement of any work under this Agreement. Each certificate must include a 10-day notice of cancellation, nonrenewal, or material change to all named and additional insureds. The County reserves the right to rescind any agreement not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Independent Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

6) **Data Practices**

All data collected, created, received, maintained, or disseminated for any purposes by the activities of Independent Contractor because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy.

7) **Records-Availability and Retention**

Pursuant to Minn. Stat. § 16C.05, subd. 5, the Independent Contractor agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonable deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Independent Contractor and involve transactions relating to this Agreement.

Independent Contractor agrees to maintain these records for a period of six years from the date of termination of this Agreement.

8) **Merger and Modification**

- a) It is understood and agreed that the entire Agreement between the parties is contained here and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.
- b) Any material alterations, variations, modifications, or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing as an amendment and signed by the parties.

9) **Default and Cancellation**

- a) If the Independent Contractor fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default.

Unless the Independent Contractor's default is excused, the County, through the Department, may, upon written notice, immediately cancel this Agreement in its entirety.

Further, upon the Independent Contractor's default, the County shall have the right to retain the bidder's bond submitted by the Independent Contractor, and to pursue any and all legal remedies.

- b) This Agreement may be cancelled with or without cause by either party upon thirty days' written notice.

10) **Subcontracting and Assignment**

Independent Contractor shall not enter into any subcontract for performance of any services contemplated under this Agreement without the prior written approval of the County through its Land Commissioner or Assistant Land Commissioner, and subject to such conditions and provisions as the County may deem necessary. The Independent Contractor shall be responsible for the performance of all subcontractors.

11) **Nondiscrimination**

During the performance of this Agreement, the Independent Contractor agrees to the following:

No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed, sexual orientation or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable federal and state laws against discrimination.

12) **Execution**

IN WITNESS WHEREOF, the County has caused this Agreement to be signed by its duly authorized officers and the Independent Contractor has hereunto set its hand.

Dated this _____ day of _____, _____.

INDEPENDENT CONTRACTOR

COUNTY OF AITKIN, MINNESOTA

Contractor Name, Date

J. Mark Wedel, Board Chair
Date: _____

Print Contractor Name

Contracting Company Name

Jessica Seibert, County Administrator
Date: _____

Address



Board of County Commissioners Agenda Request

2Q

Agenda Item #

Requested Meeting Date: 6-25-24

Title of Item: Final Contract Payment (#20229)

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): NA		Estimated Time Needed: NA
Summary of Issue: <p>Authorization by the following resolution is requested to make final payment to Ferguson Aggregate and Crushing, Alexandria, MN in the amount of \$4,536.97 for Contract No. 20229 (CP 001-090-041), which included processing of five stockpiles of gravel material at four county-owned or leased pits.</p> <p>The final contract amount of \$453,696.85 is 4.9% above the bid amount of \$432,500.00 due to additional rock material that needed to be removed/processed to meet the required aggregate gradation and also due to adding a 2800-ton stockpile for the Land Department.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve resolution		
Financial Impact: <p>Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$ 4,536.97</p> <p>Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:</p>		

Contract Number: 20229
Final Pay Request Number: 5

Project Number	Project Description
CP 001-090-041	2023 Aggregate Crushing

Contractor: Ferguson Aggregate & Crushing 2050 County Road 82 NW Alexandria, MN 56308	Vendor Number: 540-15330 Up To Date: 05/08/2024
----------------------------------------------------------------------------------------------------	----------------------------------------------------------------------


Contract Amount		Funds Encumbered	
Original Contract	\$432,500.00	Original	\$432,500.00
Contract Changes	\$20,582.40	Additional	N/A
Revised Contract	\$453,082.40	Total	\$432,500.00

Work Certified To Date	
Base Bid Items	\$433,067.55
Contract Changes	\$20,629.30
Material On Hand	\$0.00
Total	\$453,696.85

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
CP 001-090-041	\$0.00	\$453,696.85	\$0.00	\$449,159.88	\$4,536.97	\$453,696.85

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$453,696.85	\$0.00	\$449,159.88	\$4,536.97	\$453,696.85
Percent: Retained: 0%			Percent Complete: 100.14 %		
Amount Paid this Final Pay Request: \$4,536.97					

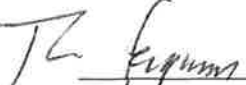
I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.


John Welle – P.E. No. 24340
Aitkin County Highway Engineer

5-9-24
Date

Kirk Peysar
Aitkin County Auditor

Date


CONTRACTOR NAME

5-30-24
Date

3-303-6519
Account Number

Project No. : CP 001-090-041
Final Pay Request No. : 5
Contract No.: 20229

Certificate of Final Contract Acceptance
Final Voucher Number: 5

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated _____ Signature _____ County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$453,696.85 and agrees to the amount of \$4,536.97 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: Ferguson Aggregate & Crushing

By Tim Ferguson District Engineer

And _____ And _____ State of ,

On This 30th Day May, 2024, Before me appeared Tim Ferguson To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Tim Ferguson And _____, to me personally known, who, being each by me duly sworn

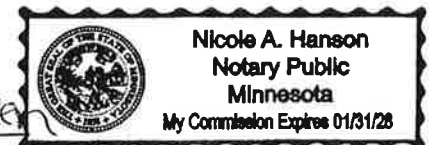
each did say that they are respectively the President and _____ of the Ferguson Aggregate & Crushing, Inc. Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Corporation and said _____ and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Douglas County

Seal Expires 1/31/28 Signature Nicole A. Hanson



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Aitkin County Highway Department
1211 Air Park Drive
Aitkin, MN 56431

Page 3 of 6

Aitkin County Highway Department
1211 Air Park Drive
Aitkin, MN 56431

Contract No: 20229
Final Pay Request No. 5

**Aitkin County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 20229
Contractor: Ferguson Aggregate & Crushing
Date Certified: 5/08/2024
Payment Number: 5

Whereas; Contract No. 20229 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Aitkin County Highway Department and authorize final payment as specified herein.

State of _____

I, _____, Aitkin County Auditor, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At _____

Signed By _____

Aitkin County Auditor

(SEAL)

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2023-06-30	\$162,643.00	\$8,132.15	\$154,510.85
2	2023-07-23	\$100,667.50	\$5,033.38	\$95,634.12
3	2023-09-04	\$169,757.05	\$8,487.85	\$161,269.20
4	2024-05-01	\$20,629.30	(\$17,116.41)	\$37,745.71
5	2024-05-08	\$0.00	(\$4,536.97)	\$4,536.97

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
Glen Pit Class 6		\$69,200.10	\$0.00	\$68,508.09	\$692.01	\$69,200.10
County Pile		\$149,578.00	\$0.00	\$148,082.22	\$1,495.78	\$149,578.00
Township Pile		\$13,065.00	\$0.00	\$12,934.35	\$130.65	\$13,065.00
Pliny Pit Class 6		\$111,869.90	\$0.00	\$110,751.20	\$1,118.70	\$111,869.90
Swatara Pit Class 5		\$109,983.85	\$0.00	\$108,884.02	\$1,099.83	\$109,983.85

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
008	Local - Maintenance	\$4,406.32	\$420,582.40	\$400,000.00	\$440,631.85
009	Township	\$130.65	\$32,500.00	\$32,500.00	\$13,065.00

Project Payment Summary					
Project	Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
CP 001-090-041	1	2023-06-30	\$162,643.00	\$8,132.15	\$154,510.85
CP 001-090-041	2	2023-07-23	\$100,667.50	\$5,033.38	\$95,634.12
CP 001-090-041	3	2023-09-04	\$169,757.05	\$8,487.85	\$161,269.20
CP 001-090-041	4	2024-05-01	\$20,629.30	(\$17,116.41)	\$37,745.71
CP 001-090-041	5	2024-05-08	\$0.00	(\$4,536.97)	\$4,536.97

Project Funding Category Summary						
Project	Funding Category Name	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CP 001-090-041	Glen Pit Class 6	\$69,200.10	\$0.00	\$68,508.09	\$692.01	\$69,200.10
CP 001-090-041	Gun Lake Pit Class 6 / County Pile	\$149,578.00	\$0.00	\$148,082.22	\$1,495.78	\$149,578.00
CP 001-090-041	Gun Lake Pit Class 6 / Township Pile	\$13,065.00	\$0.00	\$12,934.35	\$130.65	\$13,065.00
CP 001-090-041	Pliny Pit Class 6	\$111,869.90	\$0.00	\$110,751.20	\$1,118.70	\$111,869.90
CP 001-090-041	Swatara Pit Class 5	\$109,983.85	\$0.00	\$108,884.02	\$1,099.83	\$109,983.85

Project Funding Source Summary					
Project	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
CP 001-090-041	008	\$4,406.32	\$420,582.40	\$400,000.00	\$440,631.85
CP 001-090-041	009	\$130.65	\$32,500.00	\$32,500.00	\$13,065.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 001-090-041	1	2211.505	STOCKPILE AGGREGATE CLASS 6 MODIFIED-SITE A	TON	\$3.35	30000	0	\$0.00	30050	\$100,667.50
CP 001-090-041	2	2211.505	STOCKPILE AGGREGATE CLASS 6 MODIFIED-SITE B	TON	\$3.45	20000	0	\$0.00	20058	\$69,200.10
CP 001-090-041	3	2211.505	STOCKPILE AGGREGATE CLASS 6 MODIFIED-SITE C1	TON	\$3.25	40000	0	\$0.00	46024	\$149,578.00
CP 001-090-041	4	2211.505	STOCKPILE AGGREGATE CLASS 6 MODIFIED-SITE C2	TON	\$3.25	10000	0	\$0.00	4020	\$13,065.00
CP 001-090-041	5	2211.505	STOCKPILE AGGREGATE CLASS 5 MODIFIED-SITE D	TON	\$3.35	30000	0	\$0.00	30017	\$100,556.95
Base Bid Totals:								\$0.00		\$433,067.55

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
CP 001-090-041	2023 Aggregate Crushing	\$0.00	\$433,067.55

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To date	Amount To date
CP 001-090-041	BK1	7	2211.609 STOCKPILE CRUSHED ROCK (TON)	\$3.35	3344	\$11,202.40	ITM	0	\$0.00	3344	\$11,202.40
CP 001-090-041	CO1	6	2211.505 STOCKPILE AGGREGATE CLASS 5 MODIFIED-SITE D (TON)	\$3.35	2800	\$9,380.00	ITM	0	\$0.00	2814	\$9,426.90
Contract Change Totals:									\$0.00		\$20,629.30

Contract Change Totals			
Number	Description	Effective Date	Amount
1	In accordance with Special Provision S-12.8, Aitkin County will pay the contractor for 3344 ton of 1.5" crushed rock that was removed from the processing operation to achieve the required gradation in Site A.	03/29/2024	\$11,202.40

	The special provision provided for payment of the crushed rock at the unit price bid for aggregate processing at that site. The processing price for Site A is \$3.35 per ton for a total cost of \$11,202.40.		
1	During construction, the engineer requested an additional 2800 ton stockpile of Class 5 modified material to be produced in the Swatara Pit at Site D. The contractor agreed to produce the stockpile for the contract price of \$3.35 per ton.	12/26/2023	\$9,380.00

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Contract Total				\$453,696.85
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CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 25, 2024

By Commissioner: xxx

20240625-xxx

Final Contract Payment (#20229)

WHEREAS, Contract No. 20229 has in all been completed, and the County Board being fully advised in the premises.

NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Ferguson Aggregate &Crushing in the amount of \$4,536.97.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date: 06/25/2024

Title of Item: Minnesota Power Presentation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Zach Golkowski and Mike Putney		Estimated Time Needed: 20 min.
Summary of Issue:		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

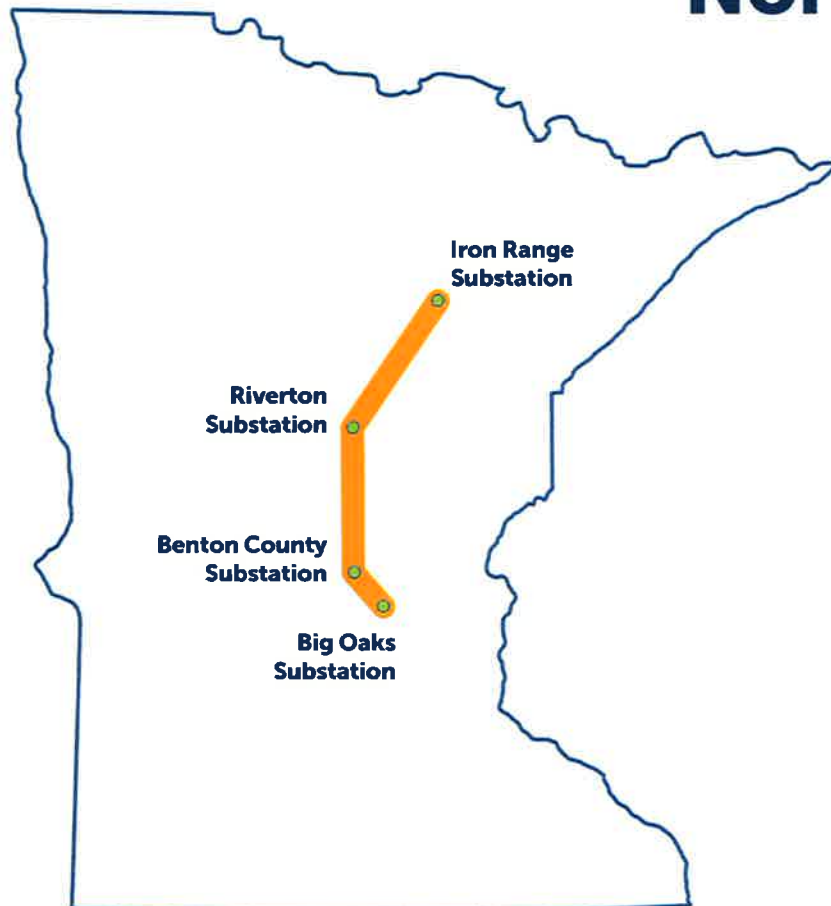
Northland Reliability Project



Project Updates

Aitkin County, June 2024

Northland Reliability Project



**Double-circuit
345-kV line**

**Over 85% co-located
with existing HVTL**

180 miles

**Expanded and new
substations**

100

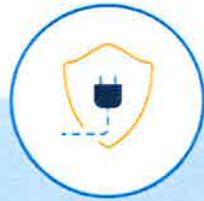


Fulfilling a need



Maintaining reliability

Provide system support as energy resources continue to evolve.



Enabling clean energy

Increase capacity to safely and reliably deliver clean energy from where it's produced to where it's needed by our customers and members.



Strengthening resiliency

Enhance system resiliency during extreme weather events.



Enhancing flexibility

Plan proactively to meet changing customers' and members' power needs due to decarbonization and electrification.

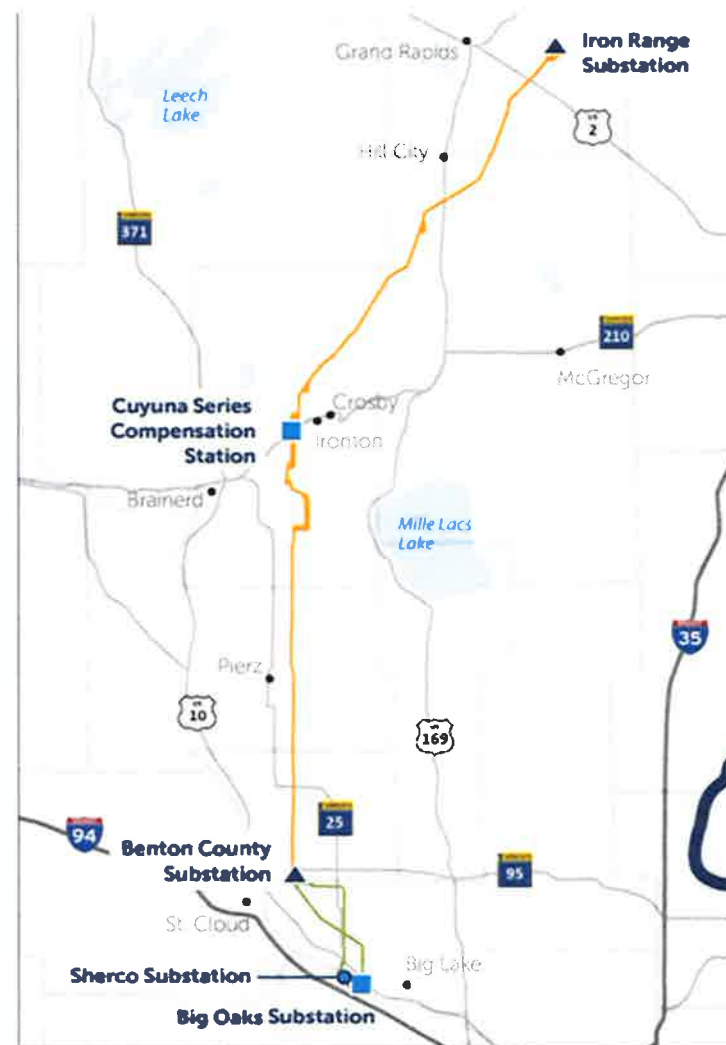
Two main project segments

- **Segment one:** Iron Range Substation to Cuyuna Series Comp Station to Benton County Substation
- **Segment two:** Benton County Substation to Big Oaks Substation

Legend

- ▲ Expand existing substations
- New substation

- Segment one
- Segment two



Our routing process & input opportunities

Define study area

Define route corridor

Define preliminary route

Identify proposed route

Filed Certificate of Need and Route Permit to Minnesota Public Utilities Commission (Aug 4, 2023)

We are here



Engagement opportunities during PUC Process

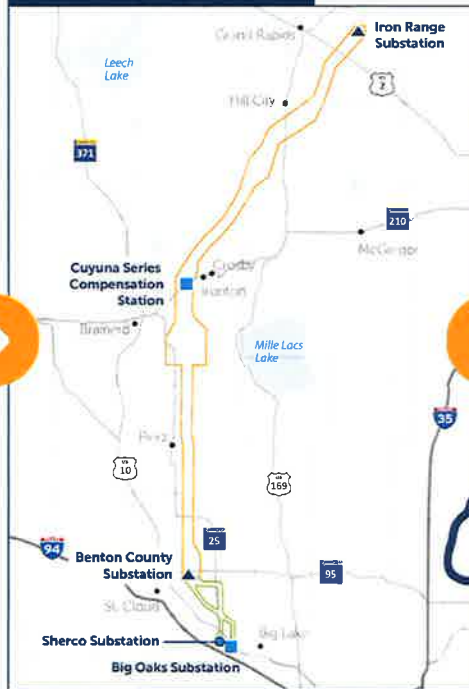
Public engagement

Route Development

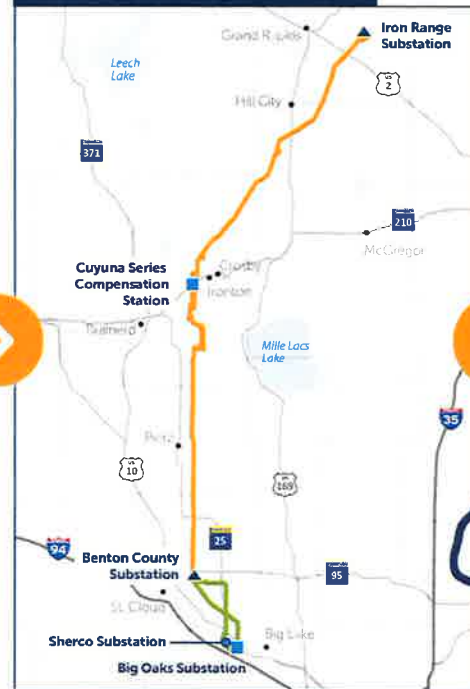
Study area



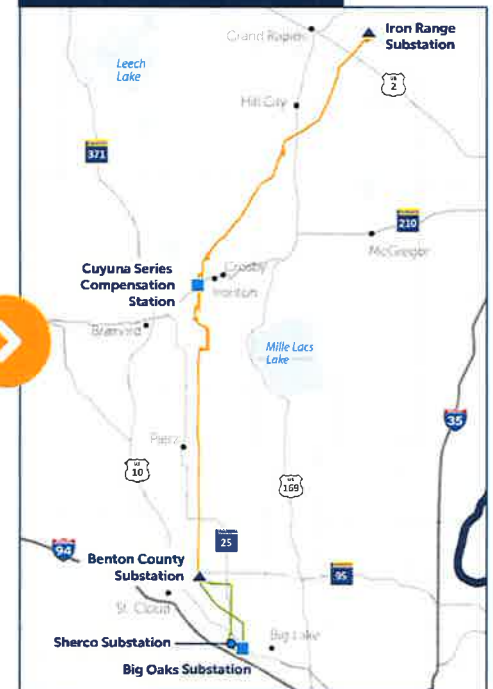
Route corridor



Preliminary route



Proposed route



Proposed Route – Aitkin County



Route Alternatives – Aitkin County



State Regulatory Process

- August 2023 - Submitted a joint Certificate of Need and Route Permit Application to the Public Utilities Commission (PUC)
- October 2023 – PUC/Department of Commerce (DOC) public scoping meetings
 - Collected public feedback on the proposed routes and consider route alternatives
 - Identified route alternatives being evaluated in the Environmental Assessment (EA)



Visit

edockets.state.mn.us

- Certificate of Need: docket **22-416**
- Route Permit: docket **22-415**

State Regulatory Process



- June 2024 – DOC publish EA
- July 2024 - Administrative Law Judge (ALJ) hold public hearings across the project area
- Fall 2024 - ALJ report with recommendations to the PUC
- Late 2024 - PUC decision on route permit

Visit

edockets.state.mn.us

- Certificate of Need: docket **22-416**
- Route Permit: docket **22-415**

Field Surveys

Started
October 2023



Continuing
May – November 2024



Continuing
Into 2025

**Landowner notices provided in advance of surveys*

Types of surveys



Biological



Wetlands



Land



Cultural
resources



Noxious weeds



Soil borings

**Acoustic detectors
for bats**



Real Estate Process



Right-of-entry
2023 – 2024



Easements
2024 – 2026

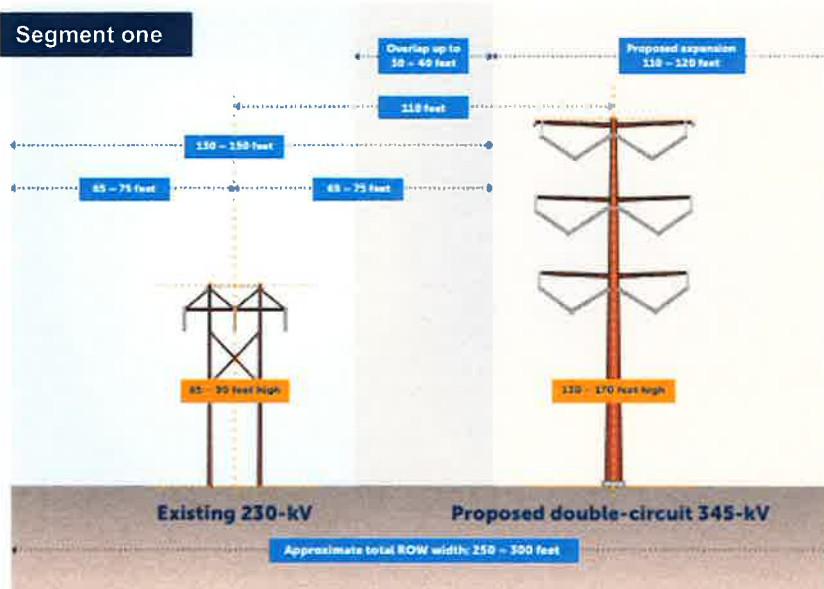


Construction
2025 – 2030

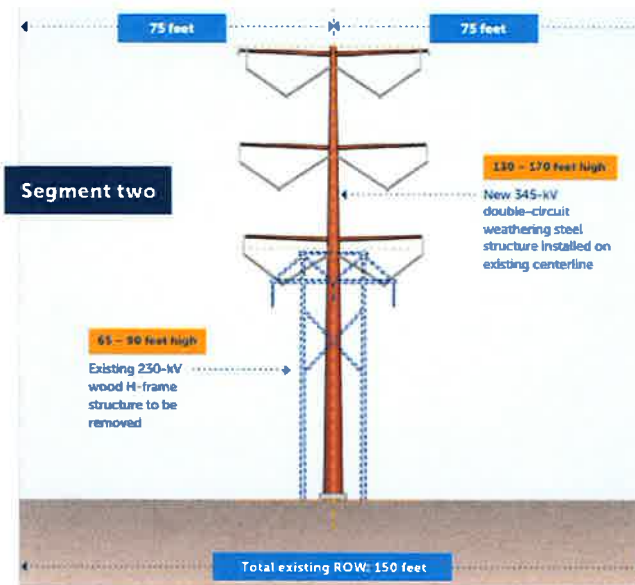


Restoration
2027 – 2031

Segment one



Segment two



Upcoming Project Milestones



PUC/DOC EA and public hearing



Engineering design for substations and transmission line



State and federal permitting efforts



Environmental field surveys in Segment 1 in Spring and Fall 2024



Anticipate construction starting on Segment 2 in Fall 2025

Northland Reliability Project



Connect with us!



northlandreliabilityproject.com



Call our hotline at
218-864-6059



Send us an email at
connect@northlandreliabilityproject.com



Board of County Commissioners Agenda Request

4A

Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Resolution authorizing Land Commissioner to execute Widseth Contract

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Dennis (DJ) Thompson		Department: Land
Presenter (Name and Title): Dennis (DJ) Thompson, Land Commissioner		Estimated Time Needed: 5 Minutes
Summary of Issue: <p>At its May 12, 2020 meeting, the Aitkin County Board of Commissioners passed a motion to retain Widseth for engineering services for the Mille Lacs East ATV Trail project and to enter into a contract for project scoping. At the December 20, 2022 board meeting, Commissioners passed a motion to approve the Workplan and Fee Amendment from Widseth to continue proceeding with the design and construction services for the Mille Lacs East ATV Trail project.</p> <p>The actions taken by the Board allowed the county to contract with Widseth for project scoping, engineering, and design however, there was not a resolution authorizing the Aitkin County Land Commissioner to execute such agreements as are necessary to implement the project on behalf of Aitkin County.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt a resolution authorizing the Aitkin County Land Commissioner to execute the approved Workplan and Fee Amendment from Widseth as is necessary to implement the project on behalf of Aitkin County.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 25, 2024

By Commissioner: xxx

20240625-xxx

Resolution allowing Land Commissioner to execute Mille Lacs ATV workplan from Widseth

WHEREAS, the Aitkin County Board of Commissioners at its May 12, 2020 meeting, passed a motion to retain Widseth for engineering services for the Mille Lacs East ATV Trail project and to enter into a contract for project scoping.

WHEREAS, the Aitkin County Board of Commissioners at its December 20, 2022 meeting, passed a motion to approve the Workplan and Fee Amendment from Widseth to continue proceeding with the design and construction services for the Mille Lacs East ATV Trail project.

WHEREAS, the motions passed in 2020 and 2022 did not authorize the Aitkin County Land Commissioner to execute the contract from Widseth as is necessary to implement the project on behalf of Aitkin County.

THEREFORE, BE IT RESOLVED, that the Aitkin County Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

5A

Agenda Item #

Requested Meeting Date: June 25, 2024**Title of Item:** Award Grant: Business Development & Recreation Grant

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jeffers		Department: Administration
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 10 minutes
Summary of Issue: <p>The Aitkin County Economic Development Committee has received and reviewed grant funding requests for the Business Development & Recreation Grant Program. Grant applications and grant award summary are included.</p> <p>The Committee was unanimous on the recommendation. The Committee recommends and requests approval to award the following grant at this time:</p> <p>Paddle Your Glass Off event, Aitkin Chamber \$2,000 Ripplesippi Music Fest, ACFOTA \$2,000 Summer Art Walk event, Jaques Art Center \$1,300 Riverboat Days, Aitkin Chamber \$2,000 Advertising, Nistler's Northland Adventures \$2,000</p> <p>The purpose of this grant fund is to leverage county funds, private funds and volunteer efforts to increase small business development activities in Aitkin County, with an emphasis on increasing sustained tourism and recreation activities. Several organizations may submit a single application or organizations may apply individually. Organizations need only to commit one hundred dollars (\$100) in good faith to ensure commitment to the grant request. The Aitkin County Board of Commissioners, have approved funding to be used to directly impact the Community of Aitkin County by executing the Aitkin County Business Development & Recreation Grant.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Economic Development requests approval of a motion to award the recommended grant.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Business Development and Recreation Grant

Year	#	Facility Name	Project Name	Contact Name	Email	City	Phone	\$ requested	\$ Awarded	Informed
2024	1	Long Lake Foundation	Nature Rocks	Bob Markum	markum@longlakefoundation.org	Palisade	218.768.4653	\$ 2,000	\$ 2,000	Y
	2	Growth Innovations/Aitkin, McGregor Chamber	Workforce Summit	Stan Gustafson	stan.gustafson@mcgregor-chamber.com	County	218.927.2172	\$ 2,000	\$ 2,000	y
	3	Habitat for Humanity	Toolin' Tour	Ann Schwartz	aschwartz@habitat.org	County	218.927.5656	\$ 1,200	\$ -	Y
	4	Aitkin High School	Career Fair	Amanda Voller	avoller@aitkin.k12.mn.us	County	218.735.6120	\$ 2,000	\$ -	Y
	5	Big Sandy Lodge	signage	Ally Schmid	allyschmid@big-sandy-lodge.com	McGregor	218.485.1787	\$ 5,000		Y
		City of Hill City	naturally better	Tami Meyer	tami.meyer@hillcitymn.com	Hill City		\$ 1,000	\$ 1,000	Y
	6	Pallsade Events Committee	Swanson Park Action 4 R Kids	Nancy Havila Dawn Quade	nancy.havila@palladepark.com dawn.quade@palladepark.com	Pallsade	612.345.1075 320.232.5576	\$ 1,600		Y
	7	American Peat Technology	Greater MN Governance Summit	Peggy Jones	peggy.jones@americanpeat.com	Aitkin	218.851.3172	\$ 2,000		Y
	8	Whitewood Resort	sign and entry	Wanda McGuire	wanda.mcguire@whitewoodresort.com	Aitkin	812.599.5314	\$ 1,500		Y
	9	All Through the House	awning	Wanda McGuire	wanda.mcguire@allthroughthehouse.com	Aitkin	812.599.5314	\$ 400		Y
	10	The Country House	signage	Tami Enz	tami.enz@thecountryhouse.com	McGregor	218.390.6525	\$ 2,000		Y
	11	Aitkin Chamber of Commerce	PYGO	Stephanie Mollet	stephanie@aitkinchamber.com	Aitkin	218.927.2316	\$ 2,000	\$ 2,000	Y
	12	ACFOTA	Ripplesippi Music Fest	Christian McShane	christian@acfota.com	Aitkin	218.851.2619	\$ 2,000	\$ 2,000	Y
	13	Tamarack Learning Center	Advertising signage	Niki Elvidge	niki.elvidge@tamaracklearningcenter.com	Tamarack	763.232.3836	\$ 2,000		Y
		Economic Development	EIS ATV Trails	Mark Jeffers	mark.jeffers@mcgregor-chamber.com	County		\$ 2,000	\$ 2,000	Y
	14	Shamrock Township	Shamrock Shing Ding	Candace Kral	ckral@shamrocktownship.com	McGregor	218.429.2205	\$ 1,450		Y
	15	Jake's BBQ	parking lot	Jake Schantz	jake.schantz@jakesbbq.com	Aitkin	858.212.3752	\$ 2,000		Y
	16	Jaques Art Center	summer art walk	Evonne Fairchild	evonne@jaquesartcenter.com	Aitkin	218.927.2363	\$ 1,300	\$ 1,300	Y
	17	Cabin Fever Videos	Drone equipment	Briana Wiley	briana@cabinefeervideos.com	Hill City	218.576.3215	\$ 2,000		Y
	18	Angels	various equipment	Beth Anderson	beth.anderson@angelsmn.com	McGregor		\$ 2,000		Y
Pending	19	Little Piece of Heaven by Stillwaters Retreat	labyrinth opening	Susan Kortus	susan.kortus@littlepieceofheaven.com	Aitkin	218.839.7566	\$ 2,000		
	20	Rosallini's	outside dining	Curtis Ross	curtis.ross@rosallinis.com	Aitkin	218.820.3969	\$ 2,000		Y
	21	Riverboat Days committee	button advertising	Stephanie Mollet	stephanie@riverboatdays.com	Aitkin	218.927.2136	\$ 2,000	\$ 2,000	Y
	22	McGregor Bakery	indoor menue signage	Katie Nelson	katie@mcgregorbakery.com	McGregor	218.349.7250	\$ 2,000		Y
	23	Jacobson Community Center	signage	Vickie Herman	vickie@jacobsoncommunitycenter.com	Jacobson	612.280.5125	\$ 2,000		Y
	24	Nistler's Northland Adventures	Advertising signage	Amber Nistler	amber@nistlers.com	McGregor	218.391.7920	\$ 2,000	\$ 2,000	Y
								\$ 49,450	\$ 16,300	



Application for Aitkin County Business Development & Recreation Grant Program

January 1, 2024 - December 31, 2024

OK

- Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
- Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
- Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Paddle Your Glass Off '24

Date(s) of Program: June 16th, 2024

Location of Program: Kimball Run Access Point to Aitkin County Campgrounds

Organization/Community Name: Aitkin Chamber of Commerce

Person in Charge of Project: Stephanie Mollet

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

PO BOX 127 301 Minnesota Ave N #4, Aitkin, MN 56431

Contact Person's Phone #: 218.927-2316

Contact Person's Email: upnorth@aitkin.com

Description/focus/purpose of your organization:

The Aitkin Area Chamber of Commerce serves the surrounding community as a non-profit professional organization whose purpose is to promote our businesses, support tourism and quality of life.

FUNDING:

Amount requested from Aitkin County \$ 2,000

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 1,200

Total projected budget \$ 3,200

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

Our event entails a scenic paddle along the Mississippi River, followed by a curated tasting experience featuring a selection of beer, wine, and spirits from local vendors in addition to live music. Paddlers will embark from Kimball Public Access and



conclude their journey at the Aitkin County Campgrounds, where the tasting will be hosted. To ensure seamless logistics, we will offer shuttle services, as well as assistance with launching and landing.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

Our objective is to raise awareness about Aitkin's waterways, recognizing them as significant recreational assets. We aim to introduce individuals to our river trails, showcasing their beauty and recreational opportunities. Grant funds will be allocated across various initiatives to achieve this goal: marketing efforts, subsidizing kayak rentals in partnership with local business Unbound Adventures, and offsetting expenses related to attendee amenities such as porta-potty rentals, water, snacks, and more.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

This event has a track record of drawing diverse crowds, including locals and visitors from the Metro and Brainerd Lakes Area, as seen in past ticket sales. Feedback consistently shows that attendees often continue their Aitkin experience by dining at local restaurants. This connection with our community goes beyond food; it deepens their relationship with Aitkin's waterways, encouraging further exploration. This positive interaction not only enhances attendees' experiences but also provides ongoing support to local businesses—ranging from eateries and gas stations to rental companies and stores. As familiarity with Aitkin grows, we expect this positive impact to extend to lodging establishments, boosting our local economy and fostering community pride.

List target audience:

Our target audience comprises past event attendees, specifically adults aged 21 and above, who are active on social media platforms. Our demographic analysis reveals a predominant presence of women (76.9%) and men (23.1%) within this group. We aim to further engage this audience demographic to deepen their involvement in our initiatives.

4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Kayak Rentals (Unbound Adventures)		750	750
T-shirts (Shirts Plus) (Logo on front/Sponsors and Naturally Better on back)	1200		1200
Music (Mike and Jan Cherry/Roy Liljenquist)		300	300
Snacks/Water		100	100
Porta Potties	300		300
License Fees		50	50
Marketing (Social Media/Radio/Print)	500		500
TOTALS	2000	1200	3200



Contact Signature:

Stephanie Mollet

5/10/2024

Name _____ Date: _____



ok
#12

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: RippleSippi Music Fest

Date(s) of Program: July 26 & 27, 2024

Location of Program: Downtown Aitkin, MN

Organization/Community Name: Aitkin County Friends of the Arts

Person in Charge of Project: Christian McShane

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

P.O. Box 101, Aitkin, MN 56431

Contact Person's Phone #: 218-851-2619

Contact Person's Email: christianmcshane@gmail.com

Description/focus/purpose of your organization: Community-building & local business-bolstering annual music festival that highlights Aitkin County and its ever-growing performing arts scene!

FUNDING:

Amount requested from Aitkin County \$ 2,000

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 2,000

Total projected budget \$ 19,050



PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

RippleSippi Music Fest is Aitkin County's oldest annual music festival, held in downtown Aitkin. It began in August, 2021. The event is purposefully programmed to contain a little something for every musical taste and age: original music artists share the same stage as cover bands and solo musicians, as well as other art forms. Local vendors and businesses also participate and benefit from the festivities. This year's event will last 2 days for a total of 10+ hours of continuous music and performing arts featuring local, regional, and national acts on 4 different stages. This is a yearly festival, not a "one off".

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

The goal of RippleSippi Music Fest is to bring individuals to Aitkin who ordinarily wouldn't have any reason to come to Aitkin. Last year's audience of approximately 700 paid ticketholders was comprised of 1/2 local (including summer lake home folks) and the other 1/2 from surrounding areas and beyond. We expect this year's attendance will be larger with the incredibly popular Gear Daddies as the headliner on July 26. July 27 will feature local & regional acts in 3-4 downtown venues. We anticipate this year's tally will be close to or over 1,000 festival-goers. The ultimate goal is to eventually expand the music fest throughout and beyond downtown. This grant will help offset the many costs involved with this project.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

This festival is an ongoing annual event. Performers are selected to draw audiences from inside and outside the Aitkin County area. Thanks to the support of Friends of the Arts since 2021, people from all over have taken notice that Aitkin has a growing performing arts scene. In turn, they visit and support local businesses such as restaurants, hotels, campgrounds, shops, gas stations, etc. We've found that all performances on the scale that we've been hosting for the past 3 years are very well-attended and not only indirectly benefit local businesses – they also instill a sense of pride in the local community.

List target audience: All ages, all walks of life. Anyone who enjoys music and performing arts.



4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event.

NOTE: ALL FUNDS RECEIVED FROM THE AITKIN COUNTY BUSINESS DEVELOPMENT & RECREATION GRANT WILL BE APPLIED ONLY TO LOCAL BUSINESSES, THUS KEEPING THE FUNDS WITHIN THE COMMUNITY.

Category	Grant Funds	Applicant Funds	Total
Performers (total)		14,500	14,500
Stage rental	600	600	1,200
Sound Engineers	200	500	500
Stage Banners	150	150	300
Marketing	275	725	1,000
Portable toilets & hand wash stations	400	400	800
Dumpsters, trash cans, waste removal	375	375	750
TOTALS	2,000	17,250	19,050

Contact Signature: Christian McShane

Name Christian McShane Date: May 23, 2024



#16

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Aitkin Art Walk

Date(s) of Program: Second Saturday every month

Location of Program: The Jaques Art Center

Organization/Community Name: The Jaques Art Center

Person in Charge of Project: Evonne Fairchild – Executive Director

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code): 121 2nd Street NW, Aitkin, Mn 56431

Contact Person's Phone #: 218-927-2363

Contact Person's Email: info@jaquesart.com

Description/focus/purpose of your organization: The Jaques Art Center presents art Exhibits, workshops, seminars and programming in the arts for people of all ages and backgrounds. It is a regional site of art appreciation. The focus of the organization is to collect and publicly present the art of Francis Lee Jaques a world-famous artist – naturalist and his wife, author Florence Page Jaques. The presence of the Jaques Art Center is located in the 1911 Carnegie Library Building in Aitkin, Minnesota maintaining its design integrity while serving its original educational purpose.

FUNDING:

Amount requested from Aitkin County \$ 1,300.00
(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$100.00

Total projected budget \$ 1,400.00

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.



We would like to start a Summer Months Art Walk – to bring attention to all the art to our artsy town! And help bring them even more revenue! We hope that by perhaps staying open a bit later one Saturday a month for Art Walk Night, this will help keep our tourists happy and the locals happy as well. I truly believe that we can put Aitkin on the map for Arts! Art Walk from 5pm - 9pm Second Saturday of each of the summer months... Focusing on arts in our small community and getting the youth excited about art!

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used?

We need to advertise much more, and that does cost allot these days. We can advertise in all the local papers and tourist resorts as well. We also need some more modern signs, for example as sandwich boards for our museum but possibly a few more to have people know where we are located around town and point them in the right direction. We need also perhaps some extra tables and chairs high tops for people just coming into the galleries.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

By providing this fun and exciting Art Walk once a month, I believe that Aitkin will begin to have a renaissance and a re-birth of tourism for everybody. There are a lot of people coming from the cities and all around to experience the lake culture however there is now through the Art Walk a new venue for another more artsy culture as well in the evening during the summer months. We could even offer up a movie in the park, on the park grounds. More artistic films and family friendly. Music on our terrace, more artistic acoustic, family friendly!

List target audience:

Art Enthusiasts, art people, crafty people, children, musicians, elderly , tourists

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.



Category	Grant Funds	Applicant Funds	Total
Signs for advertising	300.00		300.00
Advertising in media	300.00		600.00
Tables (high tops)	300.00		900.00
Film machine – projector	400.00		1,300.00
TOTALS	\$1,300.00		

Contact Signature:

Name Evonne Fairchild Date: 05-29-2024



#21

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Aitkin Area Chamber of Commerce - Riverboat Days Buttons

Date(s) of Program: August 3, 2024

Location of Program: In and around the city of Aitkin, MN

Organization/Community Name: Aitkin Area Chamber of Commerce

Person in Charge of Project: Stephanie Mollet

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

301 Minnesota Ave N #4, Aitkin, MN 56431

Contact Person's Phone #: 218-927-2316 (O); 218.394.2202 (C)

Contact Person's Email: upnorth@aitkin.com

Description/focus/purpose of your organization:

The Aitkin Area Chamber of Commerce exists to

- 1) attract tourists, permanent, and seasonal residents and businesses to the Area,
- 2) raise awareness of city, county, state, programs, governing/legislative developments that affect the Area,
- 3) enhance public relations through marketing, programs and events, which encourage total community awareness of the Area,
- 4) advance business, professional, educational, church, community health in the Area.

The chamber has 135 members in 2024 and has recently been re-energized with the development of a strategic plan and the recruitment and hiring of new staff to drive the organization's goals.

**FUNDING:**

Amount requested from Aitkin County \$ 2,000
(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$1,392

Total projected budget \$ \$3,392

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

Riverboat Days is an annual festival in Aitkin, MN, sponsored by the Aitkin Area Chamber of Commerce. The festival has taken many forms over the years, and the number and type of activities has evolved repeatedly. In 2024, the festival's major events will include a street vendor fair, parade and after-parade party including a kid-friendly play area, food vendors and live music. The theme of the parade and After-Parade Party is Naturally Better, which capitalizes on the Aitkin County marketing efforts to drive investment and tourism in Aitkin County.

Live music has been a part of Riverboat Days in the past, but it has been years since it was offered. The community has expressed an interest in reviving live music and has also indicated that Riverboat Days would be a stronger event if there were more kid- and family-friendly activities. The after-parade party is the answer to both of those requests. Following the afternoon parade, live music will be offered on the historic Showboat Stage, located in the southwest corner of the Aitkin County fairgrounds. The Showboat is a relatively new addition to the Aitkin landscape and has not been widely utilized as a community asset because of two major events. First, the COVID pandemic derailed the early attempts to build excitement around the Showboat, and second, a major storm in the early 2020's damaged the Showboat and made it unsafe for use. The Showboat is being repaired prior to the after-parade party and will then be maintained as another venue for entertainment in the Aitkin community.

Live music in an open-air venue such as the Showboat is difficult to monetize, and the Riverboat Days committee prefers that the entire after-parade party be open to all regardless of the ability to pay. To pay for the live music and kids' activities, the committee is resurrecting the sale of Riverboat Days buttons. The buttons were a fixture of Riverboat Days in the past and were used as entry tickets to a variety of Riverboat Days events. This year, because Riverboat Days will not have any ticketed events, the button sales will be incentivized with a raffle of cash and non-cash prizes. Prizes will be drawn on the Showboat stage during the after-parade party.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

The after-parade party will keep people at the Riverboat Days festival for a longer period of time. Historically, family activities at Riverboat Days wrapped up with the end of the parade. The event will sustain the Riverboat Days energy for a longer period of time and engage both residents and visitors as they shop, eat and enjoy the ambiance of Aitkin.

The buttons will be sold in and around the Aitkin community starting in early June. Each button will be individually numbered and cost \$5. This application requests funds to help pay for the design, printing, and coordination of sales of 2000 buttons to support the after-parade party expenses. The buttons will be designed and printed by Tidholm Productions at a cost of \$1192. A local youth organization is being solicited to manage and coordinate the sales of the buttons, and for that effort, the committee will pay the youth organization \$2000 of the button sales proceeds. If all buttons are sold, for a total revenue of \$10,000, \$3192 will be disbursed as expenses. All remaining button proceeds (\$6808) will be used to pay for the live music, kids' activities, and other expenses.

Because Riverboat Days buttons have not been offered for many years, their sale is not guaranteed. This grant would help to provide some cushion against poor button sales while at the same time allowing the promotion of a Naturally Better Riverboat Days to continue as planned. A draft of a potential 2024 button design is attached.



Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

Summer festivals are a well-known method for introducing visitors to the attractions of a community. The key to providing an effective and powerful festival is to engage people in activities that they enjoy so that they linger, spend their entertainment dollars and fully immerse themselves in the community. The after-parade party is a part of the Riverboat Days' larger plan to draw in and engage visitors and residents with activities such as a car show, parade, street fair and medallion hunt.

Promotion of Riverboat Days is already underway and will include print, radio, social media and the internet. As we reimagine Riverboat Days and its importance to the Aitkin community, the festival will grow in size and impact each year. Each successive year will bring economic advantages to local businesses and promote Aitkin as a place to live, work, play and run a business.

List target audience:

People of all ages who enjoy community activities and engagement will take part in the after-parade party. Children will be entertained by the kids' play area; youth will enjoy the activities geared for their age as well as the youth band that will play as part of the stage entertainment. Adults will enjoy the family-friendly and wholesome environment as they listen to home-grown entertainer Diane Zilverberg who will headline the Showboat stage.

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Expense: Printing and material of 2000 Aitkin Riverboat Heritage Days buttons by Tidholm Productions	\$1080		\$1080
Expense: Design of Buttons by Tidholm Productions	\$112		\$112
Expense: coordination of sales through various groups (\$1 donated for every button sold)	\$808	\$1192	\$2000
Marketing of Riverboat Days Buttons		\$200	\$200
TOTALS	\$2000	\$1392	\$3392



2024



Contact Signature:

Stephanie Mollet

05/31/2024

Name _____ Date: _____



#24
✓

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
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APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Nistler's Northland Adventures LLC (Advertising)

Date(s) of Program: July 2023-Present (And future)

Location of Program: McGregor, MN (And surrounding area)

Organization/Community Name: Nistler's Northland Adventures LLC

Person in Charge of Project: Eric and Amber Nistler

Organization Mailing Address 380 E 2nd Ave McGregor MN, 55760

Contact Person's Phone #: Eric-(218)-513-8009 or Amber-(218)-391-7920

Contact Person's Email: ericnistler87@yahoo.com or amburnistler@yahoo.com

Description/focus/purpose of your organization: UTV, and snowmobile rental (Tourism and Recreation)

FUNDING:

Amount requested from Aitkin County \$ 2000

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 2000

Total projected budget \$ 2500

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

Since we are a new(er) business any funding received would go towards advertising. Such as billboards, banners and social media platforms.



What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

We hope to purchase more advertising in the area (such as a billboard spot and more permanent signage for our area.
Also been looking at advertising options on social media platforms like FaceBook.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

Tourism and recreation are both major factors in commerce in the Aitkin County area. Each year many visitors flock to our
area to enjoy all that the area has to offer, from the pristine lakes to the countless miles of ATV, UTV and snowmobile trails.
We both grew up here and have a passion for this area and want to be a part of making it a thriving hub for tourism via
recreation and family fun!

List target audience:

Anyone in the area, whether that be anyone local or visiting, that has an interest in exploring our area via UTV or snowmobile.

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Advertising	\$2000	\$500	
TOTALS	\$2000	\$500	\$2500

*These totals could vary a bit based on funding received.

Contact Signature:

Name Eric or Amber Nistler Date: 5/31/2024



AITKIN COUNTY ECONOMIC DEVELOPMENT

Aitkin County Government Center
307 2nd Street NW
Aitkin, MN 56431

Mark Jeffers
Mark.jeffers@co.aitkin.mn.us
Phone: 218-927-7305
Cell: 218-513-6188

THE FOLLOWING APPLICATIONS
WERE NOT RECOMMENDED FOR AWARD.



#10

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

- Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
- Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
- Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Update signs.

Date(s) of Program: Summer 2024

Location of Program: McGregor MN

Organization/Community Name: The Country House of McGregor MN

Person in Charge of Project: Brenda Nistler

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code): The Country House, 32 Carr Lane,
McGregor MN 55760

Contact Person's Phone #: 218-390-6525

Contact Person's Email: tjenz@msn.com

Description/focus/purpose of your organization: The Country House of McGregor MN has been bringing in and serving tourist in the area for over 40 years. We have over 5 signs that are faded and broken. Updating the signs will attract more customers< tourists, and update the curb appeal of the community.

FUNDING:

Amount requested from Aitkin County \$ 2000.00

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 1000.00

Total projected budget \$ 3000.00



PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

5 wooden signs need to be washed, sanded, and repainted front and back.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

The Country House has been serving the community of McGregor MN for 40 years, bringing tourists in year after year. We hope to increase the awareness with new refreshed signs, bringing in more people and money to the area also increasing the curb appeal of the town.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

Signs are very important to bringing in customers. Our current signs are faded and need updating to bring in new customers. Bringing in new customers to the area helps all the local businesses.

List target audience:

Tourists from all the surrounding lakes. _____

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Sand and paint front and back of 5 signs.	2000.00	1000.00	3000.00



TOTALS	2000.00	1000.00	3000.00

Contact Signature:

Name Brenda Nyster Date: 3/23/24



#13

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: TLC Child Care

Date(s) of Program: Sept. 3rd, 2024

Location of Program: Tamarack, MN 55787

Organization/Community Name: Tamarack Learning Center

Person in Charge of Project: Nicole F. Elvidge

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

110 Tingdale St. N. Tamarack, MN 55787

Contact Person's Phone #: 763-232-3836

Contact Person's Email: tlcchildcare1@outlook.com

Description/focus/purpose of your organization:

FUNDING:

Amount requested from Aitkin County

\$ 2,000.00

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match

\$ 4,500.00

Total projected budget

\$ 6,500.00

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

ADVERTISING FUNDS: Purchase a 20' + Steel Base – Permanent Sign w/ Light-up acrylic Insert, Flyers, Brochures & Stickers to promote our new child care center opening in Aitkin County, fall of 2024. Create a web site with Links to all Information necessary. Hold a OPEN HOUSE to promote our Grand Opening.



What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

Purchase & Have installed a 20' + Steel Base Sign w/ Light-up acrylic insert, Purchase & have Printed & Distribute Flyers, Brochures & Stickers to promote our new child care center opening in Aitkin County, fall of 2024, Hold an Open House (Date; TBD approx. August 20th, 2024 from 12-4pm) & Supply Coffee, appetizers & soft drinks for Grand Opening.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

We will provide a valuable & very reliable community service as a quality child care center, also helping the working class in our community with additional employment opportunities, while also offering quality child care for their own children and other working parents/families. We will offer many resources & referrals for Aitkin County residents and surrounding communities.

List target audience:

Local community members, their families & visitors. (As we will also offer "drop-in" care)

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Acrylic Painted Sign	500	500	1000
Steel Base Mount		500	500
Labor / Install	500	1000	1500
Flyer design, printing & distribution	500	1000	1500
Brochure design, printing & distribution		500	500
Website; Domain purchase & Registration		500	500
Website; Design & Creation / Live promo	500	500	1000
TOTALS	2000	4500	6500

Contact Signature:

Nicole F. Elvidge

Name: Nicole F. Elvidge

Date: 5/24/24_



Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Shamrock Shing Ding ~~Ch~~

Date(s) of Program: August 10, 2024

Location of Program: Shamrock Town Hall

Organization/Community Name: Shamrock Township

Person in Charge of Project: Candace Kral

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

49954 Lake Avenue

McGregor, MN 55760

Contact Person's Phone #: (o) 218-426-3736 – (c) 218-429-2205

Contact Person's Email: townofshamrock@shamrocktwp.org

Description/focus/purpose of your organization: Local government

FUNDING:

Amount requested from Aitkin County \$ 1450.00

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 1450.00

Total projected budget \$ 2900.00

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

The Shamrock Shing Ding is an annual event held in Shamrock Township, initiated last year with the Veterans Memorial Dedication Ceremony and Park Grand Opening. Due to its success and the positive community response, the township has decided to make it an annual celebration to honor and bring together the town's residents and visitors. Shamrock Township is a



vibrant and growing community, serving resorts, campgrounds, including Savana State Park, that attract returning visitors each year.

This family-oriented event aims to provide a day of fun and entertainment for all ages. Activities will include engaging kids' games, carnival attractions with prizes, live music performances, a craft/vendor show featuring local crafters and businesses, and a variety of food vendors. The Shamrock Shing Ding serves as a significant draw for the area, fostering community spirit and supporting local businesses by attracting both residents and tourists.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

We aim to create an engaging and memorable community event that fosters togetherness and supports local businesses. By enhancing the Shamrock Shing Ding with diverse activities and entertainment, we hope to attract both residents and tourists, thereby promoting Shamrock Township as a vibrant and welcoming destination.

****Plan:****

1. ****Live Entertainment:**** We will hire local performers to provide musical entertainment, creating a lively atmosphere that appeals to all age groups.
2. ****Kids' Activities:**** We will rent a bouncy house with a slide and a 10-foot inflatable dart game to provide safe and fun activities for children.
3. ****Carnival Games:**** The township will craft a variety of games, including a pop bottle ring toss, sucker pegboard, duck pond, ping pong ball toss, bean bag toss, and cornhole. These games will offer engaging and interactive experiences for attendees.
4. ****Craft and Vendor Show:**** Local crafters and businesses will set up booths between the sidewalk and the maintenance building, and if needed, along the sidewalk on the other side of the playground, showcasing and selling their products.

****Use of Grant Funds:****

- ****Entertainment Costs:**** To cover fees for live music.
- ****Inflatables Rental:**** For the bouncy house with slide and inflatable darts.
- ****Materials and Supplies:**** For constructing and setting up the carnival games and activities – these games will saved and used for future celebrations.
- ****Advertising:**** To promote the event through local newspapers such as the Aitkin Independent Age and Voyageur Press, ensuring broad community awareness and attendance.

By utilizing the grant funds effectively, we will create a well-organized and enjoyable event that highlights the community spirit and attracts visitors to Shamrock Township.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

The Shamrock Shing Ding is designed to draw visitors to Shamrock Township, thereby benefiting Aitkin County as a whole. The event will attract attendees from both within and outside the county, creating a positive and sustainable economic impact in several ways.

The event will increase tourism by drawing visitors to local attractions such as Savana State Park and nearby resorts. Hosting an engaging and family-friendly celebration encourages attendees to extend their stay, explore the natural beauty of Aitkin County, and utilize local accommodations and services.



Additionally, the craft and vendor show will feature local crafters and businesses, providing them with a platform to showcase and sell their products. This not only supports existing businesses but also stimulates the local economy by encouraging spending within the community.

By establishing the Shamrock Shing Ding as an annual event, we aim to create a tradition that encourages visitors to return year after year. This repeat visitation fosters long-term economic benefits for Aitkin County, as it builds a loyal base of attendees who contribute to the local economy regularly.

Overall, by drawing visitors to Aitkin County and supporting local businesses, the Shamrock Shing Ding will provide a significant and lasting economic impact. The event not only promotes tourism but also strengthens the local economy, fostering a sense of community and sustainability.

List target audience:

Families of all ages; Residents of Shamrock Township; Members of neighboring communities; Cabin owners in the area;

Vacationers visiting local resorts and Savana State Park _____

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Bouncy House and 10" inflatable Dart	225	225	450
Entertainment	300	300	600
Teen & adult activities – purchase of item or materials needed	250	250	500
Materials to make/build kids games	375	375	750
Advertising	300	300	600
TOTALS	\$1,450.00	\$1,450.00	\$2,900.00

Contact Signature:

Name Candace Kral Date: May 31, 2024



#15

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

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mark.jeffers@co.aitkin.mn.us. subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Smokey Jake's BBQ Parking Lot

Date(s) of Program: Late June 2024

Location of Program: Old Creamery Lot, Aitkin MN

Organization/Community Name:

Person in Charge of Project: Jake Schanz

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

12 2nd St NW

Aitkin MN, 56431

Contact Person's Phone #: 858-231-3752

Contact Person's Email: Jake@smokeyjakesbbq.com

Description/focus/purpose of your organization: Family Operated BBQ Restaurant

FUNDING:

Amount requested from Aitkin County

\$ 2000 +

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match

\$ 2000 +

Total projected budget

\$

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

We purchased the empty lot that was the location of the Aitkin Creamery from the city of Aitkin. Our project is to convert this lot into parking for our customers and also area residents and employees of neighboring business that wish to rent dedicated spaces. The project will consist of lot cleanup and demolishing the above ground concrete. Installing three levels of retaining block around the



lot area. Bringing in class V gravel to build up the elevation to the top of the retaining block. Installing storm water catch basin, which will need to be connected to the City Storm drain system at the North end of the lot. Install a chain-link fence around the lot. _____

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

We hope to turn this unusable lot into greatly needed parking for our business and customers and others in the area. These funds will help purchase the retaining wall block, gravel, and chain-link fence needed. We will be providing most of the labor ourselves to complete the project.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

Our business has a great track record for bringing in patrons from all over Minnesota. We have been tracking the location of our customers since Sept 1st, 2023. We have had visitors from 42 states and 10 other countries. One of the biggest challenges we have are limited street parking in front of our building. With better parking, people will be more willing to stay and enjoy area businesses.

List target audience:

4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Retaining Wall Block	\$1000	\$1000	\$2000
Gravel	\$500	\$500	\$1000
Chain-Link Fence	\$500	\$3000	\$3500
Drain Water catch basin		\$10,000	\$10000
TOTALS	\$2000	14,500	16,500

Contact Signature:

Name



Date:

5-30-24



#17

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Drone Equipment Replacement\Upgrade

Date(s) of Program: 01/01/2024 - 01/01/2025

Location of Program: Hill City (Aitkin County)

Organization/Community Name: Cabin Fever Videos

Person in Charge of Project: Brianna Wiley

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

*Cabin Fever Videos
401 Park Avenue
Hill City, MN 55748*

Contact Person's Phone #: (218) 576-3215

Contact Person's Email: bri@cabinfevervideos.com

Description/focus/purpose of your organization: To provide a variety of video services to the central Minnesota area and showcase the beauty of this area.

FUNDING:

Amount requested from Aitkin County

\$ 2,000.00

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match

\$ 350.80

Total projected budget

\$2,350.80

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

We hope to upgrade our almost retired drone, with a slightly larger one that can withstand heavier wind. The new drone would also be fully FAA remote ID compliant, to align with the new requirements that came into effect this past March.



What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

The grant funds will be specifically used to upgrade this one specific piece of camera equipment. With these funds this business will stay compliant with FAA and continue to take ariel footage of this beautiful area. This upgrade will allow more business opportunities because of the upgrade, longer battery life (equals more footage), along with less weather restrictions. Cabin Fever Videos is still in its early stages of growing and being accepted for this grant would be impactful for the growth of our business.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

People are always impressed by our ariel footage in our videos. This footage offers us a view of our community that we don't get to see, and they really love that. While a lot of our business comes from weddings, we are available to meet the other video needs of our community. We make video highlights of our recreational activities in this area, town festivities, ATV events, city upgrades, and much more! We also capture video of the lakes, rivers, trails, and all of the different natural beauty that drives people to the area. See attachment for examples of our work.

List target audience:

Wedding couples, cities, townships, business owners, event organizers, etc.

PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
DJI Mavic 3 Pro with DJI RC	2000.00	350.80	2,350.80
TOTALS	2000.00	350.80	2,350.80

Contact Signature:


Name Brianna Wiley

Date: 5/29/2024



#20

Application for Aitkin County Business Development & Recreation Grant Program

January 1, 2024 - December 31, 2024

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name:Outside Dining Area

Date(s) of Program:05/15/2024

Location of Program: Grass area next to building (Bremer-owned land)

Organization/Community Name: Rosallini's

Person in Charge of Project: Curtis Ross

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

119 Minnesota ave N, Aitkin, MN 56431

Contact Person's Phone #:218-820-3969

Contact Person's Email: curtis.ross1982@gmail.com / Rosallinispizza@gmail.com

Description/focus/purpose of your organization: Hometown pizza shop

FUNDING:

Amount requested from Aitkin County \$ 2000

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 500

Total projected budget \$ 2500

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

We ordered 7 picnic tables from the local DAC works, including one that is handicap accessible, to add outside dining to our establishment. It will increase our seating capacity and also provide a community space for locals and visitors to enjoy resting. The table and benches cost approximately \$350 each.



What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

We are hoping that this new patio area with locally built picnic tables will provide not only a beautiful seating area, but also a new dining area downtown for visitors and locals.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

It will create a long lasting upscale patio for tourists, locals, and patrons to enjoy. The tables are also using local labor, therefore creating jobs in the community.

List target audience:

Hoping to draw the attention of visitors as they drive through downtown Aitkin as it is located in the middle of downtown on a busy highway before an even busier intersection.

4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
TOTALS			

Contact Signature:



Name _____ Date: _____



Application for Aitkin County Business Development & Recreation Grant Program

January 1, 2024 - December 31, 2024

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Indoor Menu Signage Update

Date(s) of Program: July 1, 2024- August 15, 2024

Location of Program: McGregor, MN

Organization/Community Name: McGregor Baking Company

Person in Charge of Project: Katie Nelson

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

46360 170th Place

McGregor, MN 55760

Contact Person's Phone #: 218-349-7250

Contact Person's Email: knelson0922@gmail.com

Description/focus/purpose of your organization:

FUNDING:

Amount requested from Aitkin County \$ 2,000.00

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 100.00

Total projected budget \$ 2,100.00

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

McGregor Baking Company would like to have the opportunity to update our interior menu on a regular basis. We currently use paper to cover up sandwiches and salads that we are no longer serving. Over the last 6 months we have been monitoring our sales specific to items in order to properly evaluate changes needed on the menu.



What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

The goal for the project is to provide a better experience for our staff and customers. Offering additional sandwiches and salads more catered to our audience. The menu will be much easier to read and understand. With the ability to add additional information such as beverages and new items on the board visible for the customers.

Funds will be used to have a graphic designer redesign our current menu. The menu will be the exact same size but rebranded with current McGregor Baking Company logo. We will have funds available to create 3 menus, which will allow us to frequently update the menu when needed. We also will need to update our current order forms which are used internally at MBC.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

McGregor Baking Company continues to grow and think of innovative ways to provide an excellent culinary experience in Aitkin County where we know it is naturally better! Providing a better experience will help enhance sales which in turn will retain employees and customers.

List target audience:

Target audience is all customers and future customers of McGregor Baking Company.

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Menu Design Work	\$400.00	\$100.00	\$500.00
Menu Installation	\$100.00		\$100.00
Menu Print x3	\$1,123.50		\$1,123.50
Menu Order Forms	376.50		376.50
TOTALS			\$2,100.00

Contact Signature:

Name *Katie Nelson*

Date 5-31-24



#23

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: New Signage for the Jacobson Community Center

Date(s) of Program: Summer 2024

Location of Program: 65534 Great River Road

Organization/Community Name: Jacobson Community Center

Person in Charge of Project: Vickie Herman

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

65780 Great River Road

Jacobson, MN 55752

Contact Person's Phone #: 612.280.5125

Contact Person's Email: vickieherman54@gmail.com

Description/focus/purpose of your organization:

The Jacobson Community Center (JCC) has been a gathering place to support the endeavors of Jacobson area residents and surrounding rural areas for more than 100 years. Our goal is to increase organizational membership through brand recognition in order to: continue offering free community services; preserve the historic value and heritage of the building and the community; provide community and visitor engagement through year-round activities and events; keep the central community meeting place operational.

FUNDING:

Amount requested from Aitkin County \$ 2,000
(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 2,380

Total projected budget \$ 4,380



PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

In 2023, the Jacobson Community Center Board of Directors decided to develop a cohesive brand strategy, so community members and visitors recognize, understand and trust who we are, what we stand for, and that we present ourselves in a consistent manner in everything we do. A new JCC sign is a significantly important piece of this branding process. Featuring our newly created JCC logo, the sign will engage locals and attract visitors by promoting community events and activities.

The JCC is located on the Great River Road (Aitkin County Road 10) where we have seen a dramatic increase in traffic. The seven mile stretch of dirt road between Palisade and State Hwy 200 has been surfaced. Work on the Pipeline in our area has been completed. With the finalization of road construction, it has become a well-traveled highway, giving the JCC sign a wonderful opportunity to be highly visible.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

Creating a branded sign that informs the public is an integral piece of our community engagement and visitor attraction. By establishing a new JCC sign, our goal is to *promote* community events and activities, *attract* visitors to attend, and *engage* our community to participate through attendance and volunteerism.

Grant funds will be used towards purchase of a sign from Eck Designs in Marble, Minnesota. The JCC will match those funds and apply several smaller donations towards the project. Volunteer labor will be used to install the sign at the JCC.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

As one prong in our cohesive brand, the sign will make the JCC, our community's main gathering place, visible and recognizable to residents, visitors and people passing through. It will welcome and quickly inform all who pass by what is happening in our vibrant community.

Finally, the JCC sign increases the chance of engagement in community activities and membership in our organization. From supporting to attending to volunteering to becoming a member, to perhaps, serving on the board, the sign opens our organization and our community to continued growth and sustainability for the next 100 years.

List target audience: Anyone driving by on the Great River Road or attending an event at the JCC.

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Dimensional Sign Custom double sided sign approx 4x6-4'x8'	\$ 2,000	\$ 450	\$ 2,450
Aluminum Sign changeable copy track, aluminum & letters		\$ 985	\$ 985
misc. supplies posts and frame		\$ 395	\$ 395
Labor Sign Installation (28-30 total volunteer hrs)		\$ 550 In Kind	\$ 550
TOTALS	\$ 2,000	\$ 2,380	\$ 4,380

Contact Signature:

Name

Vickie Herman

Date:

5 30 24



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: 6-25-24

Title of Item: Award Contract 20247

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): John Welle, Aitkin County Engineer		Estimated Time Needed: 5 minutes
Summary of Issue: <p>Bids were opened on Monday, June 17, 2024 for Contract No. 20247 which includes SAP 001-030-009 - Culvert Replacements on portions of CH 6 and CH 14 and Tree Clearing on portions of CH 14.</p> <p>As shown on the attached abstract of bids, four bids were received with RC Habeck Excavating, LLC - Wahkon, MN submitting the low bid in the amount of \$479,285.99 With the cost of this contract estimated at \$544,565.50, the low bid is 11.99% below the estimated amount.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Award Contract 20247 to RC Habeck Excavating, LLC by attached resolution.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping?</i> \$ 479,285.99 <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

**Aitkin County
Bid Abstract**

Project Name: Culvert Replacement on CSAH 6 and CSAH 14, Tree Clearing on CSAH 14
Bid Opening: Monday, June 17, 2024 at 2:00 PM

Contract No.: 20247
Project No.: SAP 001-030-009

		Project: SAP 001-030-009 - Culvert Replacement on CSAH 6 and CSAH 14, Tree Clearing on CSAH 14			Engineers Estimate		RC Habeck Excavating, LLC - Wahkon, MN		Marvin Tretter INC. -Pierz, MN		Gladden Construction Inc - Laporte, MN		KGM Contractors, Inc. - Angora, MN	
Line	Number	Description	Unit	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501	MOBILIZATION	LS	1	\$18,000.00	\$18,000.00	\$30,000.00	\$30,000.00	\$50,000.00	\$50,000.00	\$61,000.00	\$61,000.00	\$64,500.00	\$64,500.00
2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	1	\$1,000.00	\$1,000.00	\$100.00	\$100.00	\$1.00	\$1.00	\$500.00	\$500.00	\$2,000.00	\$2,000.00
3	2101.501	CLEARING AND GRUBBING	LS	1	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$74,000.00	\$74,000.00	\$38,000.00	\$38,000.00
4	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	704	\$5.00	\$3,520.00	\$3.00	\$2,112.00	\$4.00	\$2,816.00	\$2.50	\$1,760.00	\$6.00	\$4,224.00
5	2104.503	REMOVE PIPE CULVERTS	L F	696	\$17.00	\$11,832.00	\$8.00	\$5,568.00	\$15.00	\$10,440.00	\$28.95	\$20,149.20	\$18.00	\$12,528.00
6	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	40	\$12.00	\$480.00	\$7.50	\$300.00	\$4.00	\$160.00	\$21.00	\$840.00	\$72.00	\$2,880.00
7	2118.507	AGGREGATE SURFACING (LV), CLASS 5	C Y	94	\$33.00	\$3,102.00	\$50.00	\$4,700.00	\$45.00	\$4,230.00	\$50.00	\$4,700.00	\$58.00	\$5,452.00
8	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	1,705	\$30.00	\$51,150.00	\$7.05	\$12,020.25	\$25.00	\$42,625.00	\$16.70	\$28,473.50	\$56.00	\$95,480.00
9	2215.504	FULL DEPTH RECLAMATION	S Y	3,292	\$7.50	\$24,690.00	\$3.50	\$11,522.00	\$8.00	\$26,336.00	\$8.70	\$28,640.40	\$3.75	\$12,345.00
10	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	92	\$4.00	\$368.00	\$5.00	\$460.00	\$5.00	\$460.00	\$5.00	\$460.00	\$8.00	\$736.00
11	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	902	\$120.00	\$108,240.00	\$150.00	\$135,300.00	\$150.00	\$135,300.00	\$150.00	\$135,300.00	\$119.00	\$107,338.00
12	2451.507	STRUCTURE EXCAVATION CLASS U (P)	C Y	2,977	\$12.00	\$35,724.00	\$5.46	\$16,254.42	\$9.00	\$26,793.00	\$23.70	\$70,554.90	\$24.00	\$71,448.00
13	2451.507	GRANULAR BACKFILL (LV)	C Y	2,877	\$16.00	\$46,032.00	\$6.87	\$19,764.99	\$15.00	\$43,155.00	\$37.00	\$106,449.00	\$35.00	\$100,695.00
14	2451.507	COARSE AGGREGATE BEDDING (CV)	C Y	164	\$55.00	\$9,020.00	\$30.00	\$4,920.00	\$45.00	\$7,380.00	\$74.00	\$12,136.00	\$67.00	\$10,988.00
15	2501.502	15" GS PIPE APRON	EACH	4	\$425.00	\$1,700.00	\$270.00	\$1,080.00	\$325.00	\$1,300.00	\$341.00	\$1,364.00	\$485.00	\$1,940.00
16	2501.502	24" RC PIPE APRON	EACH	22	\$1,600.00	\$35,200.00	\$1,380.10	\$30,362.20	\$1,100.00	\$24,200.00	\$1,055.00	\$23,210.00	\$1,300.00	\$28,600.00
17	2501.502	30" RC PIPE APRON	EACH	2	\$2,000.00	\$4,000.00	\$1,739.50	\$3,479.00	\$1,400.00	\$2,800.00	\$1,367.00	\$2,734.00	\$1,800.00	\$3,600.00
18	2501.503	24" RC PIPE CULVERT DESIGN 3006	L F	454	\$125.00	\$56,750.00	\$180.53	\$81,960.62	\$110.00	\$49,940.00	\$113.65	\$51,597.10	\$135.00	\$61,290.00
19	2501.503	24" RC PIPE CULVERT DESIGN 3006 CLASS III	L F	146	\$135.00	\$19,710.00	\$181.39	\$26,482.94	\$115.00	\$16,790.00	\$116.40	\$16,994.40	\$135.00	\$19,710.00
20	2501.503	30" RC PIPE CULVERT DESIGN 3006	L F	76	\$180.00	\$13,680.00	\$222.32	\$16,896.32	\$164.00	\$12,464.00	\$155.00	\$11,780.00	\$185.00	\$14,060.00
21	2501.503	15" CS PIPE CULVERT	L F	112	\$55.00	\$6,160.00	\$39.75	\$4,452.00	\$70.00	\$7,840.00	\$51.76	\$5,797.12	\$82.00	\$9,184.00
22	2511.507	RANDOM RIPRAP CLASS III	C Y	123	\$80.00	\$9,840.00	\$110.00	\$13,530.00	\$85.00	\$10,455.00	\$145.00	\$17,835.00	\$125.00	\$15,375.00
23	2563.601	TRAFFIC CONTROL	LS	1	\$10,000.00	\$10,000.00	\$3,900.00	\$3,900.00	\$5,500.00	\$5,500.00	\$10,200.00	\$10,200.00	\$6,000.00	\$6,000.00
24	2573.503	SILT FENCE, TYPE HI	L F	1,734	\$4.00	\$6,936.00	\$4.00	\$6,936.00	\$4.25	\$7,369.50	\$4.00	\$6,936.00	\$4.50	\$7,803.00
25	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	324	\$5.00	\$1,620.00	\$4.00	\$1,296.00	\$4.25	\$1,377.00	\$4.00	\$1,296.00	\$4.50	\$1,458.00
26	2574.508	FERTILIZER TYPE 3	LB	1,190	\$1.25	\$1,487.50	\$0.95	\$1,130.50	\$1.00	\$1,190.00	\$0.95	\$1,130.50	\$1.35	\$1,606.50
27	2575.505	SEEDING (P)	ACRE	3.4	\$800.00	\$2,720.00	\$950.00	\$3,230.00	\$1,000.00	\$3,400.00	\$950.00	\$3,230.00	\$425.00	\$1,445.00
28	2575.508	SEED MIXTURE 25-141	LB	201	\$4.25	\$854.25	\$4.55	\$914.55	\$4.75	\$954.75	\$4.55	\$914.55	\$6.50	\$1,306.50
29	2575.508	HYDRAULIC BONDED FIBER MATRIX	LB	11,900	\$2.00	\$23,800.00	\$2.25	\$26,775.00	\$2.25	\$26,775.00	\$2.25	\$26,775.00	\$2.10	\$24,990.00
30	2575.523	RAPID STABILIZATION METHOD 3	MGAL	20	\$800.00	\$16,000.00	\$40.00	\$800.00	\$50.00	\$1,000.00	\$40.00	\$800.00	\$1,065.00	\$21,300.00

		Project: SAP 001-030-009 - Culvert Replacement on CSAH 6 and CSAH 14, Tree Clearing on CSAH 14			Engineers Estimate		RC Habeck Excavating, LLC - Wahkon, MN		Marvin Tretter INC. -Pierz, MN		Gladen Construction Inc - Laporte, MN		KGM Contractors, Inc. - Angora, MN	
Line	Number	Description	Unit	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
31	2582.503	6" SOLID LINE PAINT	L F	3,669	\$0.25	\$917.25	\$0.80	\$2,935.20	\$2.00	\$7,338.00	\$0.80	\$2,935.20	\$0.90	\$3,302.10
32	2582.503	6" BROKEN LINE PAINT	L F	130	\$0.25	\$32.50	\$0.80	\$104.00	\$2.50	\$325.00	\$0.80	\$104.00	\$0.90	\$117.00
						Total for Project SAP 001-030-009		\$479,285.99		\$545,714.25		\$730,595.87		\$751,701.10
						% of Estimate for Project SAP 001-030-009		-11.99%		0.21%		34.16%		38.04%

I hereby certify that this is an exact reproduction of bids received.

Certified By: _____ License No. _____

Date: _____

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 25, 2024

By Commissioner: xxx

20240625-xxx

Award Contract #20247

WHEREAS, Contract No. 20247 is for construction of SAP 001-030-009, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, June 17, 2024 with a total of four bids received, and

WHEREAS, RC Habeck Excavating, LLC – Wahkon, MN - was the lowest responsible bidder in the amount of \$479,285.99.

NOW THEREFORE, BE IT RESOLVED, that RC Habeck Excavating, LLC be awarded Contract 20247.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

7A
Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Second Reading - Emergency Interim Zoning on New or Expanding Cannabis

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Andrew Carlstrom		Department: Environmental Services/Planning & Zoning
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director		Estimated Time Needed: 10 Minutes
Summary of Issue: The Ordinance Review Committee met on April 9, 2024 to review and discuss a proposed "Emergency Interim Zoning Ordinance prohibiting the establishment of new uses or the expansion of existing uses related to sales, testing, cultivating, manufacturing, and distribution of cannabis products." The Aitkin County Planning Commission met on May 20, 2024 and approved the proposed ordinance. The public hearing and first reading of the proposed ordinance was held before the County Board on May 28, 2024. An amendment to the resolution to include and add the word "cultivating" was recommended at the meeting, and a public notice was again published in the Aitkin Age on June 5, 2024. In accordance with MN Statute 394 and Rule 11 of the Aitkin County Ordinances and Procedures of the Board of Commissioners Meeting Procedures and Rules of Business, two readings shall be conducted prior to the adoption of the amendment. Please attached ordinance and resolution.		
Alternatives, Options, Effects on Others/Comments: 2nd Reading Only		
Recommended Action/Motion: 2nd Reading Only		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

AITKIN COUNTY INTERIM ORDINANCE NO. 2024-01

**AN EMERGENCY INTERIM ZONING ORDINANCE PROHIBITING THE ESTABLISHMENT OF NEW USES
OR THE EXPANSION OF EXISTING USES RELATED TO SALES, TESTING, CULTIVATING,
MANUFACTURING, AND DISTRIBUTION OF CANNABIS PRODUCTS**

WHEREAS, the Aitkin County Board of Commissioners finds the consideration of an Interim Ordinance on Cannabis-related land use necessary for the immediate preservation of the public peace, health, morals, safety, and welfare because of the inherent risk of injury to persons related to the enactment of 2023 Session Laws, Chapter 63, (House File 100), allowing for the use and possession of Cannabis and other products containing THC ("Cannabis Products"); and

WHEREAS, the Aitkin County Zoning Ordinance does not contain standards for the regulation of the Cannabis industry and the Aitkin County Board of Commissioners has reviewed the recent Minnesota Statutes with respect to Cannabis industry regulations for the necessary protection of public health, safety, and general welfare; and

WHEREAS, pursuant to Minnesota Statute 394.34, the Aitkin County Board of Commissioners deems it necessary to adopt an Interim Ordinance placing a moratorium on the location, establishment, and finalization of new and pending Cannabis industry locations and uses until January 1, 2025 to permit the planning process to take place and allow County staff, the Planning Commission and the County Board sufficient time to proceed in an orderly fashion to make any necessary changes, modifications and updates to the County's Official Controls; and

WHEREAS, due to the effective date of the new legislation, the lack of adequate time to evaluate the situation, enact appropriate controls, and the potential negative impacts on the health, safety, and welfare of its residents, an emergency situation that justifies a temporary Interim Ordinance exists; and

WHEREAS, the Aitkin County Board of Commissioners finds:

1. A temporary emergency zoning ordinance instituting a moratorium prohibiting new or pending Cannabis industry locations and uses is necessary in order to hold discussions and hearings to determine whether a longer-term zoning ordinance shall be adopted and implemented, to protect the public health, safety, and general welfare of the residents of Aitkin County.
2. An emergency exists because based on the recent Minnesota Statutory law changes, as well as from the comments received from the community, the townships, and the cities, the Aitkin County Zoning Ordinance does not afford the protection needed in order to ensure that the residents of Aitkin County are not adversely affected.
3. It is in the interests of public health, safety, and general welfare to impose a temporary moratorium until a public hearing can be noticed and a permanent ordinance can be published pursuant to Minnesota Statute 375.51.

NOW, THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners hereby ordain:

Section 1. Study.

The County Board hereby authorizes and directs County staff to conduct a study of the issues relating to the sales, testing, cultivating, manufacturing, and distribution of Cannabis products.

Staff shall make a recommendation to the County Board about whether the County should amend its zoning, business-licensing, or other Ordinance provisions related to these types of uses to better protect County residents.

Section 2. Moratorium.

A. No business, person or entity may establish a new use or expand an existing use that includes or involves the sale, testing, cultivating, manufacturing, or distribution of Cannabis products during the term of this Ordinance.

B. During the term of this Ordinance, County staff shall not issue any license or permit, nor will it accept or process any applications for uses related to the sale, testing, cultivating, manufacturing, or distribution of Cannabis products.

Section 3. Enforcement.

In addition to any criminal penalties allowed by the law, the County may enforce this Interim Ordinance by injunction or any other appropriate civil remedy in any court of competent jurisdiction. A violation of this Ordinance is also considered a violation of the Aitkin County Zoning Ordinance and shall be subject to the County enforcement pursuant to provisions set forth in Section 13 of the Aitkin County Zoning Ordinance.

Section 4. Severability

Every section, subsection, provision, or part of this Ordinance is declared severable from every other section, subsection, provision, or part of this Interim Ordinance is adjudged to be invalid by a court of competent jurisdiction, such judgement shall not invalidate any other section, subsection, provision, or part.

Section 5. Effective Date; Duration.

A. Pursuant to Minnesota Statutes Section 375.51, this emergency ordinance shall become effective immediately upon its approval by the Board; however, no prosecution based on the provisions of this Ordinance shall occur until the Ordinance has been filed with the County Auditor, unless the person charged with the violation had actual notice of the passage of the Ordinance prior to the act or omission complained of.

B. Unless earlier repealed by the County Board, this Ordinance shall be effective until the later of the following dates as allowed pursuant to the powers granted by 2023 Session Laws, Chapter 63, Article 1, Section 13, or Minnesota Statutes Section 324.13, this Ordinance shall be effective through January 1, 2025.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June 2024

Jessica Seibert
County Administrator

ADLINE IS 11 AM FRIDAY FOR THE FOLLOWING WEDNESDAY EDITION.
EARLY DEADLINES APPLY FOR HOLIDAYS
MAIL ALL LEGAL NOTICES TO PUBLICNOTICE@APGECM.COM OR
CALL 763-591-6001 FOR LEGAL INFORMATION

it for a 49 unit recreational
ple campsite expansion to
existing campground with
indians. (4) CUP #48405C
led on December 18, 2023
conditional use permit for a
mit expansion to an existing
ational vehicle campground
20 conditions. NO additional
s or improvements are
enly proposed. PROPERTY

1-084900. 36-1-084300,
1-084400 PART OF LOT
NO LOT 2, BLOCK 12, AND
LOT 0, ALL IN
ALTHWOOD GOLF ESTATES,
TION TWENTY-ONE (21).
MNSHIP FORTY-FIVE (45),
AGE TWENTY-
(26). Aitkin County,
nesota APP# 2024-001289
XIN COUNTY ZONING
ished in the
in Independent Age June 5,
24
98617

AITKIN COUNTY YNOPSIS OF BOARD MINUTES

ynopsis of the Aitkin Board
Commissioners meeting of
rid 23, 2024
kin County Government Center
pursuance of MN Statute
5.12, Subd. 1.

e meeting was called to order
9:00 a.m.,
ambers present at the meeting
re Board Chair J. Mark
edel, Commissioners Laurie
sterlund, Travis Leiviska,
at Sample, Michael Kearney,
unity Administrator
ssica Seibert, and
ministrative Assistant April
hlennan.

otion carried, Sample/Kearney
approve April 23, 2024 agenda
; amended, removed item
3 and added item 6C.
ublic comment: Mel Heinrich,
luth, provided information
on The Convention of States
roject regarding Article 5 of the
S Constitution.

otion carried, Sample/
earney to approve the consent
enda:
o Approve Aitkin County Board
minutes from April 9, 2024
o Approve Electronic Funds
ransfers - \$1,111,723.55
o Approve Commissioner
ouchers -
Varrants 4-12-24 - \$608,628.59
o Approve Auditor Vouchers -
ales/Use and Diesel Tax, March
2024 - \$1,558.08
o Approve Manual Warrants -
1-11-24 - \$53,438.80
o Adopt Resolution - LG220
pplication for Exempt Permit -
WN Deer Hunters Assoc.
McGregor

o Adopt Resolution - Application
for Grant-In-Aid Funds for
Snowmobile and Ski Trails to

Adopt Resolution - SAR Donation
- Ioun Township

To Adopt Resolution - SAR
Donation - Williams Township

To Approve Aitkin County Board
Minutes from April 4, 2024

Committee of the Whole To
Approve Aitkin County Board

Minutes from April 8, 2024

Committee of the Whole To Adopt
Resolution - Application to Make

Retail Sales of Tobacco Products
- Blue Moose on the Lake

To Approve Auditor Vouchers
- Auditor's Warrant 4-19-24 -

\$99,609.94 To Approve Purchase
of new Ford pickup

To Approve Personnel Committee
Recommendations

Motion carried, Sample/Leiviska
to Approve Request for Public

Hearing for Emergency Interim
Zoning on Cannabis.

Motion carried, Kearney/
Sample to Deny Consider Public

Survey.

Motion carried, Westerlund/
Kearney to Approve Affidavit for

Duplicate of Lost Warrant. Motion
carried, Westerlund/Leiviska, to

adjourn meeting at 11:28 a.m.
Published in the

Aitkin Independent Age June 5,
2024

SB1011

LIBBY TOWNSHIP PUBLIC NOTICE

The Libby Township Board will
meet online at 5:00 pm on
Tuesday, June 18, 2024 to discuss
matters that may come before
the board. The June 18 meeting
will be conducted via Zoom.
Contact Jane Jewett, clerk, at
willowsedge.janestfarm@gmail.
com to request the Zoom link.
Dated this 30th day of May, 2024
Jane Grimsbo Jewett Clerk,
Libby Township
Published in the
Aitkin Independent Age June 5,
12, 2024 SB1012

AITKIN COUNTY PUBLIC NOTICE INTERIM CANNABIS ORDINANCE

At the May 28, 2024 regularly
scheduled Board meeting,
the Aitkin County Board of
Commissioners held a public
hearing and first reading on the
adoption of an emergency interim
zoning ordinance prohibiting the
establishment of new uses or the
expansion of existing uses related
to sales, testing, manufacturing
and distribution of cannabis
products. An amendment was
proposed to add the word
"cultivating" relating to uses,
within the interim ordinance. A
second reading will be held on
June 25, 2024 at the regularly
scheduled Board meeting.
The proposed interim ordinance
is "An emergency interim
zoning ordinance prohibiting
the establishment of new uses

or the expansion of existing
uses related to sales, testing,
cultivating, manufacturing,
and distribution of cannabis
products*, and includes:
1. A temporary emergency
zoning ordinance instituting a
moratorium prohibiting new
or pending cannabis industry
locations until January 1, 2025
and in order to hold discussions
and hearings to determine
whether a longer-term zoning
ordinance shall be adopted and
implemented to protect the
public health, safety, and general
welfare of the residents of Aitkin
County. 2. An emergency exists
because based on the recent
Minnesota Statutory law changes
as well as from the comments
received from the community,
the townships, and the cities, the
Aitkin County Zoning Ordinance
does not afford the protection
needed in order to ensure that
the residents of Aitkin County
are not adversely affected. 3. It
is in the interests of public health,
safety, and general welfare to
impose a temporary moratorium
until a public hearing can
be noticed and a permanent
ordinance can be published
pursuant to Minnesota Statute
375.51.

A full text version is available for
public review at the Aitkin County
Planning and Zoning
Office and the Aitkin County
Auditor's Office in the Aitkin
County Government Center
during regular business hours.
Comments can be submitted
in writing to the Aitkin County
Planning and Zoning Office: 307
2nd St NW, Rm 219, Aitkin, MN
56431, by facsimile (218) 927-
4372, or by
e-mail to aitkinpz@co.aitkin.mn.us. Please include a full name
and complete mailing address
with all correspondences.

Published in the
Aitkin Independent Age
June 5, 2024
SB1013

to subscribe
218-927-3761
aitkinage.com

on the web
Stories from the print edition, plus
letters to the editor, events, legal
notice, sports and more!

Support Local Businesses
The casual encounters
you enjoy at neighborhood
business and public spaces around
these relationships are built and
local coherence.
They're the ultimate social
networking site



EAST CENTRAL MINNESOTA

-Public Notice Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully. If changes are needed, please contact us prior to deadline at
Cambridge (763) 691-6000 or email at publicnotice@apgecm.com

Date: 06/19/24

Account #: 485996

Customer: AITKIN COUNTY PLANNING &
ZONING

Address: 307 2ND ST NW, ROOM 219
AITKIN

Telephone: (218) 927-3761

Fax: (218) 927-4372

Ad ID: 1403903

Copy Line: May 28 Board Meeting Interim C

PO Number:

Start: 06/05/24

Stop: 06/05/2024

Total Cost: \$72.25

of Lines: 75

Total Depth: 8.361

of Inserts: 1

Ad Class: 120

Phone #: (763) 691-6000

Email: publicnotice@apgecm.com

Rep No: MA700

Publications:

Aitkin Independent Age

Ad Proof

Not Actual Size

AITKIN COUNTY PUBLIC NOTICE

At the May 28, 2024 regularly scheduled Board meeting, the Aitkin County Board of Commissioners held a public hearing and first reading on the adoption of an emergency interim zoning ordinance prohibiting the establishment of new uses or the expansion of existing uses related to sales, testing, manufacturing and distribution of cannabis products. An amendment was proposed to add the word "cultivating" relating to uses, within the interim ordinance. A second reading will be held on June 25, 2024 at the regularly scheduled Board meeting.

The proposed interim ordinance is "An emergency interim zoning ordinance prohibiting the establishment of new uses or the expansion of existing uses related to sales, testing, cultivating, manufacturing, and distribution of cannabis products", and includes: 1. A temporary emergency zoning ordinance instituting a moratorium prohibiting new or pending cannabis industry locations until January 1, 2025 and in order to hold discussions and hearings to determine whether a longer-term zoning ordinance shall be adopted and implemented to protect the public health, safety, and general welfare of the residents of Aitkin County. 2. An emergency exists because based on the recent Minnesota Statutory law changes as well as from the comments received from the community, the townships, and the cities, the Aitkin County Zoning Ordinance does not afford the protection needed in order to ensure that the residents of Aitkin County are not adversely affected. 3. It is in the interests of public health, safety, and general welfare to impose a temporary moratorium until a public hearing can be noticed and a permanent ordinance can be published pursuant to Minnesota Statute 375.51.

A full text version is available for public review at the Aitkin County Planning and Zoning Office and the Aitkin County Auditor's Office in the Aitkin County Government Center during regular business hours. Comments can be submitted in writing to the Aitkin County Planning and Zoning Office: 307 2nd St NW, Rm 219, Aitkin, MN 56431, by facsimile (218) 927-4372, or by e-mail to aitkinpz@co.aitkin.mn.us. Please include a full name and complete mailing address with all correspondences.

Published in the
Aitkin Independent Age
June 5, 2024
1403903

Contract-Gross



Board of County Commissioners Agenda Request

7B

Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Adopt Resolution - Emergency Interim Zoning on New or Expanding Cannabis

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Andrew Carlstrom		Department: Environmental Services/Planning & Zoning
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director		Estimated Time Needed: 10 Minutes
Summary of Issue: Adoption of "Emergency interim zoning ordinance prohibiting the establishment of new uses or the expansion of existing uses related to sales, testing, cultivating, manufacturing, and distribution of cannabis products.		
Alternatives, Options, Effects on Others/Comments: Motion to deny proposed resolution		
Recommended Action/Motion: Motion to approve proposed resolution		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

AITKIN COUNTY INTERIM ORDINANCE NO. 2024-01

AN EMERGENCY INTERIM ZONING ORDINANCE PROHIBITING THE ESTABLISHMENT OF NEW USES OR THE EXPANSION OF EXISTING USES RELATED TO SALES, TESTING, CULTIVATING, MANUFACTURING, AND DISTRIBUTION OF CANNABIS PRODUCTS

WHEREAS, the Aitkin County Board of Commissioners finds the consideration of an Interim Ordinance on Cannabis-related land use necessary for the immediate preservation of the public peace, health, morals, safety, and welfare because of the inherent risk of injury to persons related to the enactment of 2023 Session Laws, Chapter 63, (House File 100), allowing for the use and possession of Cannabis and other products containing THC ("Cannabis Products"); and

WHEREAS, the Aitkin County Zoning Ordinance does not contain standards for the regulation of the Cannabis industry and the Aitkin County Board of Commissioners has reviewed the recent Minnesota Statutes with respect to Cannabis industry regulations for the necessary protection of public health, safety, and general welfare; and

WHEREAS, pursuant to Minnesota Statute 394.34, the Aitkin County Board of Commissioners deems it necessary to adopt an Interim Ordinance placing a moratorium on the location, establishment, and finalization of new and pending Cannabis industry locations and uses until January 1, 2025 to permit the planning process to take place and allow County staff, the Planning Commission and the County Board sufficient time to proceed in an orderly fashion to make any necessary changes, modifications and updates to the County's Official Controls; and

WHEREAS, due to the effective date of the new legislation, the lack of adequate time to evaluate the situation, enact appropriate controls, and the potential negative impacts on the health, safety, and welfare of its residents, an emergency situation that justifies a temporary Interim Ordinance exists; and

WHEREAS, the Aitkin County Board of Commissioners finds:

1. A temporary emergency zoning ordinance instituting a moratorium prohibiting new or pending Cannabis industry locations and uses is necessary in order to hold discussions and hearings to determine whether a longer-term zoning ordinance shall be adopted and implemented, to protect the public health, safety, and general welfare of the residents of Aitkin County.
2. An emergency exists because based on the recent Minnesota Statutory law changes, as well as from the comments received from the community, the townships, and the cities, the Aitkin County Zoning Ordinance does not afford the protection needed in order to ensure that the residents of Aitkin County are not adversely affected.
3. It is in the interests of public health, safety, and general welfare to impose a temporary moratorium until a public hearing can be noticed and a permanent ordinance can be published pursuant to Minnesota Statute 375.51.

NOW, THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners hereby ordain:

Section 1. Study.

The County Board hereby authorizes and directs County staff to conduct a study of the issues relating to the sales, testing, cultivating, manufacturing, and distribution of Cannabis products.

Staff shall make a recommendation to the County Board about whether the County should amend its zoning, business-licensing, or other Ordinance provisions related to these types of uses to better protect County residents.

Section 2. Moratorium.

A. No business, person or entity may establish a new use or expand an existing use that includes or involves the sale, testing, cultivating, manufacturing, or distribution of Cannabis products during the term of this Ordinance.

B. During the term of this Ordinance, County staff shall not issue any license or permit, nor will it accept or process any applications for uses related to the sale, testing, cultivating, manufacturing, or distribution of Cannabis products.

Section 3. Enforcement.

In addition to any criminal penalties allowed by the law, the County may enforce this Interim Ordinance by injunction or any other appropriate civil remedy in any court of competent jurisdiction. A violation of this Ordinance is also considered a violation of the Aitkin County Zoning Ordinance and shall be subject to the County enforcement pursuant to provisions set forth in Section 13 of the Aitkin County Zoning Ordinance.

Section 4. Severability

Every section, subsection, provision, or part of this Ordinance is declared severable from every other section, subsection, provision, or part of this Interim Ordinance is adjudged to be invalid by a court of competent jurisdiction, such judgement shall not invalidate any other section, subsection, provision, or part.

Section 5. Effective Date; Duration.

A. Pursuant to Minnesota Statutes Section 375.51, this emergency ordinance shall become effective immediately upon its approval by the Board; however, no prosecution based on the provisions of this Ordinance shall occur until the Ordinance has been filed with the County Auditor, unless the person charged with the violation had actual notice of the passage of the Ordinance prior to the act or omission complained of.

B. Unless earlier repealed by the County Board, this Ordinance shall be effective until the later of the following dates as allowed pursuant to the powers granted by 2023 Session Laws, Chapter 63, Article 1, Section 13, or Minnesota Statutes Section 324.13, this Ordinance shall be effective through January 1, 2025.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: June 25, 2024

Title of Item: Ratify 2025-2027 Local 49 Agreement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Bobbie Danielson		Department: Human Resources
Presenter (Name and Title): Bobbie Danielson, Human Resources Director		Estimated Time Needed: 5 min
Summary of Issue: The employer and union reached a tentative agreement on 6/4/2024. The union has voted to ratify. A redlined agreement is attached. Seeking County Board ratification today.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to ratify the 2025-2027 Local 49 Agreement.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Sent to Dan Revier and Jessica Seibert for review on 6/4/2024 4:36 PM

Agreement

between

Aitkin County and

The International Union of
Operating Engineers, Local #49

Road & Bridge Department

January 1, 202~~5~~² – December 31, 202~~7~~⁴

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AGREEMENT

This Agreement, entered into on January 1, 2025~~2~~, between Aitkin County Board, hereinafter referred to as the "Employer", and Local Union No. 49, International Union of Operating Engineers, hereinafter referred to as the "Union".

ARTICLE 1 **UNION RECOGNITION**

Section 1.1 The Board hereby recognizes Local Union No. 49, International Union of Operating Engineers, as the exclusive representative of all employees of the Aitkin County Road & Bridge Department who are employed for fourteen (14) or more hours per week or for more than sixty-seven (67) working days per calendar year, excluding supervisory employees, confidential employees, and the County Engineer, for the purposes of collective bargaining with respect to rates of pay, hours of work, and other conditions of employment as per certification by the State Bureau of Mediation Services dated November 21, 1989 as defined in Case No. 90-PCL-3018.

Section 1.2 In recognition of the Union as the exclusive representative, the Employer shall deduct from the pay of all employees an amount sufficient to provide payment of dues established by the Union from the wages of all employees expressly authorizing, in writing, such a deduction. The Employer shall remit such deduction to the appropriate designated officers of the Union.

The Union agrees to indemnify and hold the Employer harmless against any and all claims, suits, orders or judgments brought or issued against the Employer as a result of any action taken or not taken by the Employer under the provisions of this section.

ARTICLE 2 **DEFINITIONS**

Section 2.1 Permanent Employee: For purposes of this Agreement "permanent employee" means an employee hired for a position other than temporary or seasonal.

Section 2.2 Employee: For purposes of this Agreement, "employee" means an employee considered as a public employee as defined by PELRA.

Section 2.3 Seasonal Employee: For purposes of this Agreement, "seasonal employee" means a temporary employee hired to cover increased workloads in the department due to peak business demands.

Section 2.4 Temporary Employee: For purposes of this Agreement, "temporary employee" means an employee hired for a pre-established period of time which may not exceed sixty-seven days in a one calendar year period or 100 days if a student as defined in PELRA. Temporary employees work standard hours but are not seasonal. Temporary and seasonal employees are not eligible for benefits as defined under this Agreement.

Section 2.5 Employer: Aitkin County Board of Commissioners

ARTICLE 3

MANAGEMENT RIGHTS

Section 3.1: The management of Aitkin County and the direction of working forces, including the right to direct, plan and control the County's operations, to hire, recall, transfer, promote, demote, suspend, discipline, and discharge employees for good and sufficient reason, to lay off employees because of lack of work or for other legitimate reasons, to introduce new and improved operating methods and/or facilities, to manage the County, and perform any inherent managerial functions not specifically limited by this agreement, are vested exclusively in the County Board of Commissioners. The Employer agrees that in the exercising of these rights, it will not alter this Agreement.

Section 3.2: Any term or condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the Employer to modify, establish or eliminate.

ARTICLE 4

HOURS

Section 4.1 Normal Hours: The regular workday for employees shall be eight (8) hours. The regular workweek for employees shall be forty (40) hours, Monday through Friday.

Section 4.2A Summer Hours for Equipment Operators: Before May 15th of each year, the Employer will decide when members of the Road & Bridge Department will go to Summers Hours, which constitute ten (10) hours per day, Monday through Thursday, from approximately June 1st to September 30th. For those employees on Summer Hours, overtime is defined as all hours worked in excess of ten (10) hours per day, or forty (40) hours per week. Holidays are computed at ten (10) hours, and if a *Major Holiday* falls on a Friday or Saturday, the preceding Thursday shall be considered the holiday. *Major Holidays are defined in Section 5.2.*

The County Engineer will determine the start and end of Summer Hours ~~for any employee hired after January 1, 1999~~ within the Road & Bridge Department.

Section 4.2B Summer Hours for Mechanics: Before May 15th of each year, the Employer will decide when members of the Road & Bridge Department will go to Summers Hours, which constitute ten (10) hours per day, from approximately June 1st to September 30th. For those employees on Summer Hours, overtime is defined as all hours worked in excess of ten (10) hours per day, or forty (40) hours per week. Holidays are computed at ten (10) hours, and if a *Major Holiday* falls on a Friday or Saturday, the preceding Thursday shall be considered the holiday. *Major Holidays are defined in Section 5.2.*

The County Engineer will determine the start and end of Summer Hours within the Road & Bridge Department.

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Section 4.2C Winter Hours for Engineering Technicians: Before December 1st of each year, the Employer will decide when members of the Road & Bridge Department will go to Winter Hours, which constitute ten (10) hours per day, from approximately December 1st to April 30th. For those employees on Winter Hours, overtime is defined as all hours worked in excess of ten (10) hours per day, or forty (40) hours per week. Holidays are computed at ten (10) hours, and if a *Major Holiday* falls on a Friday or Saturday, the preceding Thursday shall be considered the holiday. *Major Holidays are defined in Section 5.2.*

The County Engineer will determine the start and end of Winter Hours within the Road & Bridge Department.

Section 4.3 Overtime Pay: Overtime is defined as all hours worked in excess of eight (8) hours per day or the employee's regular work day if other than eight (8) hours or forty (40) hours per week, and for all hours worked on Saturday, Sunday and legal Holidays, or days observed as Holidays.

Overtime for all employees shall be paid as it is earned at the rate of time and one-half (1-1/2) cash payment. An employee who works on the calendar day on which a Major Holiday falls shall be paid at double time rates. An employee who works on the day observed as a Major Holiday shall be paid at the rate of time and one-half (1-1/2) the employee's regular rate of pay.

Section 4.4 Call Back: A permanent employee called back to work after completing the regular work day, or called out on a day off, shall receive a minimum of four (4) hours compensation at the overtime rate.

Section 4.5 Overtime Distribution: Overtime assignments shall be distributed fairly by classification and shop location. Overtime status will be reviewed quarterly.

Section 4.6 Compensatory Time: An employee working overtime shall have the option of electing compensatory time off in lieu of overtime at the time and one-half (1-1/2) rate subject to the following conditions:

- A. Compensatory time can be accumulated up to a maximum of fifty (50) hours.
- B. Prior approval of the County Engineer shall be necessary before using compensatory time.
- C. Compensatory time off shall be taken consistent with the needs of the department.

Section 4.7 Rest Periods: There shall be a fifteen (15) minute break in the a.m. and a fifteen (15) minute break in the p.m. of a working day for all employees covered under this Agreement.

Section 4.8 Work Location: The Employer may assign an employee to report in the employee's own vehicle to a shop location of equal or less distance than the employee's normal reporting shop location.

ARTICLE 5
HOLIDAYS

Section 5.1: All permanent employees shall be entitled to the following holidays (8-hour holidays, unless provided otherwise in Article 4, Section 4.2 or noted below):

New Year's Day	Independence Day	Friday after Thanksgiving
Martin Luther King Day	Labor Day	Christmas Day
President's Day	Veterans Day	
Memorial Day	Thanksgiving Day	

Juneteenth (June 19th)

Christmas Eve 4 hours if the day falls on a Monday through Thursday

Permanent part-time (probationary and non-probationary) employees shall be entitled to holiday pay on a pro-rated basis.

Section 5.2: If a major holiday falls upon a Saturday, the preceding Friday shall be considered a holiday for all employees. If a major holiday falls upon a Sunday, the following Monday will be considered a holiday for all employees. The remaining holidays will be observed only when they fall within the regular workweek. The term "major holiday" is defined to include New Year's Day, Memorial Day, Independence Day, Veterans Day and Christmas Day.

ARTICLE 6A
VACATIONS

This VACATIONS Article 6A will expire on 1/29/2022, end of day, when PTO is implemented. Employee vacation banks will be transferred to their PTO bank on 1/30/2022.

Section 6.1: Full-time (probationary and non-probationary) employees shall be granted the following vacation schedule:

Completed Years of Service:	Rates of Accumulation of Vacation Days Per Month of Work:	Working Days Employee May Earn as Vacation Per Year:
0 – 3	1	12
3 – 5	1 1/4	15
5 – 10	1 1/2	18
10 – 15	1 3/4	21
15+	2	24

Section 6.2: Any vacation not taken in accordance with the above schedule will be allowed to accumulate up to one and one-half (1 1/2) times the employee's yearly vacation earned.

Section 6.3: Employees shall be allowed to take their vacation in accordance with their position on the seniority list according to classification. Accumulated vacation shall be paid upon termination unless the employee is terminated for an illegal act committed against the employer; or in event of the death of the employee, it shall be paid to the beneficiary.

Section 6.4: Any vacation will be accrued and utilized by the hour.

Section 6.5: Vacation leave may be taken consistent with the needs of the Department subject to the prior approval of the County Engineer or designee.

ARTICLE 6B
PAID TIME OFF (PTO)

Section 6.1 Effective January 30, 2022 (reflected on the 2/25/2022 pay check), eEmployees will receive PTO that will accrue on a per payroll period basis. Full-time (probationary and non-probationary) employees shall accrue PTO benefits based on the following table:

Completed Years of Service:	Rates of Accumulation of PTO Days Per Month of Work:	Working Days Employee May Earn as PTO Per Year:
0 – 3	2.00 (16 hours) (New full-time employees will be provided with 40 hours of PTO at time of hire so their rate of accumulation for the first	24 (192 hours)

	year will be adjusted accordingly.)	
3 – 5	2.25 (18 hours)	27 (216 hours)
5 – 10	2.50 (20 hours)	30 (240 hours)
10 – 15	2.75 (22 hours)	33 (264 hours)
15+	3.00 (24 hours)	36 (288 hours)

Effective January 1, 202~~5~~³, employees who have used at least ~~80 hours~~ twelve (12) PTO days (96 hours) in the previous twelve-month period may elect pay in lieu of PTO for up to ~~ten~~ (10) fifteen (15) days (120~~80~~ hours) once in any calendar year. Such PTO cash out will not be counted as hours worked for the purpose of computing overtime.

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Employees may accrue up to a maximum of 35 days (280 hours) PTO.

All PTO hours count as time worked for the purpose of overtime computation. (Holidays, comp time, personal leave, and extended sick bank hours do not count towards the computation of overtime, unless expressly provided otherwise in writing by this Agreement.)

Upon separation of service, the employee will be paid for any unused PTO, up to the maximum accrued amount, unless the employee is terminated for just cause. In the event of the death of an employee, the employee's accumulated PTO credits shall be paid to the employee's estate.

Employees are allowed to transfer any accrued PTO over the maximum accrual amount to the extended sick leave bank where there is no severance payment upon separation of service. At no time can the extended sick leave bank exceed 720 hours (90 working days)¹. PTO that has been transferred to the extended sick leave bank can only be used in accordance with the sick leave provisions in Article 6B, Section 6.2 (Extended Sick leave bank/Care of relatives).

¹Employees who have sick banks above 720 hours on January 1, 2022, will be allowed to use their sick leave bank until it falls below 720 hours, and then the 720 hour cap will apply. (Currently, Randy Thompson and Paul White, ~~Florian Blaszak, and Carter Johnson's~~ sick banks are above 720 hours.)

Commented [BJD1]: Dan, Florian Blaszak's sick bank is at 643 hours, it's no longer above 720.

Part-time employees shall be entitled to PTO benefits on a pro-rated basis, up to a total of 40 hours PTO per calendar year, in accordance with county policy. Seasonal and temporary employees are not eligible to accrue PTO benefits.

PTO benefits shall only accrue when an employee is in a paid status or on an approved military leave. PTO benefits shall not be earned by any employee during a leave of absence without pay, suspension without pay, or time otherwise not paid.

In order to assure the orderly performance and continuity of services provided, employees wishing to schedule a vacation should request PTO as far in advance as reasonably possible, but usually at least one (1) week in advance of the requested vacation period. Requests for PTO usage shall be granted by the Department Head or designee unless it is determined that such absence would adversely affect and interfere with the orderly performance and continuity of services. It may be

necessary to limit the number of employees taking vacation at the same time or during an event or particular period of time. Such requests, however, shall not arbitrarily be denied. Requests for vacation will be processed giving preference to the order in which the requests are received. In the event requests are received at the same time for the same vacation period, then time-in-department will be the determining factor.

Probationary employees may use accrued PTO with supervisory approval.

Section 6.2. Extended Sick Leave Bank / Care Of Relatives ~~(Willie, we can move this section to Article 8 when the final copy is drafted.)~~

Accrued sick leave may be used when an employee cannot perform work duties due to but not limited to the following: personal illness or injury; necessity for medical or dental treatment or examination, where such treatment cannot be scheduled outside of working hours; emergency, illness or injury of the employee's immediate family member which requires the employee's attendance and care; quarantine directed by a medical physician; disability; pre and postnatal care. For the purpose of this paragraph, immediate family is defined as; spouse, child, step child, adult child, parent, step parent, mother-in-law, father-in-law, or grandchild. To the extent that state statute (§181.9413) or regulations change, this policy shall be construed as consistent with those changes.

Sick leave may be used because of illness of the employee's sibling or grandparent as well. For siblings and grandparents, use is limited to 160 hours all combined per calendar year.

An employee must notify the employee's supervisor of sick leave usage prior to the employee's starting time, unless an emergency prevents the employee from doing so. Failure to give such notice may be cause for disciplinary action.

The County reserves the right to require written medical certification from an employee.

In the event of three (3) consecutive days of absence or in cases of the repeated and systematic absence of an employee the Department Head or Supervisor may require a medical statement from an appropriate medical authority before granting sick leave, as well as verification that an employee is able to perform the duties of employment before the employee is allowed to return to work.

ARTICLE 7

HEALTH & WELFARE INSURANCE

Section 7.1 Health and Welfare: Aitkin County Road and Bridge Department employees will participate in the Operating Engineers Local #49 Health and Welfare Fund. Permanent employees eligible are those individuals who are members of the Operating Engineers Local #49 and fair share permanent employees, and all new probationary permanent employees who are and will be working 30 or more hours per week on average.

Since the eligibility for coverage of insurance in the benefit fund is on a quarterly basis beginning September 1, December 1, March 1 and June 1, Aitkin County may pro-rate the sum on a monthly basis required to acquire health insurance for the new employee entering into the bargaining unit of Local #49. Upon any employee in this unit terminating his/her employment or going into retirement, Aitkin County will pro-rate and withhold any monies that have been paid for his or her insurance coverage beyond employee termination or retirement date from their last payroll earnings including any fringe benefits due and owing said employee upon termination. The County will withhold the amount equal to the employee's cost share as per current agreement.

Coverage starts on the first of the month following date of hire.

The Employer's contribution toward the total premium for group insurance shall be as follows:

Effective January 1, 2019, \$1,100.00 per month
Effective January 1, 2020, \$1,110.00 per month
Effective January 1, 2021, \$1,120.00 per month
Effective January 1, 2022, \$1,135.00 per month
Effective January 1, 2023, \$1,150.00 per month
Effective January 1, 2024, \$1,170.00 per month
Effective January 1, 2025, \$1,205.00 per month
Effective January 1, 2026, \$1,235.00 per month
Effective January 1, 2027, \$1,265.00 per month

Any additional amount due shall be paid by the employee through payroll deduction.

In the event the health insurance provisions of this Agreement fail to meet the requirements of the Affordable Care Act and its related regulations or cause the Employer to be subject to a penalty, tax or fine, the Union and the Employer will meet immediately to bargain over alternative provisions so as to comply with the Act and avoid any penalties, taxes or fines for the Employer.

Section 7.2 Employee Contribution: In no event will the County's contribution exceed the actual cost of the coverage.

Section 7.3 Life Insurance:

The County Board agrees to provide and pay for a life insurance policy of \$25,000 for all permanent employees and to provide life insurance coverage in the amount of \$15,000 for their spouse and dependents to age 26, subject to carrier restrictions.

Section 7.4 LTD and Other Voluntary Benefits

The Employer shall provide Long Term Disability Insurance reimbursement for full-time permanent employees in accordance with the Personnel Policy. Part-time employees are not eligible for LTD.

Full-time permanent employees shall have the option to purchase other voluntary benefits as offered by the Employer at the employee's cost in accordance with the terms of the policy between the Employer and insurance carrier.

ARTICLE 8
SICK LEAVE BENEFITS / CARE OF RELATIVES LEAVES

~~ARTICLE 8, Section 8.1 Sick Leave will expire on 1/29/2022, end of day, when PTO and extended sick leave is implemented. Employees sick leave banks will be transferred to their extended sick leave bank on 1/30/2022.~~

Commented [BJD2]: Dan, is the term "Leaves" ok with you for this remaining language? Bobbie (Also, renumbered remaining sections)

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~~Section 8.1 Sick Leave: Full time (probationary and non-probationary) employees shall be credited with one (1) day (8 hours) of sick leave for each month worked. Sick leave shall be accumulated to a maximum of one hundred twenty (120) days (960 hours).~~

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~~Accrued sick leave may be used when an employee cannot perform work duties due to but not limited to the following: personal illness or injury; necessity for medical or dental treatment or examination, where such treatment cannot be scheduled outside of working hours; emergency; illness or injury of the employee's immediate family member which requires the employee's attendance and care; quarantine directed by a medical physician; disability; pre and postnatal care. For the purpose of this paragraph, immediate family is defined as: spouse, child, step child, adult child, parent, step parent, mother-in-law, father-in-law, or grandchild. The County Engineer, at his/her discretion, may require a doctor's certificate showing the nature of an injury of illness.~~

~~Sick leave may be used because of illness of the employee's sibling or grandparent as well. For siblings and grandparents, use is limited to 160 hours all combined per calendar year.~~

~~Part-time (probationary and non-probationary) employees shall be entitled to sick leave pay on a pro-rated basis, up to a maximum of 40 hours.~~

~~Sick leave will be accrued and utilized by the hour.~~

~~Section 8.2-1 Family and Medical Leave: Eligible employees will be granted FMLA in accordance with County policy.~~

~~Section 8.2 Minnesota Paid Leave: Beginning January 1, 2026, the employer and the employee shall equally split the cost of Minnesota family and medical leave premiums (Statute §268.14). The employee portion shall be paid through payroll deductions.~~

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~~Section 8.33 Bereavement Leave: Full-time (probationary and non-probationary) employees will be allowed a maximum of three (3) days (24 hours) leave without loss of pay when a death occurs in an employee's family, which shall be construed in this section to mean spouse, life partner, child, step child, parent, step parent, sibling, step sibling, father-in-law, mother-in-law, daughter-in-law, son-in-law, sister-in-law, brother-in-law, grandparents and grandchildren. Two (2) additional days (16 hours) may be allowed when extensive travel is necessary (greater than 250 miles one way), subject to the approval of the Employer. Additional time, if needed, may be allowed by the Employer, but such additional time in excess of the five (5) days (40 hours) provided above shall be charged against the employee's sick leave.~~

Part-time (probationary and non-probationary) employees employed 20 or more hours per week on average shall be entitled to bereavement leave on a pro-rated basis.

Temporary and seasonal employees shall not be eligible for bereavement leave benefits.

Section 8.44 Workers' Compensation: Worker's Compensation will be administered in accordance with county policy.

ARTICLE 9 **PERSONAL LEAVE**

Full-time (probationary and non-probationary) employees shall be granted ~~nine (9)~~ twelve (12) hours of personal leave each quarter, and may accumulate up to ~~36-80~~ hours of personal leave at any given time. Personal leave may be taken consistent with the needs of the department subject to the prior approval of the County Engineer or designee. Personal leave is not paid out upon termination of employment or death.

Part-time (probationary and non-probationary) employees shall be entitled to personal leave on a pro-rated basis. Seasonal and temporary employees are not entitled to personal leave with pay.

ARTICLE 10 **SENIORITY**

Section 10.1: A policy of Seniority shall be formulated that will give permanent employees with longer periods of service an opportunity for promotion and also give all employees a feeling of security.

A. There shall be a seniority list established which shall include the Maintenance Department, based on the employee's original date of hire.

B. There shall be a seniority list established which shall include the Engineering Department, based on the employee's original date of hire.

C. There shall be a seniority list established which shall include all permanent employees of the Road and Bridge Department, based on the employees' original date of hire.

Section 10.2: New employees shall be on a six (6) month probationary period.

Employees who transfer or promote to a new position would serve a three (3) month trial period. During the trial period, the employer can return the employee to their previous position and rate of pay. The trial period may be extended one additional month by mutual agreement.

Section 10.3: In the event of lay off due to lack of work, employees with the least seniority shall be first to be laid off, then permanent employees with the least seniority shall be laid off, and in the event of rehire, the last permanent employee laid off shall be the first to be rehired. No permanent employee shall be laid off out of turn on the seniority list, according to classification.

Section 10.4: In the event of a job opening, the job shall be announced by bulletin and the most senior permanent qualified employee shall be given first opportunity to step up for promotion.

Whenever employees are hired, comparable work experience and/or qualifications may be recognized in which the beginning wage may be set at the appropriate pay level allowing for the number of years experience and comparable employment.

Section 10.5: Seniority shall be deemed broken if an employee:

- A. Quits or is discharged.
- B. Is laid off for a period exceeding one year.
- C. Is on medical leave of absence for a period exceeding one (1) year, providing that a review will be made by the County at the end of that year.
- D. Fails to report for work at the end of a leave of absence.
- E. Fails to accept a recall from layoff.

Section 10.6: Seasonal employees will be used under the following conditions:

- A. Between the months of May 1 through December 1.
- B. Salaries for the first sixty-seven (67) days will be set by Board policy. Salaries after sixty-seven (67) days will be set out in Wage Appendix A.
- C. Seasonal employees will not displace permanent full time employees from their usual and customary work.

ARTICLE 11

GRIEVANCE PROCEDURE

Section 11.1 Definition of Grievance: A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Contract. It is specifically understood that any matters governed by statutory provisions shall not be considered grievances and subject to the grievance procedure hereinafter set forth.

Section 11.2 Organization Representatives: The Employer will recognize employee representatives designated by the exclusive representatives as the grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The exclusive representative shall notify the Employer in writing of the names of such employee representatives and of their successors when so designated.

Section 11.3 Processing of Grievance: It is recognized and accepted by the exclusive representative and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the employees and shall therefore be accomplished during normal working hours only when consistent with such employee duties and responsibilities.

The aggrieved employee and the employee representative shall be allowed a reasonable amount of time without loss of pay when a grievance is investigated and presented to the Employer during normal working hours, provided the employee and employee representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the Employer.

Section 11.4 Procedure: Grievances, as defined by Section 1, shall be resolved in conformance with the following procedure:

Step 1. An employee claiming a violation concerning the interpretation or application of this Contract shall within twenty-one (21) calendar days after such alleged violation has occurred present such grievance to the employee's immediate supervisor. The immediate supervisor will meet and discuss the grievance within ten (10) working calendar days and give an answer to such Step 1 grievance within ten (10) working calendar days after the meeting. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the contract allegedly violated, the remedy requested, and shall be appealed to Step 2 within ten (10) working calendar days after the immediate supervisor's final answer in Step 1. Any grievance not appealed in writing to Step 2 by the union within ten (10) working calendar days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented to the Department Head and a meeting date set within ten (10) working calendar days. The Department Head shall give the union the Employer's Step 2 answer in writing within ten (10) working calendar days after meeting on such Step 2 grievance. A grievance not resolved by the final Step 2 answer shall be appealed to Step 3 by the union within ten (10) working calendar days after the Department Head's final answer in Step 2. Any grievance not appealed to Step 3 by the union within ten (10) working calendar days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented to the Human Resources Manager and a meeting date set within ten (10) working calendar days. The Human Resources Manager, in cooperation with the County Administrator, shall give the union the Employer's Step 3 answer in writing within ten (10) working calendar days after meeting on such Step 3 grievance. A grievance not resolved by the final Step 3 answer may be appealed in writing to Step 4 by the union within ten (10) working calendar days after the Employer's final answer in Step 3. Any grievance not appealed in writing to Step 4 by the union within ten (10) calendar days shall be considered waived.

Step 3A. If the Employer and the Union mutually agree, a grievance unresolved in Step 3 and appealed to Step 4 may be submitted to the Minnesota Bureau of Mediation Services for mediation within ten (10) working calendar days after receipt of the Employer's final answer in Step 3. If the grievance is submitted to mediation and is resolved, the settlement shall be reduced to writing and signed by both the Employer and the Union. If the grievance is submitted to mediation and is not resolved, it may be appealed to Step 4 within ten (10) working calendar days of the date of the mediation meeting.

Step 4. A grievance unresolved in Step 3, or Step 3A if applicable, and appealed to Step 4 shall be submitted to arbitration within 10 calendar days subject to the provisions of the Public

Employment Labor Relations Act of 1971, as amended. The selection of the Arbitrator shall be made in accordance with the "Rules Governing Arbitration of Grievance" as established by the Minnesota Bureau of Mediation Services.

Step 1. ~~An employee claiming a violation concerning the interpretation or application of this Contract shall within twenty-one (21) calendar days after such alleged violation has occurred present such grievance to the employee's immediate supervisor. The immediate supervisor will meet and discuss the grievance within ten (10) working days and give an answer to such Step 1 grievance within ten (10) working days after the meeting. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the contract allegedly violated, the remedy requested, and shall be appealed to Step 2 within ten (10) working days after the immediate supervisor's final answer in Step 1. Any grievance not appealed in writing to Step 2 by the union within ten (10) working days shall be considered waived.~~

Step 2. ~~If appealed, the written grievance shall be presented to the Department Head and a meeting date set within ten (10) working days. The Department Head shall give the union the Employer's Step 2 answer in writing within ten (10) working days after meeting on such Step 2 grievance. A grievance not resolved by the final Step 2 answer shall be appealed to Step 3 by the union within ten (10) working days after the Department Head's final answer in Step 2. Any grievance not appealed to Step 3 by the union within ten (10) working days shall be considered waived.~~

Step 3. ~~If appealed, the written grievance shall be presented to the Human Resources Manager and a meeting date set within ten (10) working days. The Human Resources Manager, in cooperation with the County Administrator, shall give the union the Employer's Step 3 answer in writing within ten (10) working days after meeting on such Step 3 grievance. A grievance not resolved by the final Step 3 answer may be appealed in writing to Step 4 by the union within ten (10) working days after the Employer's final answer in Step 3. Any grievance not appealed in writing to Step 4 by the union within ten (10) days shall be considered waived.~~

Step 3A. ~~If the Employer and the Union mutually agree, a grievance unresolved in Step 3 and appealed to Step 4 may be submitted to the Minnesota Bureau of Mediation Services for mediation within ten (10) working days after receipt of the Employer's final answer in Step 3. If the grievance is submitted to mediation and is resolved, the settlement shall be reduced to writing and signed by both the Employer and the Union. If the grievance is submitted to mediation and is not resolved, it may be appealed to Step 4 within ten (10) working days of the date of the mediation meeting.~~

Step 4. ~~A grievance unresolved in Step 3, or Step 3A if applicable, and appealed to Step 4 shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended. The selection of the Arbitrator shall be made in accordance with the "Rules Governing Arbitration of Grievance" as established by the Minnesota Bureau of Mediation Services.~~

Section 11.5 Arbitrator's Authority:

- A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the terms and conditions of the contract. The arbitrator shall consider and decide only the

specific issues submitted in writing by the Employer and the Employee, and shall have no authority to make a decision on any other issue not so submitted.

- B. The arbitrator shall be without power to make decisions contrary to or inconsistent with or modifying or varying in any of the applications of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be based solely on the arbitrator's interpretation or application of the express terms of this Contract and to the facts of the grievance presented.
- C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the Employer and the exclusive representative provided that each party shall be responsible for compensating its own representative and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

Section 11.6 Waiver: If a grievance is not presented within the time limits set forth above, it shall be considered "waived". If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof, within the specified time limits, the employee may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual agreement of the Employer and the employee in any step.

Section 11.7 Choice of Remedy: If as a result of the written Employer response in Step 3, the grievance remains unresolved and if the grievance involves the suspension, demotion or discharge of an employee who has completed the required probationary period, the grievance may be appealed either to Step 4 of this Article 11 or a procedure such as veterans preference or fair employment. If appealed to any procedure other than Step 4 of this Article 11, the Union and the aggrieved employee shall indicate in writing which procedure is to be utilized -- Step 4 of Article 11 or another appeal procedure -- and the employee shall sign a statement to the effect that the choice of any other hearing precludes any subsequent appeal through Step 4 of this Article 11, except that with respect to statutes under the jurisdiction of the United States Equal Employment Opportunity Commission, an employee pursuing a statutory remedy is not precluded from also pursuing an appeal under this grievance procedure.

ARTICLE 12

WAGES

Section 12.1 Rate of Pay:

Effective January 1, 2025², employees covered by this Agreement shall be paid in accordance with Appendix A. Employees whose wage is below the maximum of the appropriate pay range will receive 5% within range movement, not to exceed the maximum.

Effective January 1, 202~~6~~3, employees covered by this Agreement shall be paid in accordance with Appendix A. Employees whose wage is below the maximum of the appropriate pay range will receive ~~6~~5% within range movement, not to exceed the maximum.

Effective January 1, 202~~7~~4, employees covered by this Agreement shall be paid in accordance with Appendix A. Employees whose wage is below the maximum of the appropriate pay range will receive ~~7~~5% within range movement, not to exceed the maximum.

In no event shall an employee's wage be adjusted to exceed the maximum of the appropriate salary range.

All employees shall remain at their rate of pay at the expiration of this Agreement until a new Agreement is executed by the parties.

Employees who terminate employment prior to the date of County Board approval of this Agreement shall not be eligible for retroactive wage adjustments.

Section 12.2 Pay Period: All employees covered by this Agreement shall be paid according to county policy.

Section 12.3 Reclassification: A permanent employee who works 50% or more at a higher job classification in a calendar year shall be eligible for reclassification.

An employee whose job classification is upgraded will be placed on the step in the new pay range that results in at least a \$0.75 per hour increase.

Section 12.4: Permanent employees shall not be reduced in pay scale when assigned work of a lower classification. Employees performing work of a higher pay classification shall receive the wage scale prevailing for the higher classification.

Section 12.5: Insofar as seniority lists are established in the respective departments, so should the right to determine applicable contract clauses rest with those persons directly affected by said clauses; that is to say that personnel in the Road and Bridge Department and Engineering Department should exercise complete control insofar as approving those items in this contract which directly apply to them, that is wage rates. This clause in no way attempts to circumvent or subdivide the Local Union. It merely attempts to place responsibility directly on those individuals affected by the various clauses.

Section 12.6 Jury Duty: All permanent employees shall be paid full wages when called for jury duty. Permanent employees will reimburse to the County the amount of wages they receive as jury duty pay, not to exceed the employee's regular day's pay.

Section 12.7 Military Pay: Employees will receive military leave in accordance with state and federal statutes.

Section 12.8: For newly created job classifications, the County will notify the Union ten (10) calendar days in advance of posting to negotiate a rate of pay for the new job classification.

ARTICLE 13 **SAFETY**

The County agrees to furnish all necessary safety equipment including, but not limited to, safety regulated and/or reflective outerwear, footwear^{1,2}, gloves and safety glasses for the protection of their employees, and the employees shall use the equipment when necessary.

~~¹Effective January 1, 2022, each member will receive an allowance of up to \$145.00 per calendar year to be used specifically towards safety footwear.~~

²Effective January 1, 2023~~5~~, each member will receive an allowance of up to ~~\$200~~¹⁹⁵.00 per calendar year to be used specifically towards safety footwear.

ARTICLE 14 **DISCIPLINE**

Section 14.1 Disciplinary action, including oral reprimand, written reprimand, suspension without pay, demotion, or discharge, may be imposed upon an employee for just cause. Any disciplinary action imposed may be processed as a grievance through the grievance procedure outlined in Article 11. Oral reprimands may not be processed beyond Step 3 of the grievance procedure.

Section 14.2. Employees have a right to make a clear request for union representation before or during an investigatory interview if the discussion could in any way lead to their being disciplined or terminated.

ARTICLE 15 **DISCHARGE AND LOUDERMILL HEARING**

This Article ~~24-15~~ shall pertain to discharge cases only.

Section 15.1. An action to discharge an employee shall be taken by the appointing authority only after a Loudermill Hearing has been held between the designated Union representative and employee, and the County Administrator. The employee and the Union shall be given written notice of the charges against the employee and of the Loudermill Hearing date and time at least ten (10) calendar days prior to the meeting. The Union and the employee shall be present at the meeting, and the Union shall present information relevant to the proposed discharge and may present witnesses and evidence. The County Engineer and/or Human Resources Director shall have the right to present information, witnesses and evidence at the meeting. This meeting shall be in lieu of Steps 1 and 2 of the Grievance Procedure set forth in Article 11 of this Agreement.

Section 15.2. In the event the appointing authority proceeds to discharge, then a grievance relating to discharge shall be filed at Step 3 of the Grievance Procedure within ten (10) working days of the date of the discharge action.

ARTICLE 16
SAVINGS CLAUSE

This Agreement is subject to the laws of the United States, the State of Minnesota, and the County. In the event any provision of this Agreement shall be held contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, or is contrary to an administrative ruling or is in violation of legislation or administrative regulations, such provision shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provision may be renegotiated at the request of either party.

ARTICLE 17
DURATION

This Agreement shall be in effect from January 1, 202~~5~~² and shall continue in effect through December 31, 202~~7~~⁴ and from year to year thereafter, unless notice of intention to change, modify, or terminate is given by either party one hundred twenty (120) days prior to December 31st of the year in which the change, modification or termination is to take place.

This Agreement between the County Board of Aitkin County and the International Union of Operating Engineers, Local No. 49, signed this ~~9th-25th~~ day of ~~June~~^{November}, 202~~4~~¹.

Chairperson, Aitkin County Board of Commissioners

County Administrator

Human Resources Director

IUOE Local No. 49 Business Representative

IUOE Local No. 49 Business Manager

APPENDIX A

OPEN RANGE SCALES 202~~5~~2, 202~~6~~3, 202~~7~~4

OPEN RANGE SCALE FOR 2022

Grade		MIN		MAX
20	\$	46.18	\$	66.96
19	\$	44.47	\$	66.40
18	\$	42.77	\$	63.84
17	\$	41.06	\$	61.28
16	\$	39.36	\$	58.73
15	\$	37.65	\$	56.17
14	\$	35.94	\$	53.61
13	\$	34.24	\$	51.05
12	\$	32.53	\$	48.49
11	\$	30.83	\$	45.94
10	\$	29.12	\$	43.38
9	\$	27.42	\$	40.82
8	\$	25.71	\$	38.26
7	\$	24.01	\$	35.70
6	\$	22.30	\$	33.14
5	\$	20.59	\$	30.59
4	\$	18.89	\$	28.03
3	\$	17.18	\$	25.47
2	\$	15.48	\$	22.91
1	\$	13.77	\$	20.35

4% adjustment to MIN and 2% adjustment to MAX

OPEN RANGE SCALE FOR 2023 DRAFT

Grade		MIN		MAX
20	\$	48.02	\$	70.34
19	\$	46.23	\$	67.73
18	\$	44.48	\$	65.12
17	\$	42.70	\$	62.51
16	\$	40.93	\$	59.90
15	\$	39.16	\$	57.29
14	\$	37.38	\$	54.68
13	\$	35.61	\$	52.07
12	\$	33.83	\$	49.46
11	\$	32.06	\$	46.85
10	\$	30.29	\$	44.24
9	\$	28.51	\$	41.64
8	\$	26.74	\$	39.03
7	\$	24.97	\$	36.42
6	\$	23.19	\$	33.81
5	\$	21.42	\$	31.20
4	\$	19.64	\$	28.59
3	\$	17.87	\$	25.98
2	\$	16.10	\$	23.37
1	\$	14.32	\$	20.76

4% adjustment to MIN and 2% adjustment to MAX

OPEN RANGE SCALE FOR 2024 DRAFT

Grade		MIN		MAX
20	\$	49.55	\$	71.75
19	\$	48.10	\$	69.08
18	\$	46.26	\$	66.42
17	\$	44.41	\$	63.76
16	\$	42.57	\$	61.10
15	\$	40.72	\$	58.44
14	\$	38.88	\$	55.78
13	\$	37.03	\$	53.11
12	\$	35.19	\$	50.45
11	\$	33.34	\$	47.79
10	\$	31.50	\$	45.13
9	\$	29.65	\$	42.47
8	\$	27.81	\$	39.81
7	\$	25.96	\$	37.14
6	\$	24.12	\$	34.48
5	\$	22.27	\$	31.82
4	\$	20.43	\$	29.16
3	\$	18.59	\$	26.50
2	\$	16.74	\$	23.84
1	\$	14.90	\$	21.17

Each employee receives 5% within range movement, not to exceed the scale maximum on 1/1/2022, 1/1/2023, and 1/1/2024
 *Can provide a ~~detached chart~~ showing how each member will increase from 2021-2022-2023-2024

LAST	FIRST	GRADE	2021 WAGE	5% within range movement 1/1/2022, not to exceed the Max	5% within range movement 1/1/2023, not to exceed the Max	5% within range movement 1/1/2024, not to exceed the Max
THOMPSON	RANDALL	8	\$ 32.680	\$ 34.31	\$ 36.03	\$ 37.83
BABCOCK	DAVID	8	\$ 31.750	\$ 33.34	\$ 35.00	\$ 36.75
KAZMERZAK	PAUL	8	\$ 31.750	\$ 33.34	\$ 35.00	\$ 36.75
JOHNSON	CARTER	6	\$ 29.150	\$ 30.61	\$ 32.14	\$ 33.74
THOMPSON	BRYCE	6	\$ 27.510	\$ 28.89	\$ 30.33	\$ 31.85
DIEDERICH	AUSTIN	6	\$ 23.830	\$ 25.02	\$ 26.27	\$ 27.59
BLASZAK	FLORIAN	5	\$ 27.690	\$ 29.07	\$ 30.53	\$ 31.82
FLIER	RANDY	5	\$ 27.690	\$ 29.07	\$ 30.53	\$ 31.82
JACKMAN	DAVID	5	\$ 27.690	\$ 29.07	\$ 30.53	\$ 31.82
LUNDQUIST	ALLEN	5	\$ 27.690	\$ 29.07	\$ 30.53	\$ 31.82
WHITE	PAUL	5	\$ 27.690	\$ 29.07	\$ 30.53	\$ 31.82
BLUNT	RANDALL	5	\$ 26.900	\$ 28.25	\$ 29.66	\$ 31.14
COURIER	DONALD	5	\$ 26.900	\$ 28.25	\$ 29.66	\$ 31.14
FLIER	RICHARD	5	\$ 26.900	\$ 28.25	\$ 29.66	\$ 31.14
MICKELSON	BENJAMIN	5	\$ 26.140	\$ 27.45	\$ 28.82	\$ 30.26
PYLVANEN	SCOTT	5	\$ 25.390	\$ 26.66	\$ 27.99	\$ 29.39
SMITH	GREG	5	\$ 25.390	\$ 26.66	\$ 27.99	\$ 29.39
WILKIE	GARY	5	\$ 25.390	\$ 26.66	\$ 27.99	\$ 29.39
JOHNSON	BRADLEY	5	\$ 24.670	\$ 25.90	\$ 27.20	\$ 28.56
BOBENMOYE	JARED	5	\$ 23.300	\$ 24.47	\$ 25.69	\$ 26.97
JOERGER	JOSHUA	5	\$ 23.300	\$ 24.47	\$ 25.69	\$ 26.97
VANDERMEY	KYLE	5	\$ 23.300	\$ 24.47	\$ 25.69	\$ 26.97

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OPEN RANGE SCALE FOR JANUARY 1, 2025

Grade	MIN	MAX	MIN	MAX
	FLSA Non-Exempt		FLSA Exempt	
21	\$ 57.09	\$ 78.90	\$ 118,751.41	\$ 164,115.46
20	\$ 55.06	\$ 76.08	\$ 114,521.92	\$ 158,243.67
19	\$ 53.02	\$ 73.26	\$ 110,288.47	\$ 152,373.13
18	\$ 50.99	\$ 70.43	\$ 106,055.02	\$ 146,502.59
17	\$ 48.95	\$ 67.61	\$ 101,821.57	\$ 140,632.05
16	\$ 46.92	\$ 64.79	\$ 97,588.12	\$ 134,761.51
15	\$ 44.88	\$ 61.97	\$ 93,354.67	\$ 128,890.97
14	\$ 42.85	\$ 59.14	\$ 89,121.22	\$ 123,020.43
13	\$ 40.81	\$ 56.32	\$ 84,887.77	\$ 117,149.89
12	\$ 38.78	\$ 53.50	\$ 80,654.32	\$ 111,279.35
11	\$ 36.74	\$ 50.68	\$ 76,420.87	\$ 105,408.81
10	\$ 34.71	\$ 47.85	\$ 72,187.42	\$ 99,538.27
9	\$ 32.67	\$ 45.03	\$ 67,945.39	\$ 93,667.73
8	\$ 30.63	\$ 42.21	\$ 63,710.50	\$ 87,797.19
7	\$ 28.59	\$ 39.39	\$ 59,475.61	\$ 81,926.65
6	\$ 26.57	\$ 36.57	\$ 55,264.12	\$ 76,056.11
5	\$ 24.53	\$ 33.74	\$ 51,029.23	\$ 70,185.57
4	\$ 22.50	\$ 30.92	\$ 46,794.34	\$ 64,315.03
3	\$ 20.46	\$ 28.10	\$ 42,559.45	\$ 58,444.49
2	\$ 18.43	\$ 25.28	\$ 38,324.57	\$ 52,573.95
1	\$ 16.39	\$ 22.45	\$ 34,089.68	\$ 46,703.41

Min/Max post adjusted 4% 1/1/2025

OPEN RANGE SCALE FOR JANUARY 1, 2026

Grade	MIN	MAX	MIN	MAX
	FLSA Non-Exempt		FLSA Exempt	
21	\$ 59.38	\$ 82.06	\$ 123,501.46	\$ 170,680.07
20	\$ 57.26	\$ 79.12	\$ 119,102.79	\$ 164,573.41
19	\$ 55.14	\$ 76.19	\$ 114,700.01	\$ 158,468.05
18	\$ 53.03	\$ 73.25	\$ 110,297.22	\$ 152,362.69
17	\$ 50.91	\$ 70.32	\$ 105,894.43	\$ 146,257.33
16	\$ 48.79	\$ 67.38	\$ 101,491.64	\$ 140,151.97
15	\$ 46.68	\$ 64.45	\$ 97,088.86	\$ 134,046.60
14	\$ 44.56	\$ 61.51	\$ 92,686.07	\$ 127,941.24
13	\$ 42.44	\$ 58.57	\$ 88,283.28	\$ 121,835.88
12	\$ 40.33	\$ 55.64	\$ 83,880.49	\$ 115,730.52
11	\$ 38.21	\$ 52.70	\$ 79,477.70	\$ 109,625.16
10	\$ 36.09	\$ 49.77	\$ 75,074.92	\$ 103,519.80
9	\$ 33.97	\$ 46.83	\$ 70,663.20	\$ 97,414.44
8	\$ 31.86	\$ 43.90	\$ 66,258.92	\$ 91,309.07
7	\$ 29.74	\$ 40.96	\$ 61,854.63	\$ 85,203.71
6	\$ 27.63	\$ 38.03	\$ 57,474.68	\$ 79,098.35
5	\$ 25.51	\$ 35.09	\$ 53,070.40	\$ 72,992.99
4	\$ 23.40	\$ 32.16	\$ 48,666.12	\$ 66,887.63
3	\$ 21.28	\$ 29.22	\$ 44,261.83	\$ 60,782.27
2	\$ 19.16	\$ 26.29	\$ 39,857.55	\$ 54,676.90
1	\$ 17.04	\$ 23.35	\$ 35,453.27	\$ 48,571.54

Min/Max post adjusted 4% 1/1/2026

OPEN RANGE SCALE FOR JANUARY 1, 2027

Grade	MIN	MAX	MIN	MAX
	FLSA Non-Exempt		FLSA Exempt	
21	\$ 61.75	\$ 85.34	\$128,441.52	\$177,507.28
20	\$ 59.55	\$ 82.29	\$123,866.91	\$171,156.35
19	\$ 57.35	\$ 79.23	\$119,288.01	\$164,806.77
18	\$ 55.15	\$ 76.18	\$114,709.11	\$158,457.20
17	\$ 52.95	\$ 73.13	\$110,130.21	\$152,107.62
16	\$ 50.75	\$ 70.08	\$105,551.31	\$145,758.04
15	\$ 48.54	\$ 67.02	\$100,972.41	\$139,408.47
14	\$ 46.34	\$ 63.97	\$ 96,393.51	\$133,058.89
13	\$ 44.14	\$ 60.92	\$ 91,814.61	\$126,709.32
12	\$ 41.94	\$ 57.87	\$ 87,235.71	\$120,359.74
11	\$ 39.74	\$ 54.81	\$ 82,656.81	\$114,010.16
10	\$ 37.54	\$ 51.76	\$ 78,077.91	\$107,660.59
9	\$ 35.33	\$ 48.71	\$ 73,489.73	\$101,311.01
8	\$ 33.13	\$ 45.65	\$ 68,909.27	\$ 94,961.44
7	\$ 30.93	\$ 42.60	\$ 64,328.82	\$ 88,611.86
6	\$ 28.74	\$ 39.55	\$ 59,773.67	\$ 82,262.28
5	\$ 26.54	\$ 36.50	\$ 55,193.22	\$ 75,912.71
4	\$ 24.33	\$ 33.44	\$ 50,612.76	\$ 69,563.13
3	\$ 22.13	\$ 30.39	\$ 46,032.31	\$ 63,213.56
2	\$ 19.93	\$ 27.34	\$ 41,451.85	\$ 56,863.98
1	\$ 17.73	\$ 24.29	\$ 36,871.40	\$ 50,514.40

Min/Max post adjusted 4% 1/1/2027

APPENDIX B

MEMORANDUM OF AGREEMENT – YEAR ROUND SEASONAL EMPLOYEE

This Memorandum of Agreement is entered into between the County of Aitkin and the Road & Bridge Employees, International Union of Operating Engineers Local Union #49 as an addendum to the Aitkin County Road & Bridge Agreement dated January 1, 202~~5~~² through December 31, 202~~7~~⁴.

Whereas, the County is currently in need of a year round seasonal employee in order to meet the demands of their rigorous construction schedule, and

Whereas, the use of seasonal employees is limited as defined in Article 5 Seniority, Section 10.6 of the collective bargaining agreement between the parties,

Therefore, it is agreed that Aitkin County may employ a seasonal employee to perform seasonal work duties under the following conditions:

- A. From January 1st through December 31st as needed at the discretion of the County Engineer,
- B. Starting wage and subsequent pay increases in accordance with an Engineering Technician position classification,
- C. Paid time off benefits to include vacation/PTO, holidays, personal leave, and sick leave prorated according to compensated hours worked in the pay period and where full time equivalency is 2080 hours in the calendar year, and
- D. This employee will not receive any insurance benefits, and is not entitled to participate in any voluntary insurance plans, and
- E. This employee will not displace a permanent full time employee from their usual and customary work.
- F. The provision of the Aitkin County Road and Bridge Agreement do not apply to this seasonal employee other than as set forth in paragraphs B and C above.
- G. This Memorandum of Agreement shall in no way set any precedents.
- H. Limited until December 31, 202~~7~~⁴, at which time the provisions of the MOA will be negotiated for 202~~8~~⁵.

IN WITNESS WHEREOF, the parties have caused this MOA to be executed this ~~9th~~^{25th} day of ~~June~~^{November}, 202~~4~~¹.

For Aitkin County:

For I.U.O.E. Local No. 49:

Chairperson, Aitkin County Board

Area Business Representative

Dated: _____

Dated: _____

APPENDIX C
MEMORANDUM OF AGREEMENT (EARLY RETIREMENT INCENTIVE)

This Memorandum of Agreement is entered into between the County of Aitkin and the Road & Bridge Employees, International Union of Operating Engineers Local Union #49 as an addendum to the Aitkin County Road & Bridge Agreement dated January 1, 202~~5~~² through December 31, 202~~7~~⁴.

WHEREAS, the County and the Union are parties to a collective bargaining agreement negotiated pursuant to the Public Employment Labor Relations Act; and

WHEREAS, during negotiations for the 202~~5~~²-202~~7~~⁴ collective bargaining agreement, the parties discussed early retirement incentives; and

WHEREAS, the employer ~~plans to incorporate~~ an early retirement incentive provision into the Aitkin County Personnel Policy manual in January 2019.

NOW, THEREFORE, the parties agree as follows:

1. Employees of this bargaining unit who meet the criteria defined in the Aitkin County Personnel Policy for participation in the early retirement incentive in 202~~5~~², 202~~6~~³, and 202~~7~~⁴ will have the opportunity to participate.
2. This Memorandum of Agreement constitutes the complete and total agreement of the parties regarding this matter.

IN WITNESS WHEREOF, the parties have caused this MOA to be executed this 9~~th~~th ~~25th~~ day of ~~November~~^{June}, 202~~4~~⁺.

For Aitkin County:

For I.U.O.E. Local No. 49:

Chairperson, Aitkin County Board

Area Business Representative

Dated: _____

Dated: _____



Board of County Commissioners Agenda Request

9A

Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Tobacco Ordinance - Direction Requested

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input checked="" type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 10 Min.
Summary of Issue: I have received a request from several Commissioners for further discussion of the Tobacco Ordinance adopted at the last County Board meeting. Due to the fact that this ordinance has formally been adopted, any discussion of changes to the ordinance should be remanded to the ordinance committee for recommendation. The regular process of discussion, public hearing, first and second readings, and board approval will need to be followed if changes are suggested.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Direction requested.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

9B

Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Administrator Updates

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 minutes
Summary of Issue: Administrator Updates.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Discussion only.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



Aitkin County Board of Commissioners Committee Reports Forms

10A

Agenda Item #

Committee	Freq	Scheduled	Representative
Association of MN Counties (AMC)			
Environment & Natural Resources Policy			Sample
General Government			Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Laurie Westerlund
Public Safety Committee			Commissioner Laurie Westerlund
Transportation Policy			Kearney
Age-Friendly Changemakers			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Westerlund
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Opioid Settlement Sub-committee	TBD	TBD	Sample
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Kearney, ALT. Leiviska
ATV Committee	Monthly		Leiviska and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Sample and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities	As needed		Wedel and Kearney
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Kearney
Historical Society (Liaison)	Monthly	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Kearney
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
NE MN Office Job Training	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board (ECB)	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Sample, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Leiviska and Wedel
Planning Commission	Monthly	3rd Monday	Kearney Alt. Westerlund
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River 1W1P Policy			Leiviska Alt. Sample
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund